

**CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INDEMNITY  
BOARD OF DIRECTORS MEETING**

**AGENDA**

**Monday, November 5, 2018**

**9:00 a.m.**

**Hilton Anaheim (Vista Lounge)  
777 Convention Way  
Anaheim, CA 92802  
(844) 427-8316**

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**1. CALL TO ORDER**

**2. INTRODUCTIONS**

**3. PUBLIC COMMENT**

This time is reserved for members of the public to address the Board relative to matters of the CAPRI not on the agenda. No action may be taken on non-agenda items unless authorized by law.

**4. CLOSED SESSION CLAIMS**

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

**A. Liability & Property – Existing Litigation Pursuant to Government Code section 54956.9(d)(1)**

- Becker v. Sunrise Recreation and Park District
- Fletcher v. Fair Oaks Recreation and Park District
- Keener v. Rancho Simi Recreation and Park District
- Mills v. Conejo Recreation and Park District
- Claims Settled Since Last Board Meeting

**B. Liability & Property – Anticipated Litigation Pursuant to Government Code section 54956.9(d)(4)**

- 2 Potential Cases

**C. Workers' Compensation – Existing Litigation Pursuant to Government Code section 54956.9(d)(1)**

- Delong, Rancho Simi Recreation and Park District
- Hurtado, Rancho Simi Recreation and Park District
- York, Paradise Recreation and Park District
- Kumar, Southgate Recreation and Park District
- Claims Settled Since Last Board Meeting

**5. CONSENT ITEMS**

The following items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

*A. Warrant Listings for the months August 2018 - September 2018	4
*B. Statement of Net Assets	8
Statement of Revenue, Expense and changes in Net assets for the Period	11
*C. through September 2018	
*D. LAIF Regular Monthly Statement – July 2018 through September 2018	15
*E. Approval of CAPRI Board Minutes	
a. September 19, 2018	19

**6. PULLED CONSENT ITEMS**

**7. DISCUSSION/ACTION ITEMS**

*A. Approval of 2017 – 2018 WC Final Payroll Calculations	22
*B. WC New Member Proposal – La Selva Beach Recreation and Park District	23
*C. WC and Liability Loss/Premium Comparison	24
*D. Bank Account Signature Authority Review and Update	25
Resolution 1-2018: Resolution Delegating Authority to Order Deposit or	27
*E. Withdrawal on Monies in the Local Agency Investment Fund	
*F. Review of 2019 CAPRI Board Meeting Schedule	28
*G. Proposed Executive Director Relocation Reimbursement	29

**8. SPECIAL REPORTS**

CAPRI Consultants will report on the following topics:

*A. Investment Status Reports – Public Financial Management	30
1. Investment Report	31
2. Benchmarking	72
3. Investment Policy	79
*B. Insurance Market Update – Alliant Insurance Services	92
*C. WC Trending Report – York Risk Services	94

**9. EXECUTIVE DIRECTOR/STAFF REPORTS**

The Executive Director and Staff will report on the following topics:

*A. Update on District Visitations	<b>109</b>
*B. Executive Director Transition Update	<b>115</b>
*C. CARPD Board Meeting Update – October 17, 2018	<b>116</b>
*D. PARMA Conference Update	<b>117</b>
*E. CAPRI Election Update	<b>118</b>
*F. Liability Claims Summary Reports	<b>120</b>
*G. Workers’ Compensation Claims Summary Reports	<b>123</b>
*H. Property Claims Summary Reports	<b>124</b>

**10. BOARD MEMBER REPORTS**

- \*A. Personnel/Finance Committee Report

**11. BOARD MEMBER AND STAFF COMMENTS**

This time is reserved for comments by Board members and Staff and to identify matters for future Board business.

**12. ANNOUNCEMENTS**

The next CAPRI Board of Directors Meeting will be held on February 20, 2019 at the CAPRI Office located at 6341 Auburn Boulevard, Suite A, Citrus Heights, CA 95621.

**13. ADJOURNMENT**

Bank of West - Master Register	Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Check		07/02/2018	9397	Kaiser Foundation Health Plan	Policy # 1114819374 07/01/18 - 07/31/18	Medical		1,161.49	1,339,409.78
Check		07/02/2018	9398	Kaiser Permanente	July 2018 - Healthcare premium	Medical		579.84	1,337,668.45
Check		07/02/2018	9399	Bay Alarm	Acct#92944 07/01/18-10/01/18 (Service)	Building Services/Repairs		186.00	1,337,482.45
Check		07/06/2018	9403	York Risk Services Group, Inc	WC Funding Request: 06/16/18 - 06/30/18	Workers' Compensation Claims		64,328.71	1,273,153.74
Check		07/06/2018	9400	Void	office supplies	Void	0.00		1,273,153.74
Check		07/06/2018	9401	Costco		Office Supplies		66.82	1,273,086.92
Check		07/06/2018	9402	Void		Void	0.00		1,273,086.92
Check		07/10/2018	9404	Void		Void	0.00		1,273,086.92
Check		07/10/2018	9405	CAPRI	Funding Request - 07/03/18 (ck# 2716-2752)	California Bank & Trust		69,811.57	1,203,275.35
Check		07/11/2018	9409	Lake Tahoe Resort Hotel	CAPRI Board Meeting 5/30/18	Board Meeting/Travel		5,416.49	1,197,858.86
Check		07/11/2018	9410	Office Depot	Inv#154280706001 & Inv#154281249001	Office Supplies		75.68	1,197,783.18
Check		07/11/2018	9411	Coverall North America	Inv# 1100272766 (July 2018)	Building Services/Repairs		199.00	1,197,584.18
Check		07/11/2018	9412	Arcade Creek Office Park Owners' Assn	CAMS & Dep to Reserves - July 2018	CAM & Project Reserves		713.71	1,196,870.47
Check		07/11/2018	9413	Verizon Wireless	R. Richards - Inv #8810095625 July 02- Aug 01	Telephone		87.08	1,196,783.39
Check		07/11/2018	9414	California Computer Services (Corp)	Inv# 81078 & Inv#81068	IT Services		645.00	1,196,138.39
Check		07/11/2018	9415	Gilbert Associates, Inc.	22430 Eng Inv #322722 (June 2018)	Financial Accounting		1,488.00	1,194,650.39
Check		07/11/2018	9416	York Risk Services Group, Inc	WC Prefunding - Contreras (Compromise & release)	Workers' Compensation Claims		232,695.30	961,955.09
Check		07/11/2018	9417	York Risk Services Group, Inc	WC Prefunding - Contreras (Medical) DOL 02/24/16	Workers' Compensation Claims		182,929.70	779,025.39
Check		07/11/2018	9418	York Risk Services Group, Inc	WC Prefunding - Contreras (Attorney fees) DOL 02/24/16	Workers' Compensation Claims		78,500.00	700,525.39
Check		07/11/2018	9419	York Risk Services Group, Inc	WC Prefunding - Contreras (MSA trust acct) DOL 02/24/16	Workers' Compensation Claims		30,625.00	669,900.39
Check		07/11/2018	9420	York Risk Services Group, Inc	WC Prefunding - Dickerson (Medical) DOL 05/11/06	Workers' Compensation Claims		28,865.50	641,034.89
Liability Check		07/12/2018		QuickBooks Payroll Service	Created by Payroll Service on 07/11/2018	Payroll		10,343.70	630,691.19
Check		07/12/2018	9425	McFarland Recreation and Park District	Paid Invoice#3806 twice	Accounts Receivable		4,638.50	626,052.69
Check		07/12/2018	9426	Boulder Creek Recreation & Park District	Paid #3784 twice, applied to Inv#3851 WC 4th quarter	Accounts Receivable		2,637.75	623,414.94
Deposit		07/12/2018			Deposit		3,161.35		626,576.29
Deposit		07/12/2018			Deposit		35,586.99		662,163.28
Liability Check		07/13/2018	9435	Bank of America	HSA Acct 4593227804	Accounts Receivable			662,088.28
Liability Check		07/13/2018	eft	CalPERS 457 Plan Administration		PERS Contribution		75.00	662,013.28
Liability Check		07/13/2018	eft	Employment Development Department	932-0444-4	Payroll Liabilities		40.00	662,048.28
Liability Check		07/13/2018	eft	PERS		PERS Contribution		607.64	661,440.64
Liability Check		07/13/2018	eft	United States Treasury	68-0084481	Payroll Liabilities		2,247.56	659,193.08
Check		07/13/2018		PERS		Payroll Liabilities		1,887.26	657,305.82
Transfer		07/17/2018			Funds Transfer - for WC claims (Contreras, etc)	PERS Contribution	529,902.12	60.17	657,245.65
Check		07/18/2018	9427	York Risk Services Group, Inc	WC Prefunding - Thomas (Medical) DOL 02/03/17	W/C Reinsurance Recoverable		18,500.00	1,187,147.77
Check		07/18/2018	9428	York Risk Services Group, Inc	WC Prefunding - Thomas (Medical) DOL 09/16/15	Workers' Compensation Claims		37,000.00	1,168,647.77
Check		07/18/2018	9429	York Risk Services Group, Inc	WC Funding Request - 07/01/18 - 07/15/18	Workers' Compensation Claims		62,240.81	1,131,647.77
Check		07/20/2018	EFT	CalPERS	Inv#100000015348710	Workers' Compensation Claims		4,409.76	1,069,406.96
Check		07/20/2018	EFT	CalPERS	Inv#100000015348719	Unfunded Liability Payment		121.71	1,064,997.20
Check		07/20/2018	9433	Alliant Insurance Services	Inv #1048152 Property premium 2018-19	Unfunded Liability Payment		1,232,721.54	1,064,875.49
Check		07/20/2018	9434	Alliant Insurance Services	Inv #1048535 Excess Boiler & Machinery 2018-19	Property Coverage		2,936.22	-167,846.05
Deposit		07/20/2018			Deposit	Accounts Receivable	277,706.39		-170,782.27
Deposit		07/25/2018			Deposit	Accounts Receivable	147,427.50		106,924.12
Check		07/26/2018	9436	Arcade Creek Office Park Owners' Assn	CAMS & Dep to Reserves - late fees	Accounts Receivable		50.00	254,351.62
Check		07/26/2018	9437	Reliance Standard Life Insurance	Bill Period: August 2018 Case#9-06015-0001	CAM & Project Reserves		122.00	254,301.62
Check		07/26/2018	9438	Sacramento County Utilities	Acct#50002368932 Bill Cycle: 06/15/18 - 08/14/18	Life Insurance		113.38	254,179.62
Check		07/26/2018	9439	PFM Asset Management, LLC	Inv #AUM-1000028 June 2018	Utilities		2,508.85	251,557.39
Check		07/26/2018	9440	Colin Miller	BOD Mtg - Lake Tahoe 05/30/18	Investment Advisors		147.85	251,409.54

