

## California Association for Park and Recreation Indemnity

### Board of Directors

*President, Lindsay Woods*  
*Vice President, Dean Wetter*  
*Secretary, Colin Miller*

#### Directors

*Ms. Lorena Cervantes*  
*Mr. Mathew Fuzie*  
*Mr. Jim Friedl*  
*Mr. Larry Mazzuca*

### REGULAR MEETING OF THE BOARD OF DIRECTORS

12:30 p.m. – Friday, November 22, 2019

Desert Recreation District  
La Quinta Community Center  
77865 Avenida Montezuma  
La Quinta, CA 92253  
(760) 347-3484

*Note: Agenda posting and meeting are done in accordance with Ralph M. Brown Act  
Government Code § 54954.2 and 54953*

# Agenda

## Regular Meeting of the Board of Directors

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1. CALL TO ORDER

2. INTRODUCTIONS

3. PUBLIC COMMENTS

*This time is reserved for members of the public to address the Board relative to matters of the CAPRI not on the agenda. No action may be taken on non-agenda items unless authorized by law.*

Welcome to our Board of Directors Meeting. The Board encourages public participation. If you desire to address the Board on any CAPRI related matter or item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the Executive Director. When called upon, please come forward, and state your name and address before addressing the Board. Please limit your comments to 3 minutes per speaker.

Please note that if you address the Board on items NOT on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

4. CLOSED SESSION CLAIMS

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.*

4.1 Worker's Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Bishop v. West Side Recreation & Park District
- Cameron v. Hayward Recreation & Park District
- Judd v. Rancho Simi Recreation & Park District
- Petersen v. Desert Recreation & Park District
- 2019 Settlement Summary

4.2 Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Allegro v. Rancho Simi Recreation & Park District
- Alward v. Greater Vallejo Recreation & Park District
- Moss v. Rancho Simi Recreation & Park District
- Tounget v. Valley-Wide Recreation & Park District
- West Side Property Loss Claim
- Liability Report \$5K Meeting Summary

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- 4.3 Anticipated Litigation Pursuant to Government Code section § 54956.9(d)(4) (initiation of litigation)
  - One (1) potential case
- 4.4 Public Employee Evaluation – Performance Review Pursuant to Government Code § 54957
  - Executive Director
5. REPORT FROM CLOSED SESSION  
*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.*
6. CONSENT ITEMS  
*The following items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.*
  - 6.1 Approval of CAPRI Board Minutes
    - September 18, 2019
  - 6.2 LAIF Regular Monthly Statement – October 2019
  - 6.3 Warrant Listings for the months July 2019- September 2019
  - 6.4 Statement of Net Position
  - 6.5 Statement of Revenue and Expenses Budget to Actual
  - 6.6 Statement of Revenue, Expenses, and Change in Net Position
7. PULLED CONSENT ITEMS
8. DISCUSSION/ACTION ITEMS  
*The CAPRI Board of Directors will review and discuss taking appropriate action or inaction with respect to the following matters:*
  - 8.1 Investment Policy Review
    - The Board shall review and discuss the CAPRI Investment Policy and consider proposed revisions.
  - 8.2 WC & GL/Property Programs Dividend Distribution Review
    - The Board shall review and consider whether it is appropriate to revise its dividend/discount practices and whether to distribute dividends to the membership in the Workers' Compensation and Liability & Property Programs.

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- 8.3 ADA Assessment Results Review
  - The Board shall review and discuss the results of the recent ADA Assessment program with DAC and provide Staff direction as to whether to negotiate a contract for trainings and a Transition Plan discount/reimbursement program.
- 8.4 District Visitation Criteria & Scoring System Review
  - The Board shall review and discuss the District Visitation criteria and Scoring system and provide Staff input as to any changes to consider in advance of the upcoming District XVII Cycle.
- 8.5 GL & Property Member Application – Cazadero CSD
  - The Board shall review and consider the application for membership by Cazadero Community Services District and determine whether to authorize conditional interim membership in the CAPRI Liability & Property Program.
- 8.6 Alliant Property Appraisal Program
  - The Board shall review and consider participation in the Alliant Property Appraisal Program Review.
- 8.7 Office Needs Assessment
  - The Board shall review and consider the CAPRI Office Needs Assessment and determine whether to direct Staff to execute a listing agreement for the sale of the CAPRI facility.
- 8.8 Approval of 2018/2019 WC Final Payroll
  - The Board shall review and approve the 2018/2019 WC Final Payroll.
- 8.9 General Counsel Contract Review
  - The Board shall review and direct Staff to execute a Legal Services Agreement with Gibbons & Conley.
- 8.10 Executive Director Contract Review
  - The Board shall review and discuss the Employment Contract of the Executive Director and determine whether to authorize the President of the Board to execute an amendment to the agreement.
- 8.11 CAPRI BOD Meeting Calendar 2020
  - The Board shall review and approve the 2020 CAPRI BOD Meeting Calendar.

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#### 9. SPECIAL REPORTS

*CAPRI consultants will report on the following topics:*

- 9.1 Investment Status Report - PFM
- 9.2 Insurance Market Update – Alliant Insurance Services

#### 10. EXECUTIVE DIRECTOR/STAFF REPORTS

*The Executive Director and Staff will report on the following topics:*

- 10.1 District Visits Update
- 10.2 CAPRI Member Trainings Update
- 10.3 Hayward Safety Training Day Summary
- 10.4 CAPRI Staff Calendar
- 10.5 CAPRI Member Calendar
- 10.6 News of Note

#### 11. BOARD MEMBER REPORTS

- 11.1 Board Member Comments

#### 12. FUTURE AGENDA ITEMS

This section is reserved for items identified by Board members and Staff as matters for future Board business.

##### TARGET DATE –FEBRUARY 2020

- 12.1 New CAPRI Board Member Orientation Packet
- 12.2 WC Premium Allocation Formula Review
- 12.2 Board Manual Review
- 12.3 CAPRI Bylaws Revisions
- 12.4 2020 CAPRI BOD Officers Election
- 12.5 Liability, Property, & WC Loss Trends

#### 13. ANNOUNCEMENTS

The next CAPRI Board of Directors meeting will be held on February 18, 2020 at a location to be determined.

#### 14. ADJOURNMENT

#### *Compliance with the Americans with Disabilities Act*

If you need special assistance to participate in this meeting, you should contact CAPRI at (916) 722-5550. Notification at least 72 hours prior will enable CAPRI to make reasonable arrangements to ensure accessibility to this meeting.