

## California Association for Park and Recreation Indemnity

### Board of Directors

*President, Lindsay Woods*

*Vice President, Dean Wetter*

#### Directors

*Ms. Lorena Cervantes*

*Mr. Jim Friedl*

*Mr. Mathew Fuzie*

*Mr. Larry Mazzuca*

*Mr. Colin Miller*

### REGULAR MEETING OF THE BOARD OF DIRECTORS

9:00 a.m. – Tuesday, March 19, 2019

Public Policy Advocates  
1015 K Street  
Suite #200  
Sacramento, CA 95814  
(916) 441-0702

In compliance with the Brown Act, this meeting is being conducted by teleconference from:  
*403 W. Hillcrest Drive, Thousand Oaks, CA 91360*

Each teleconference location is open to the public and any member of the public has an opportunity to address the Board from a teleconference location in the same manner as if that person attended the regular meeting location. The Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

*Note: Agenda posting and meeting are done in accordance with Ralph M. Brown Act  
Government Code § 54954.2 and 54953*

# Agenda

## Regular Meeting of the Board of Directors

### March 19, 2019

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1. CALL TO ORDER

2. INTRODUCTIONS

3. PUBLIC COMMENTS

*This time is reserved for members of the public to address the Board relative to matters of the CAPRI not on the agenda. No action may be taken on non-agenda items unless authorized by law.*

Welcome to our Board of Directors Meeting. The Board encourages public participation. If you desire to address the Board on any CAPRI related matter or item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the Executive Director. When called upon, please come forward, and state your name and address before addressing the Board. Please limit your comments to 3 minutes per speaker.

Please note that if you address the Board on items NOT on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

4. CLOSED SESSION CLAIMS

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.*

4.1 Liability & Property – Existing Litigation Pursuant to Government Code section § 54956.9(d)(1)

- Aguiniga v. Conejo Recreation & Park District
- Becker v. Sunrise Recreation & Park District
- Fletcher v. Fair Oaks Recreation & Park District
- Spindola v. Cordova Recreation & Park District
- Claims resolved over \$5,000.00 since last Board meeting

4.2 Liability & Property – Anticipated Litigation Pursuant to Government Code section § 54956.9(d)(2) (significant exposure to litigation)

- Two (2) potential cases

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- 4.3 Worker’s Compensation – Existing Litigation Pursuant to Government Code section § 54956.9(d)(1)
  - Du Puy v. Paradise Recreation & Park District
  - Ellingson v. Arcade Creek Recreation & Park District
  - Ricketts v. Livermore Area Recreation & Park District
- 4.4 Public Employee Evaluation – Performance Review Pursuant to Government Code § 54957
  - Executive Director
- 5. REPORT FROM CLOSED SESSION
 

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.*
- 6. CONSENT ITEMS
 

*The following items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.*

  - 6.1 Approval of CAPRI Board Minutes
    - February 13, 2019 6
- 7. PULLED CONSENT ITEMS
- 8. DISCUSSION/ACTION ITEMS
 

*The CAPRI Board of Directors will review and discuss taking appropriate action or inaction with respect to the following matters:*

  - 8.1 MPN Program Review & Update 13
    - The Board shall review and discuss the performance of the MPN program since implementation in 2016 and provide staff direction as to whether mandatory participation is appropriate for CAPRI members.
  - 8.2 Company Nurse Program Review 32
    - The Board shall review the nursing triage service, Company Nurse, and consider whether to enter into a services agreement with Company Nurse on behalf of the CAPRI WC Members.
  - 8.3 ADA/Transition Plan Program Review & Update 66
    - The Board shall discuss and review the proposal of ADA accessibility consultant, DAC, with respect to a proposed group purchase and provide Staff with further direction.

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8.4	Employee Benefits Program Review	68
	➤ The Board shall discuss and review the co-sponsored Employee Benefits Program Update with GSRMA and the EIA.	
8.5	CAPRI Employee Health and Dental Benefits Review	99
	➤ The Board shall review the Employee Benefits Program offerings for the CAPRI office and consider authorizing the Executive Director to enter into a services agreement with GSRMA to secure Health and Dental benefits for full-time staff.	
8.6	Consideration of Contract Extension with Gilbert & Associates	100
	➤ The Board shall discuss and consider authorizing the Executive Director to execute a contract with Gilbert & Associates for the provision of accounting service for the calendar year 2019.	
8.7	2019-2020 Draft Budget Review	104
	➤ The Board shall review and discuss the first draft of the proposed 2019-2020 Budget and provide staff with further direction.	
8.8	Cycle XVI Safety Awards	107
	➤ The Board shall review and discuss the proposed award winners of the Cycle XVI Safety Awards and authorize the Staff to recognize the winners in May 2019.	
9.	SPECIAL REPORTS	
	<i>CAPRI consultants will report on the following topics:</i>	
9.1	Investment Status Reports – Public Financial Management	108
9.2	Insurance Market Update – Alliant Insurance Services	
10.	EXECUTIVE DIRECTOR/STAFF REPORTS	
	<i>The Executive Director and Staff will report on the following topics:</i>	
10.1	District Visitations Update	137
10.2	Russian River Flood Update	140
10.3	WC Experience Modification Factors	141
10.4	CAPRI Office Update	144
10.5	Membership Satisfaction Survey Results Review	145
10.6	Claims Manual Update	146
11.	BOARD MEMBER REPORTS	
11.1.	Board Member Comments	
11.2	Personnel/Finance Committee Report	

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12. FUTURE AGENDA ITEMS

This section is reserved for items identified by Board members and Staff as matters for future Board business.

**TARGET DATE – MAY 2019**

- 12.1 2019/2020 WC Allocation Formula
- 12.2 2019/2020 Liability/Property Allocation Formula
- 12.3 New Board Member Orientation Packet & Board Manual Review
- 12.4 Claims Manual Review
- 12.5 Membership Property Appraisal Plan
- 12.6 CAPRI Bylaws Revisions
- 12.7 2019/2020 Draft Budget (2nd Review)
- 12.8 Workers' Compensation Actuarial Analysis
- 12.9 Liability/Property Actuarial Analysis
- 12.10 2017/2018 CAPRI Financial Audit Update

13. ANNOUNCEMENTS

The next CAPRI Board of Directors meeting will be held May 22, 2019 at 10:00a.m at the Lake Tahoe Resort Hotel at 4130 Lake Tahoe Blvd., South Lake Tahoe, CA.

14. ADJOURNMENT

*Compliance with the Americans with Disabilities Act*

If you need special assistance to participate in this meeting, you should contact CAPRI at (916) 722-5550. Notification at least 72 hours prior will enable CAPRI to make reasonable arrangements to ensure accessibility to this meeting.