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Check	07/26/2018	9441	Bank of the West / MasterCard	R. Richards - Statement 05/29/18 - 06/28/18	Bank of the West CC - Richards		158.22	251,251.32
Check	07/26/2018	9442	Office Depot	Inv#159315875001 - paper	Office Supplies		18.32	251,233.00
Check	07/26/2018	9443	Kaiser Permanente	August 2018 - Healthcare premium	Medical		579.84	250,653.16
Check	07/26/2018	9444	Consolidated Communications	Acct#916-722-5550/0 07/15/18 - 08/14/18	Telephone		441.15	250,212.01
Check	07/26/2018	9445	Bank of the West / MasterCard	P. Cabulagan - Statement 05/29/18 - 06/28/18	Bank of the West CC - Pat		1,549.48	248,662.53
Check	07/26/2018	9446	Carlee M Ethridge	Reimburse - donuts & Shipping	office Expense		44.89	248,617.64
Check	07/26/2018	9447	CSAC Excess Insurance Authority	Gen.Lib. Program: 07/01/18 - 06/30/19	Combined GL/LA Excess		549,388.00	-300,770.36
Check	07/26/2018	9448	Alliant Insurance Services	Inv #870435 - Crime ID Renewal 2018-19	Property Coverage		4,932.14	-305,702.50
Transfer	07/26/2018			Funds Transfer	Bank of the West - MM	400,000.00		94,297.50
Check	07/26/2018	9449	Void		Void	0.00		94,297.50
Check	07/26/2018	9450	Void		Void	0.00		94,297.50
Transfer	07/27/2018			Funds Transfer	LAIF - 35-34-007	500,000.00		594,297.50
Liability Check	07/30/2018		QuickBooks Payroll Service	Created by Payroll Service on 07/25/2018	Payroll	10,411.80		583,885.70
Liability Check	08/01/2018	9451	Bank of America	HSA Acct 4593227804	Medical	75.00		583,810.70
Liability Check	08/01/2018	EFT	CalPERS 457 Plan Administration		PERS Contribution	40.00		583,770.70
Liability Check	08/01/2018	eft	Employment Development Department	932-0444-4	Payroll Liabilities	608.57		583,162.13
Liability Check	08/01/2018	eft	PERS		PERS Contribution	2,318.79		580,843.34
Liability Check	08/01/2018	eft	United States Treasury	68-0084481	Payroll Liabilities	1,898.74		578,944.60
Check	08/01/2018	9452	York Risk Services Group, Inc	WC Prefunding - Ramesh Kumar (Medical) DOL 02/03/17	Workers' Compensation Claims	63,000.00		515,944.60
Check	08/01/2018	9453	CSAC Excess Insurance Authority	Workers Comp. Program: 07/01/18 - 06/30/19	Workers' Compensation	700,357.00		-184,412.40
Deposit	08/01/2018			Deposit	Accounts Receivable	297,644.75		113,232.35
Check	08/02/2018	9454	York Risk Services Group, Inc	WC Funding Request: 07/16/18-07/31/18	Workers' Compensation Claims		159,607.57	-46,375.22
Transfer	08/02/2018			Funds Transfer	Bank of the West - MM	50,000.00		3,624.78
Deposit	08/02/2018			Deposit	Accounts Receivable	7,861.25		11,486.03
Check	08/03/2018	9455	Coverall North America	Inv# 1100273697 (Aug 2018)	Building Services/Repairs		199.00	11,287.03
Check	08/03/2018	9456	All in One Services	Invoice #253 - Install Knox box	Building Repair		85.00	11,202.03
Check	08/03/2018	9457	Foothill Fire & Wire	Inv# 38391 - Fire alarm system repairs	Building Services/Repairs		227.00	10,975.03
Check	08/03/2018	9458	Kaiser Foundation Health Plan	Policy # 1114819374 08/01/18 - 08/31/18	Medical		1,161.49	9,813.54
Check	08/03/2018	9459	Patrick Cabulagan	Reimburse - Mtg w/ Livermore Area	Travel/Meeting		150.22	9,663.32
Check	08/03/2018	9460	California American Water	Billing Period: Jun 22 to Jul 24, 2018	Utilities		116.08	9,547.24
Check	08/03/2018	9461	SMUD	Acct. 1209585 Billing 06/19/18 - 07/18/18	Utilities		374.84	9,172.40
Check	08/03/2018	9462	Office Depot	Inv#165326034001 - supplies	Office Supplies		225.85	8,946.55
Check	08/03/2018	9463	Pitney Bowes	Inv# 3102319914	Postage and Delivery		32.00	8,914.55
Check	08/03/2018	9464	George Hills Company	Inv#1013764 - Medicare/CMS Report fee	Claims Management		250.00	8,664.55
Check	08/03/2018	9465	Sacramento Metropolitan Fire District	Inspection#180618243509502	Miscellaneous		117.00	8,547.55
Deposit	08/06/2018			Deposit	Accounts Receivable	263,092.25		271,639.80
Check	08/06/2018	9466	CAPRI	Funding Request - 08/03/18 (ck# 2755-2779)	California Bank & Trust		67,868.83	203,770.97
Check	08/10/2018	9467	Bank of the West / MasterCard	P. Cabulagan - Statement 06/29/18 - 07/28/18	Bank of the West CC - Pat		1,045.41	202,725.56
Check	08/10/2018	9468	Alliant Insurance Services	Inv #884554 - Broker fee	Broker Fees		105,000.00	97,725.56
Check	08/10/2018	9469	CSAC Excess Insurance Authority	Inv#19100229 - Addition of Conejo FY 2018-19	Workers' Compensation		65,858.00	31,867.56
Check	08/10/2018	9470	York Risk Services Group, Inc	WC Claims Admin : 07/01/18-07/31/18	Claims Management		17,061.92	14,805.64
Check	08/10/2018	9471	York Risk Services Group, Inc	WC Claims Admin : 08/01/18-08/31/18	Claims Management		17,061.92	-2,256.28
Check	08/10/2018	9472	George Hills Company	Inv#1013836 - Summary Billing 07/31/18	Claims Management		13,545.90	-15,802.18
Check	08/10/2018	9473	Gibbons & Conley	Inv #18July982	Legal Fees		2,419.00	-18,221.18
Check	08/10/2018	9474	Gilbert Associates, Inc.	22430 Eng Inv #322979 (July 2018)	Financial Accounting		6,508.84	-24,730.02
Deposit	08/10/2018			Deposit	Accounts Receivable	79,796.50		55,066.48
Liability Check	08/14/2018		QuickBooks Payroll Service	Created by Payroll Service on 08/13/2018	Payroll	10,411.81		44,654.67
Liability Check	08/15/2018	9479	Bank of America	HSA Acct 4593227804	Medical		75.00	44,579.67

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance
Liability Check	08/15/2018	eft	CalPERS 457 Plan Administration		PERS Contribution <input type="checkbox"/>		40.00	44,539.67
Liability Check	08/15/2018	eft	Employment Development Department	932-0444-4	Payroll Liabilities		608.57	43,931.10
Liability Check	08/15/2018	eft	PERS		PERS Contribution <input type="checkbox"/>		2,318.79	41,612.31
Liability Check	08/15/2018	eft	United States Treasury	68-0084481	Payroll Liabilities		1,898.72	39,713.59
Check	08/20/2018	9477	York Risk Services Group, Inc	WC Funding Request : 08/01/18-08/15/18	Workers' Compensation Claims		107,956.33	-68,242.74
Check	08/20/2018	9475	Void		Void	0.00		-68,242.74
Check	08/20/2018	9476	Void		Void	0.00		-68,242.74
Check	08/20/2018	9478	CAPRI	Funding Request - 08/21/18 (ck# 2780-2801)	California Bank & Trust		92,092.66	-160,352.11
Deposit	08/21/2018			Deposit	Accounts Receivable			109,830.89
Deposit	08/21/2018			Deposit	Accounts Receivable			751,010.14
Check	08/23/2018	9480	Rick Richards	Reimburse - District Visits	Miscellaneous	306.07		750,704.07
Check	08/23/2018	9481	Reliance Standard Life Insurance	Bill Period: Sept 2018 Case#9-06015-0001	Life Insurance	122.00		750,582.07
Check	08/23/2018	9482	Hannibals Catering	Inv #170406 CAPRI Board Mtg 08/23/18	Board Meeting/Travel	167.07		750,415.00
Check	08/23/2018	9483	Valley-Wide Recreation and Park District	Reimburse - CARPD Conference 2018	Travel/Meeting	1,243.97		749,171.03
Check	08/23/2018	9484	Valley-Wide Recreation and Park District	Personnel Subcom Mtg. - 08/03/18	Board Meeting/Travel	724.83		748,446.20
Check	08/23/2018	9485	Office Depot	Inv#177701229001 - supplies	Office Supplies	34.47		748,411.73
Check	08/23/2018	9486	Verizon Wireless	R. Richards - Inv #7420268676 July 02- Aug 01	Telephone	87.08		748,324.65
Check	08/23/2018	9487	Bank of the West / MasterCard	R. Richards - Statement 06/29/18 - 07/28/18	Bank of the West CC - Richards	187.62		748,137.03
Check	08/23/2018	9488	Union Bank of California	Acct# 6736304980 - July 2018	Bank Service Charges	863.00		747,274.03
Check	08/23/2018	9489	Consolidated Communications	Acct#916-722-5550/0 08/15/18 - 09/14/18	Telephone	441.11		746,832.92
Check	08/23/2018	9490	Kaiser Foundation Health Plan	Policy # 1114819374 09/01/18 - 09/30/18	Medical	1,161.49		745,671.43
Check	08/23/2018	9491	Kaiser Permanente	September 2018 - Healthcare premium	Medical	579.84		745,091.59
Check	08/23/2018	9492	Void		Void	0.00		745,091.59
Deposit	08/23/2018			Deposit	Accounts Receivable	172,037.97		917,129.56
Check	08/27/2018	EFT	CalPERS	Untfunded Liability Payment	Untfunded Liability Payment		121.71	917,007.85
Check	08/27/2018	EFT	CalPERS	Untfunded Liability	Untfunded Liability Payment		4,409.76	912,598.09
Liability Check	08/30/2018	EFT	QuickBooks Payroll Service	Created by Payroll Service on 08/27/2018	Payroll	10,390.79		902,207.30
Check	08/30/2018	EFT	CalPERS	GASB 68 Reporting	GASB Reporting	700.00		901,507.30
Liability Check	08/31/2018	Eft	CalPERS 457 Plan Administration		PERS Contributions	40.00		901,467.30
Liability Check	08/31/2018	Eft	Employment Development Department		Payroll Liabilities	608.57		900,858.73
Liability Check	08/31/2018	Eft	PERS		PERS Contributions	2,318.79		898,539.94
Liability Check	08/31/2018	Eft	United States Treasury		Payroll Liabilities	1,919.76		896,620.18
Deposit	09/05/2018			68-0084481	Accounts Receivable	528,625.06		1,425,245.24
Liability Check	09/06/2018	9493	Bank of America	HSA Acct 4593227804	Medical		75.00	1,425,170.24
Check	09/06/2018	9494	California American Water	Billing Period: Jul 25 to Aug 23, 2018	Utilities		112.32	1,425,057.92
Check	09/06/2018	9495	Keys Plus Antelope	Inv#799435 - key copies	Miscellaneous		72.45	1,424,985.47
Check	09/06/2018	9496	SMUD	Acct. 1209585 Billing 07/19/18 - 08/16/18	Utilities		385.50	1,424,599.97
Check	09/06/2018	9497	PFM Asset Management, LLC	Inv #AUM-100568 July 2018	Investment Advisors		2,593.22	1,422,006.75
Check	09/06/2018	9498	Pliny Bowes, Inc.	Inv#1008993426 - Cartridges	Postage and Delivery		100.63	1,421,906.12
Check	09/06/2018	9499	York Risk Services Group, Inc	WC Funding Request : 08/16/18-08/31/18	Workers' Compensation Claims		109,963.37	1,311,942.75
Check	09/06/2018	9500	Arcade Creek Office Park Owners Assn	CAMS & Dep to Reserves - August & September	CAM & Project Reserves <input type="checkbox"/>		1,427.42	1,310,515.33
Check	09/06/2018	9501	Alliant Insurance Services	Inv #961479 - Crime Policy	Crime Policy		17,655.00	1,292,860.33
Check	09/06/2018	9502	Hesperia Recreation and Park District	Reimburse - CAPRI Board Mtg 08/23/18	Board Meeting/Travel		588.44	1,292,271.89
Check	09/06/2018	9503	Hesperia Recreation and Park District	Reimburse - Personnel Mtg 08/02-08/03/18	Board Meeting/Travel		912.19	1,291,359.70
Check	09/07/2018	9504	The HR Edge	Recruiting - Candidate Review	Miscellaneous		893.00	1,290,466.70
Check	09/07/2018	9505	Coverall North America	Inv# 1100274648 (Sep 2018)	Building Services/Repairs		199.00	1,290,267.70
Check	09/07/2018	9506	Lorena Cervantes	Reimburse - Board Mtg 08/23/18	Board Meeting/Travel		599.28	1,289,668.42

Type	Date	Num	Name	Memo	Split	Debit	Credit	Balance	
Check	09/07/2018	9507	Carlee M Ehrhridge	Reimburse for 09/23/18 mtg	Board Meeting/Travel		27.61	1,289,640.81	
Check	09/10/2018	9508	York Risk Services Group, Inc	Pre-Funding Request - Jarcevic DOL 02/18/16	Umqua Bank - Workers' Comp 5432		15,540.00	1,274,100.81	
Deposit	09/10/2018			Deposit	Accounts Receivable	197,277.25		1,471,378.06	
Liability Check	09/13/2018		QuickBooks Payroll Service	Created by Payroll Service on 09/10/2018	Payroll		10,322.69	1,461,055.37	
Liability Check	09/14/2018	9509	Bank of America	HSA Acct 4593227804	Medical		75.00	1,460,980.37	
Liability Check	09/14/2018	eft	CalPERS 457 Plan Administration	932-0444-4	PERS Contributions		40.00	1,460,940.37	
Liability Check	09/14/2018	eft	Employment Development Department		Payroll Liabilities		607.64	1,460,332.73	
Liability Check	09/14/2018	eft	PERS		PERS Contributions		2,307.73	1,458,025.00	
Liability Check	09/14/2018	eft	United States Treasury		Payroll Liabilities		1,908.28	1,456,116.72	
Check	09/14/2018	EFT	CalPERS	68-0084481	Untunded Liability Payment		121.71	1,455,995.01	
Check	09/14/2018	EFT	CalPERS	Untunded Liability	Untunded Liability Payment		4,409.76	1,451,585.25	
Check	09/14/2018	9510	Kaiser Permanente	October 2018 - Healthcare premium	Medical		579.84	1,451,005.41	
Check	09/14/2018	9511	Gibbons & Conley	Inv #18Aug105	Legal Fees		9,020.00	1,441,985.41	
Check	09/14/2018	9512	Gilbert Associates, Inc.	22430 Eng Inv #323207 (August 2018)	Financial Accounting		6,568.00	1,435,417.41	
Check	09/14/2018	9513	Rick Richards	Reimburse - batteries	Miscellaneous		38.08	1,435,379.33	
Check	09/14/2018	9514	Verizon Wireless	R. Richards - Inv #74202876-00001 Aug 02- Sep 01	Telephone		49.43	1,435,329.90	
Check	09/14/2018	9515	George Hills Company	Inv#1013951 - Summary Billing 08/31/18	Claims Management		12,488.17	1,422,841.73	
Deposit	09/14/2018			Deposit	Accounts Receivable	241,001.74		1,663,843.47	
Check	09/14/2018	9516	Kaiser Foundation Health Plan	Policy # 1114819374 10/01/18 - 10/31/18	Medical		1,161.49	1,662,681.98	
Check	09/18/2018	9517	Costco	office supplies	Office Supplies		57.94	1,662,624.04	
Check	09/19/2018	9518	York Risk Services Group, Inc	WC Funding Request - 09/01/18 - 09/15/18	Workers' Compensation Claims		85,399.87	1,577,224.17	
Transfer	09/19/2018			Funds Transfer	Bank of the West - MM		250,000.00	1,327,224.17	
Check	09/20/2018			Service Charge	Bank Service Charges		92.30	1,327,131.87	
Check	09/21/2018	9519	Union Bank of California	Acct# 6736304980 - August 2018	Bank Service Charges		852.00	1,326,279.87	
Check	09/21/2018	9520	Bay Alarm	Acct#92944 10/01/18-01/01/19 (Service)	Building Services/Repairs		186.00	1,326,093.87	
Check	09/21/2018	9521	Piney Bowes Global Financial Services	Lease Billing: 10/10/18 - 01/09/19	Postage and Delivery		209.64	1,325,884.23	
Check	09/21/2018	9522	California Computer Services (Corp)	Inv# 81372 - Battery Backup (Rick)	IT Services		251.67	1,325,632.56	
Check	09/21/2018	9523	Bank of the West / MasterCard	P. Cabulagan - Statement 07/29/18 - 08/28/18	Bank of the West CC - Pat		1,936.79	1,323,695.77	
Deposit	09/21/2018			Deposit	Accounts Receivable	32,104.49		1,355,800.26	
Check	09/24/2018	9524	York Risk Services Group, Inc	Prefunding Request - Dominick DOL 01/05/95	Workers' Compensation Claims		15,019.00	1,340,781.26	
Deposit	09/24/2018			Deposit	Accounts Receivable	280,826.00		1,621,607.26	
Check	09/24/2018	9486	Verizon Wireless	R. Richards - Inv #74202876-00001 Aug 02- Sep 01	Telephone		87.08	1,621,520.18	
Liability Check	09/27/2018		QuickBooks Payroll Service	Created by Payroll Service on 09/25/2018	Payroll		10,322.69	1,611,197.49	
Liability Check	09/28/2018	9526	Bank of America	HSA Acct 4593227804	Medical		75.00	1,611,122.49	
Liability Check	09/28/2018	EFT	CalPERS 457 Plan Administration		PERS Contributions		40.00	1,611,082.49	
Liability Check	09/28/2018	EFT	Employment Development Department	932-0444-4	Payroll Liabilities		607.64	1,610,474.85	
Liability Check	09/28/2018	EFT	PERS		PERS Contributions		2,307.73	1,608,167.12	
Liability Check	09/28/2018	EFT	United States Treasury	68-0084481	Payroll Liabilities		1,908.28	1,606,258.84	
Total Bank of West - Master Register							4,955,413.86	4,955,413.86	1,606,258.84
							<b>4,955,413.86</b>	<b>4,955,413.86</b>	<b>1,606,258.84</b>

	<u>Sept 30, '18</u>	<u>Sept 30, '17</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
Bank of West - Master Register	\$ 1,606,258.84	\$ 727,925.72
Bank of the West - MM	310,295.84	260,033.83
<b>Claims Trust Accounts</b>		
Umpqua Bank - Workers' Comp	109,694.04	121,030.45
California Bank & Trust - Liability	20,042.23	44,974.62
LAIF	181,466.51	75,934.64
<b>Total Checking/Savings</b>	<u>2,227,757.46</u>	<u>1,229,899.26</u>
<b>Accounts Receivable</b>		
<b>Total Accounts Receivable</b>	174,297.93	39,119.47
<b>Other Current Assets</b>		
Due from Employee	168.10	168.10
<b>Investment Account</b>		
PFM Investment Account	19,961,681.23	19,303,468.44
Union Bank	179,818.57	874,357.07
<b>Total PFM - Investment Account</b>	<u>20,141,499.80</u>	<u>20,177,825.51</u>
Due From Members - Year-end W/C		213,048.00
Prepaid Insurance	2,009,135.93	1,816,930.85
Interest Receivable	111,453.36	91,345.46
Recovery Receivable	279,542.14	184,478.68
<b>Total Other Current Assets</b>	<u>22,541,799.33</u>	<u>22,483,796.60</u>
<b>Total Current Assets</b>	<u>\$ 24,943,854.72</u>	<u>\$ 23,752,815.33</u>
<b>Capital Assets</b>		
<b>Capital Assets</b>		
Suite B	13,815.33	13,815.33
Building Improvements	78,617.32	78,617.32
Building	99,955.00	99,955.00
Land	140,000.00	140,000.00
Computer Hardware/Software	34,901.30	34,901.30
Furniture & Equipment	51,092.10	51,092.10
Accumulated Depreciation	(258,571.68)	(250,881.36)
<b>Total Capital Assets</b>	<u>159,809.37</u>	<u>167,499.69</u>
<b>Total Fixed Assets</b>	<u>159,809.37</u>	<u>167,499.69</u>
<b>Other Assets</b>		
<b>DEFERRED OUTFLOWS - PENSION</b>	\$ 212,538.00	\$ 193,749.00
<b>TOTAL ASSETS</b>	<u>\$ 25,316,202.09</u>	<u>\$ 24,114,064.02</u>



	<u>Sept 30, '18</u>	<u>Sept 30, '17</u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Credit Cards</b>		
Bank of the West / MC - Richards	\$ 815.13	\$ 372.73
Bank of the West / MC - Pat	-	1,148.42
<b>Total Credit Cards</b>	<u>815.13</u>	<u>1,521.15</u>
<b>Other Current Liabilities</b>		
Due to Members Year-end WC Premium		142,453.00
Member Contributions Paid in Advance	80,830.25	101,003.00
<b>Claims Payable</b>		
Liability Claim Reserves	\$ 2,107,864.00	\$ 1,459,712.00
Property Claims Reserves	184,823.00	29,765.00
W/C Claim Reserves	3,484,721.00	6,808,760.00
<b>Total Claims Payable</b>	<u>5,777,408.00</u>	<u>8,298,237.00</u>
<b>Unearned Revenue</b>		
Tenant Security Deposit	-	1,400.00
Accrued Expenses	24,401.66	32,124.13
Accounts Payable		
Payroll Tax liability		
<b>Total Other Current Liabilities</b>	<u>5,882,639.91</u>	<u>8,575,217.13</u>
<b>Total Current Liabilities</b>	<u>5,883,455.04</u>	<u>8,576,738.28</u>
<b>Long Term Liabilities</b>		
Deferred Inflows - Pension	49,737.00	84,305.00
Net Pension Liability	\$ 700,126.00	\$ 624,704.00
<b>IBNR</b>		
IBNR Reserves - Liability	1,889,167.00	1,525,750.00
IBNR Reserves - Property	337,130.00	110,906.00
IBNR Reserves - Workers Comp	6,194,129.00	5,677,554.00
<b>Total IBNR</b>	<u>8,420,426.00</u>	<u>7,314,210.00</u>
<b>ULAE</b>		
ULAE - Liability	164,000.00	164,000.00
ULAE - Property	43,000.00	43,000.00
ULAE - Workers' Compensation	554,000.00	554,000.00
<b>Total ULAE</b>	<u>761,000.00</u>	<u>761,000.00</u>
<b>Total Long Term Liabilities</b>	<u>9,931,289.00</u>	<u>8,784,219.00</u>
<b>Total Liabilities</b>	<u>15,814,744.04</u>	<u>17,360,957.28</u>

	<u>Sept 30, '18</u>	<u>Sept 30, '17</u>
<b>NET POSITION</b>		
<b>Invested in Capital Assets</b>	165,005.70	167,499.69
<b>Unrestricted Net Assets</b>	6,082,922.24	5,666,801.55
<b>Net Income</b>	3,253,530.11	918,805.50
<b>Total Net Position</b>	<u>\$ 9,501,458.05</u>	<u>\$ 6,753,106.74</u>
<b>TOTAL LIABILITIES AND EQUITY</b>	<u><b>\$ 25,316,202.09</b></u>	<u><b>\$ 24,114,064.02</b></u>

	<u>Jul - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Revenue</b>				
Member Contributions	3,445,038.00	9,592,702.00	-6,147,664.00	35.91%
Bank/LAIF Interest	1,805.62	2,500.00	-694.38	72.23%
Managed Portfolio	106,373.80	350,000.00	-243,626.20	30.39%
CARPD Administration	0.00	68,000.00	-68,000.00	0.0%
Rental Income	0.00	0.00	0.00	0.0%
Revenue - Other	0.00	0.00	0.00	0.0%
<b>Total Revenue</b>	<u>3,553,217.42</u>	<u>10,013,202.00</u>	<u>-6,459,984.58</u>	<u>35.49%</u>
<b>Total Income</b>	<u>3,553,217.42</u>	<u>10,013,202.00</u>	<u>-6,459,984.58</u>	<u>35.49%</u>
<b>Expense</b>				
<b>Operating Expenditures</b>				
<b>Administration-CAPRI Office</b>				
Bank Service Charges	2,295.73	14,000.00	-11,704.27	16.4%
Building Services/Repairs	1,196.00	5,000.00	-3,804.00	23.92%
Capital Assets	0.00	5,000.00	-5,000.00	0.0%
Common Area Maintenance	2,191.13	5,990.00	-3,798.87	36.58%
Copier Service/Repair	0.00	4,500.00	-4,500.00	0.0%
Depreciation Expense	1,351.17	10,000.00	-8,648.83	13.51%
District Visitations	344.32	7,000.00	-6,655.68	4.92%
General Contingency	0.00	5,000.00	-5,000.00	0.0%
Insurance - CAPRI	0.00	2,200.00	-2,200.00	0.0%
Miscellaneous	2,647.33	3,000.00	-352.67	88.24%
Office Supplies	1,363.31	8,000.00	-6,636.69	17.04%
Part-Time Services	0.00	2,000.00	-2,000.00	0.0%
Postage and Delivery	398.07	4,000.00	-3,601.93	9.95%
Printing and Reproduction	0.00	6,750.00	-6,750.00	0.0%
Professional Dues	1,150.00	2,750.00	-1,600.00	41.82%
Project Reserve	0.00	2,580.00	-2,580.00	0.0%
Publications	0.00	175.00	-175.00	0.0%
Other	0.00			
<b>Salaries &amp; Benefits</b>				
<b>Salaries</b>				
Administrative Analyst	13,995.00	58,000.00	-44,005.00	24.13%
Adminstrator	43,399.26	179,000.00	-135,600.74	24.25%
Risk Manager	20,123.16	83,000.00	-62,876.84	24.25%
Administrative Assistant Salary	4,312.05	17,600.00	-13,287.95	24.5%
Accrued Vacation	-2,988.21			
<b>Total Salaries</b>	<u>78,841.26</u>	<u>337,600.00</u>	<u>-258,758.74</u>	<u>23.35%</u>
<b>Employee Benefits</b>				
Medical	6,965.32	39,000.00	-32,034.68	17.86%
Life Insurance	244.00	2,900.00	-2,656.00	8.41%
PERS Contributions	21,929.13	92,000.00	-70,070.87	23.84%
Payroll Tax Expenses	1,636.52	6,000.00	-4,363.48	27.28%
<b>Total Employee Benefits</b>	<u>30,774.97</u>	<u>139,900.00</u>	<u>-109,125.03</u>	<u>22.0%</u>
<b>Total Salaries &amp; Benefits</b>	<u>109,616.23</u>	<u>477,500.00</u>	<u>-367,883.77</u>	<u>22.96%</u>

	<u>Jul - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Safety Meetings/Workshops	213.34	6,000.00	-5,786.66	3.56%
Telephone	1,227.93	7,000.00	-5,772.07	17.54%
Travel/Meeting	1,965.35	11,000.00	-9,034.65	17.87%
Utilities	1,166.34	6,600.00	-5,433.66	17.67%
<b>Total Administration-CAPRI Office</b>	<b>127,126.25</b>	<b>596,045.00</b>	<b>-468,918.75</b>	<b>21.33%</b>
Board Meeting/Travel	8,628.65	23,000.00	-14,371.35	37.52%
<b>Consulting Services</b>				
Actuarial Services	0.00	10,000.00	-10,000.00	0.0%
Claims Management	60,407.91	345,000.00	-284,592.09	17.51%
Financial Accounting	14,564.84	40,000.00	-25,435.16	36.41%
Financial Audit	0.00	22,000.00	-22,000.00	0.0%
Investment Advisors	5,102.07	32,000.00	-26,897.93	15.94%
IT Services	896.67	3,000.00	-2,103.33	29.89%
Legal Fees	11,439.00	20,000.00	-8,561.00	57.2%
Loss Prevention Services	0.00	1,750.00	-1,750.00	0.0%
<b>Total Consulting Services</b>	<b>92,410.49</b>	<b>473,750.00</b>	<b>-381,339.51</b>	<b>19.51%</b>
<b>Total Operating Expenditures</b>	<b>228,165.39</b>	<b>1,092,795.00</b>	<b>-864,629.61</b>	<b>20.88%</b>
<b>Insurance Expenditures</b>				
Crime Policy	4,413.75	25,000.00	-20,586.25	17.66%
Workers' Compensation	191,553.75	770,000.00	-578,446.25	24.88%
Combined GL/AL Excess	137,347.00	550,000.00	-412,653.00	24.97%
Other Premiums - W/C	0.00	60,000.00	-60,000.00	0.0%
Property Coverage	310,147.47	1,250,000.00	-939,852.53	24.81%
Broker Fees	26,250.00	110,000.00	-83,750.00	23.86%
<b>Total Insurance Expenditures</b>	<b>669,711.97</b>	<b>2,765,000.00</b>	<b>-2,095,288.03</b>	<b>24.22%</b>
<b>Claims Expenditures</b>				
Workers' Compensation Claims	698,480.27	3,960,302.00	-3,261,821.73	17.64%
Property Claims	34,983.30	600,000.00	-565,016.70	5.83%
Liability Claim Payments	179,142.82	1,330,000.00	-1,150,857.18	13.47%
Change in IBNR	1,201,538.00			
Change in Reserves	-2,755,271.00			
<b>Total Claims Expenditures</b>	<b>-641,126.61</b>	<b>5,890,302.00</b>	<b>-6,531,428.61</b>	<b>-10.88%</b>
<b>Contingency</b>				
General	0.00	50,000.00	-50,000.00	0.0%
Building Repair	85.00	16,000.00	-15,915.00	0.53%
<b>Total Contingency</b>	<b>85.00</b>	<b>66,000.00</b>	<b>-65,915.00</b>	<b>0.13%</b>
<b>Total Expense</b>	<b>256,835.75</b>	<b>9,814,097.00</b>	<b>-9,557,261.25</b>	<b>2.62%</b>
<b>Net Ordinary Income</b>	<b>3,296,381.67</b>	<b>199,105.00</b>	<b>3,097,276.67</b>	<b>1,655.6%</b>
<b>Other Income/Expense</b>				
Other Income				
Investment Gain/Loss	-42,851.56			
<b>Total Other Income</b>	<b>-42,851.56</b>			
<b>Net Other Income</b>	<b>-42,851.56</b>	<b>0.00</b>	<b>-42,851.56</b>	<b>100.0%</b>
<b>Net Income</b>	<b>3,253,530.11</b>	<b>199,105.00</b>	<b>3,054,425.11</b>	<b>1,634.08%</b>

	<u>July '18 - Sept '18</u>	<u>July '18 - Sept '18</u>	<u>July '17 - Sept '17</u>
<b>Ordinary Revenue</b>			
Revenue			
Member Contributions	\$ 3,445,038.00	\$ 3,445,038.00	\$ 3,172,843.50
Workers' Comp Final PR Adjustment			
Bank/LAIF Interest	1,805.62	1,805.62	648.97
Managed Portfolio	106,373.80	106,373.80	88,825.10
Rental Income	-	-	4,200.00
Revenue - Other	-	-	14.95
CARPD - Quarterly Services			
<b>Total Operating Revenue</b>	<u>3,553,217.42</u>	<u>3,553,217.42</u>	<u>3,266,532.52</u>
<b>Operating Expenses</b>			
General and Administrative Expenses			
Administration-CAPRI Office			
Bank Service Charges	2,295.73	2,295.73	1,653.23
Building Services/Repairs	1,196.00	1,196.00	1,565.00
Common Area Maintenance	2,191.13	2,191.13	997.34
Copier Service / Repair	-	-	956.38
Depreciation Expense	1,351.17	1,351.17	2,493.99
District Visitations	344.32	344.32	1,105.79
Miscellaneous	2,605.33	2,605.33	819.00
Office Expense	1,405.31	1,405.31	563.51
Postage and Delivery	398.07	398.07	557.84
Printing and Reproduction	-	-	1,443.85
Professional Dues	1,150.00	1,150.00	695.00
Project Reserve	-	-	430.08
Safety Meetings/Workshops	213.34	213.34	802.96
Salaries & Benefits	109,616.23	109,616.23	137,962.72
Telephone	1,227.93	1,227.93	1,252.08
Travel/Meeting	1,965.35	1,965.35	2,247.03
Utilities	1,166.34	1,166.34	1,522.92
<b>Total Administration-CAPRI Office</b>	<u>127,126.25</u>	<u>127,126.25</u>	<u>157,068.72</u>
Board Meeting/Travel	8,628.65	8,628.65	1,779.81
Consulting Services			
Actuarial Services	-	-	2,250.00
Claims Management	60,407.91	60,407.91	74,993.59
Financial Accounting	14,564.84	14,564.84	10,752.33
Investment Advisors	5,102.07	5,102.07	2,546.92
IT Services	896.67	896.67	287.21
Legal Fees	11,439.00	11,439.00	3,855.98
<b>Total Consulting Services</b>	<u>92,410.49</u>	<u>92,410.49</u>	<u>94,686.03</u>
<b>Total General and Administrative Expenses</b>	<u>228,165.39</u>	<u>228,165.39</u>	<u>253,534.56</u>

	<u>July '18 - Sept '18</u>	<u>July '18 - Sept '18</u>	<u>July '17 - Sept '17</u>
<b>Insurance Expenses</b>			
<b>Crime Policy</b>	4,413.75	4,413.75	4,921.75
<b>Workers' Compensation</b>	191,553.75	191,553.75	202,441.00
<b>Combined GL/AL Excess</b>	137,347.00	137,347.00	102,427.25
<b>Property Coverage</b>	310,147.47	310,147.47	272,201.96
<b>Broker Fees</b>	26,250.00	26,250.00	26,250.00
<b>Total Insurance Expenses</b>	<u>669,711.97</u>	<u>669,711.97</u>	<u>608,241.96</u>
<b>Claims Expenses</b>			
<b>Workers' Compensation Claims</b>	698,480.27	698,480.27	698,870.99
<b>Liability Claim Payments</b>	179,142.82	179,142.82	701,742.96
<b>Property Claims</b>	34,983.30	34,983.30	28,841.08
<b>Change in Reserves</b>	(2,755,271.00)	(2,755,271.00)	(734,339.00)
<b>Changes in IBNR</b>	1,201,538.00	1,201,538.00	795,840.00
<b>Change in ULAE</b>	-	-	(11,000.00)
<b>Total Claims Expenses</b>	<u>(641,126.61)</u>	<u>(641,126.61)</u>	<u>1,479,956.03</u>
<b>Dividends</b>	-	-	-
<b>Contingency - Building Repairs</b>			
<b>Building Repairs</b>	85.00	85.00	200.00
<b>Total Contingency</b>	<u>85.00</u>	<u>85.00</u>	<u>200.00</u>
<b>Total Expenses</b>	<u>256,835.75</u>	<u>256,835.75</u>	<u>2,341,932.55</u>
<b>Net Operating Revenue</b>	3,296,381.67	3,296,381.67	924,599.97
<b>Other Revenue (Expense)</b>			
<b>Investment Gain/Loss</b>	(42,851.56)	(42,851.56)	(5,794.47)
<b>Net Revenue Over (Under) Expenses</b>	<b>\$ 3,253,530.11</b>	<b>\$ 3,253,530.11</b>	<b>\$ 918,805.50</b>
<b>Beginning Net Position</b>		6,247,927.94	5,834,301.24
<b>Ending Net Position</b>		<u>\$ 9,501,458.05</u>	<u>\$ 6,753,106.74</u>



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND  
REMITTANCE ADVICE

Agency Name

CA ASSOC FOR PARK & REC INSUR

Account Number

35-34-007

As of 10/15/2018, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2018.

Earnings Ratio		.00005909460836489
Interest Rate		2.16%
Dollar Day Total	\$	29,661,120.80
Quarter End Principal Balance	\$	181,466.51
Quarterly Interest Earned	\$	1,752.81

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
October 22, 2018

CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INSURANCE ADMINISTRATOR  
6341 AUBURN BOULEVARD, SUITE A  
CITRUS HEIGHTS, CA 95621-5203

PMIA Average Monthly Yields

**Account Number:**

35-34-007

Tran Type Definitions

September 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	181,466.51
Total Withdrawal:	0.00	Ending Balance:	181,466.51



**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
October 22, 2018

CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INSURANCE ADMINISTRATOR  
6341 AUBURN BOULEVARD, SUITE A  
CITRUS HEIGHTS, CA 95621-5203

PMIA Average Monthly Yields

**Account Number:**  
35-34-007

Tran Type Definitions

August 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	181,466.51
Total Withdrawal:	0.00	Ending Balance:	181,466.51

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
 October 22, 2018

CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INSURANCE ADMINISTRATOR  
 6341 AUBURN BOULEVARD, SUITE A  
 CITRUS HEIGHTS, CA 95621-5203

PMIA Average Monthly Yields

**Account Number:**  
 35-34-007

Tran Type Definitions

July 2018 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
7/13/2018	7/12/2018	QRD	1578246	SYSTEM	2,816.51
7/27/2018	7/26/2018	RW	1580592	PAT CABULAGAN	-500,000.00

**Account Summary.**

Total Deposit:	2,816.51	Beginning Balance:	678,650.00
Total Withdrawal:	-500,000.00	Ending Balance:	181,466.51

**California Association for Park & Recreation Indemnity  
(CAPRI)  
Minutes of the Board of Directors**

**TELEPHONIC MEETING ON SEPTEMBER 19, 2018**

---

A meeting of the Board of Directors was held on September 19, 2018 via telephone at 10:00 a.m.

**MEMBERS PRESENT:** Lindsay Woods, Hesperia Recreation & Park District  
Dean Wetter, Valley-Wide Recreation & Park District  
Stephen Fraher, Arcade Creek Recreation & Park District  
Colin Miller, Arden Park Recreation & Park District  
Jim Friedl, Conejo Recreation & Park District  
Lorena Cervantes, Bear Mountain Recreation & Park District

**MEMBERS ABSENT:** Larry Mazzuca, North Highlands Recreation & Park District

**OTHERS PRESENT:** Patrick Cabulagan, Administrator  
Rick Richards, Risk Manager  
Bebe Pearson, Administrative Analyst  
Peter Urhausen, Gibbons & Conley  
Doug Wozniak, Alliant Insurance Services  
Chuck Torretta, George Hills Company  
Dori Zumwalt, York Risk Services  
Sally Town, York Risk Services

**1. CALL TO ORDER**

The September 19, 2018 Board of Directors meeting was called to order at 10:01 a.m. by Board President Lindsay Woods. Stephen Fraher is abstaining from voting for this meeting.

**2. INTRODUCTION/ROLE CALL**

None.

**3. PUBLIC COMMENT**

None.

**4. CLOSED SESSION**

The Board convened to Closed Session, pursuant to Government Code section 54956.95 (a); 54957(b) and 54957.6 at 10:03 a.m.

The Board discussed the claims for the payment of tort Liability losses, Workers' Compensation losses and Property losses incurred by the Joint Powers Authority and employee evaluations.

**5. REPORT FROM CLOSED SESSION**

The Board reconvened to Open Session at 11:16 p.m. pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

*No Reportable Action.*

**6. CONSENT ITEMS**

*Lorena Cervantes made a motion to approve Consent Item. Colin Miller seconded the motion.*

*Ayes: Lindsay Woods, Dean Wetter, Lorena Cervantes, Colin Miller and Jim Friedl*

*Nays: None*

*Abstain: Stephen Fraher*

**7. DISCUSSION/ACTION ITEMS**

**A. Approval of new Executive Director Contract**

The Board reviewed the new Executive Director Contract.

*Jim Friedl made a motion to approve Matthew Duarte as the new Executive Director of CAPRI and approve the 4-year contract with an annual salary of \$165,000 including CalPERS PEPRA plan and Health Insurance reimbursable up to \$1,800/month in fringe benefits. Colin Miller seconded the motion.*

*Ayes: Lindsay Woods, Dean Wetter, Lorena Cervantes, Colin Miller and Jim Friedl*

*Nays: None*

*Abstain: Stephen Fraher*

**8. ADMINISTRATOR/STAFF REPORTS**

**A. CAJPA Conference Update**

Pat Cabulagan, Rick Richards and Matthew Duarte attended the conference. Pat introduced Matthew to many of vendors that CAPRI works with.

**B. PARMA Update**

Staff asked the membership to let CAPRI know as soon as possible if they will be attending the PARMA Conference.

**C. November 4-6, 2018 Board Retreat/Meeting Update**

The Board of Directors had no additional comments or question on these reports.

**D. District Visitations**

The Board reviewed the District Visitations that occurred since the last meeting. The Board of Directors had no additional comments or question on these reports.

**7. BOARD MEMBER REPORTS**

**A. Personnel/Finance Committee Report**

The Board of Directors had no additional comments or question on these reports.

**8. CLOSING COMMENTS**

**A. Board**

Dean Wetter gave thanks to Pat for introducing Matt Duarte to the vendors and others that we work with during the CAJPA conference. Mr. Duarte was very appreciative. Staff sent out letters for Board nominations for the CAPRI Board of Directors. Staff informed the Board that the two incumbents, Colin and Stephen are now in the same tier. Lindsay encouraged both board members to submit their nominations.

**B. Staff**

Staff is preparing for the new Executive Director's arrival. Pat will be moving his office into the conference room so that the Executive Director can move into his office.

**9. ANNOUNCEMENTS**

The next CAPRI Board of Director's meeting will be held on November 5, 2018 at 9:00a.m. at the Hilton Hotel in Anaheim, CA.

**10. ADJOURNMENT**

The meeting adjourned at 11:32 a.m.

---

Stephen Fraher, Board of Directors Secretary

**DISCUSSION/ACTION ITEMS**

**SUBJECT: Approval of WC Final Payroll 2017-2018**

---

**BACKGROUND AND STATUS:**

Workers' Compensation premiums are based on the member's actual payroll. Since the actual payroll cannot be precisely determined until the end of the fiscal year, CAPRI obtains estimated payroll figures from the members. Using these estimated payroll figures, we project the cost of coverage for the upcoming year. At the end of the fiscal year, the members forward to CAPRI their "Final Payroll Reports" along with supporting records. These reports provide CAPRI with our member's actual payrolls for the preceding year. Once the final payroll reports are received, the individual members' contributions are recalculated using the actual payroll numbers. Members will then either receive a refund if they over projected their payroll for the year or be charged an additional premium if they under projected their payroll for the year.

As of this writing, CAPRI has received the Final Payroll Reports needed to complete the actual workers' compensation premium for 2017-2018. Final payroll numbers were turned into CSAC-EIA at the end of October.

We are currently in the process of calculating the premiums with the final WC payrolls. We will then notify those Districts that have payroll changes that resulted in a 15%+ increase/decrease in premium to verify if the payroll numbers submitted are correct. Many times with Districts, the individual handling payroll reporting has changed and they move employees into different classifications which results in payroll increases, so that is what we are verifying.

Once all the 2017-2018 WC Final Payrolls are verified, we will invoice those Districts that have underreported on their 2017-2018 Payroll and send out checks for those Districts that over reported.

We will provide as a handout the DRAFT 2017-2018 WC Final Payroll.

**RECOMMENDATION:**

Approve 2017 – 2018 WC Final Payroll.

**ATTACHMENTS:**

None.

**DISCUSSION/ACTION ITEMS**

**SUBJECT: WC New Member – La Selva Beach Recreation and Park District**

---

**BACKGROUND AND STATUS:**

La Selva Beach Recreation and Park District has expressed an interest in joining the Workers' Compensation Program. La Selva Beach Recreation and Park District is a member of CARPD and CAPRI's Liability/Property program.

La Selva Beach Recreation and Park District has a payroll of \$36,500 all in the 8810 classification. The State Fund has cancelled La Selva Beach's WC coverage and they have been without coverage for a little over a month. They have had no losses in the last 5 years; however, we are still waiting on their official loss run from the State Fund.

When we put La Selva Beach Recreation and Park District into our WC formula we arrive at a premium of \$157 because of the low payroll and 8810 classification. However, at this premium amount, it is unlikely that the pool would be sufficiently protected in the event of a future loss. For reference, the CAPRI liability program has a minimum premium which is based on payroll with a minimum of \$105,000 which amounts to \$1,594 in premium. Staff has consulted with CAPRI's Actuarial Services Provider, Bickmore, and determined that a minimum premium is appropriate for the WC program and consistent with its policies for the liability program.

After discussions with President Lindsay Wood's and Vice President Dean Wetter, we have accepted La Selva Beach Recreation and Park District into the WC Program at a \$1,200 premium starting on November 1, 2018. We recommend that the Board of Directors ratify the approval of La Selva Beach into the WC program as of November 1, 2018. They were paying over \$3,000 with the State.

Additionally, the Board of Directors should also consider adoption of a formal policy that CAPRI's WC program has a minimum premium of \$1,200 for all future new members coming into the program. The Board of Directors can periodically review the WC minimum premium and modify it as it deems necessary. Staff is recommending a minimum premium of \$1,200 because we have one District (Bear River) that currently pays \$1,159 and they were at \$1,200+ last year.

**RECOMMENDATION:**

To approve La Selva Beach Recreation and Park Districts into our Workers' Compensation Program as of November 1, 2018 and to approve a minimum premium for all new members of \$1,200.

**DISCUSSION/ACTION ITEMS**

**SUBJECT: WC and Liability Loss/Premium Comparison**

---

**BACKGROUND AND STATUS:**

Each year, the Board of Directors reviews the WC/Liability Trends for the last 5 years comparing losses to premium.

We will providing a handout showing the Liability/Property and the Workers Compensation loss trends for the 2013-2018 years. We are comparing premium to “paid” losses. We look at the paid vs. premium to determine the following: 1) any trends with the losses; 2) Districts that are having loss issues; 3) If we are collecting enough premium from all the Districts; and 4) Whether we should surcharge for a member’s losses.

We will discuss this in greater detail at the meeting.

**RECOMMENDATION:**

None

**ATTACHMENTS:**

None



**DISCUSSION/ACTION ITEMS**

**SUBJECT: Bank Account Signature Authority**

---

**BACKGROUND AND STATUS:**

Due to the impending retirement of Mr. Pat Cabulagan, we will need to update the authorized signers for CAPRI bank accounts. Current bank account signers include the following:

Bank of the West

Patrick Cabulagan

Samuel Goepf

Robert Berggren

Carlyle Tennis

Robert Miller

Union Bank

Patrick Cabulagan

Lindsay Woods

Dean Wetter

In order to facilitate the transition to Mr. Matthew Duarte as Executive Director, it is proposed that we remove Mr. Cabulagan and add Mr. Duarte as an authorized signer for the following CAPRI bank accounts:

Bank of the West	Checking Account	xxx-xx6020
------------------	------------------	------------

Union Bank	Checking Account	xxxxxx4980
------------	------------------	------------

In addition, the Board should consider updating the authorized signers for the Bank of the West bank account in light of the turnover of Board Members and Staff.

**RECOMMENDATION:**

Approve the change to authorized CAPRI bank account signers to remove Mr. Patrick Cabulagan and add Mr. Matthew Duarte.

Discuss any other changes to the authorized bank account signers that the Board may desire.

**ATTACHED REFERENCE MATERIALS:**

None

**DISCUSSION/ACTION ITEMS**

**SUBJECT: Resolution 1-2018: Resolution Delegating Authority to Order Deposit or Withdrawal of Monies in the Local Agency Investment Fund**

---

**BACKGROUND AND STATUS:**

In addition to reviewing and updating the authorized signers for CAPRI bank accounts, the Board must also consider a Resolution delegating authority to deposit or withdraw monies in the Local Agency Investment Fund (“LAIF”).

In order to facilitate the transition to Mr. Matthew Duarte as Executive Director, it is proposed that the Board formally resolve that CAPRI Executive Director, Mr. Matthew Duarte, be authorized to order deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purpose of the resolution and the transactions contemplated herein.

In addition, the Board should also consider authorizing additional individuals for the LAIF account activities on behalf of CAPRI.

**RECOMMENDATION:**

Adopt Resolution 1-2018 delegating authority to the Executive Director, Mr. Matthew Duarte, to deposit or withdraw monies in the Local Agency Investment Fund.

Discuss any other changes to the authorized individuals for the LAIF account as the Board may desire.

**ATTACHED REFERENCE MATERIALS:**

Formal resolution consistent with Board direction to be provided at Board Meeting.

**DISCUSSION/ACTION ITEMS**

**SUBJECT: Review of 2019 CAPRI Board Meeting Schedule**

---

**BACKGROUND AND STATUS:**

The 2019 CARPD Conference has been scheduled for Wednesday, May 22 to Friday, May 24, 2019 at the Lake Tahoe Resort in South Lake Tahoe, California. This was the only available date at this particular location.

Historically, CAPRI's Board holds its May meeting before the conference begins which would mean the May 2019 would be held the afternoon of Wednesday, May 22.

However, this year's Special District Legislative Days are scheduled to be held on Tuesday, May 21 and May 22 in Sacramento, California. In light of both Board and Member District participation in Legislative Days, the Board should consider whether or not the May 2019 Board meeting should be rescheduled.

**RECOMMENDATION:**

Discuss changes to the proposed May 2019 Board Meeting date, if any, including possibly rescheduling the Board meeting for the morning of Saturday, May 25, 2019 immediately following the CARPD Board meeting.

**ATTACHED REFERENCE MATERIALS:**

None

**Agenda Item 7.G**

**DISCUSSION/ACTION ITEMS**

**SUBJECT: Proposed Executive Director Relocation Reimbursement**

---

**BACKGROUND AND STATUS:**

At the request of the President, this item is on the Agenda for the Board to review and consider approval of reimbursement for relocation expenses for the Executive Director not to exceed \$8,000.00.

A one-time reimbursement for these types of expenses are typical as part of the recruitment process for new executives. The Executive Director would be required to provide written documentation of those expenses directly related to the relocation prior to issuance of any reimbursement by CAPRI.

**RECOMMENDATION:**

Discuss and, if acceptable, approve reimbursement of expenses related to the relocation of the Executive Director not to exceed \$8,000.00.

**ATTACHED REFERENCE MATERIALS:**

None

**SPECIAL REPORTS**

**SUBJECT: Investment Status Reports – Public Financial Management (PFM)**

---

**BACKGROUND AND STATUS:**

**Review of Investment Portfolio**

Allison Kaune of PFM will be at the meeting to review our investment portfolio and to give us a financial market outlook. Attached is the Investment Status report for this quarter.

**Benchmarking**

At our May 2018 meeting, the Board asked a question regarding our benchmarking on why we use the benchmarking standard that we use and is there a better benchmark. Allison will be at the meeting to provide a presentation on benchmarks and also to facilitate a discussion on potentially moving to a longer duration benchmark (presentation attached).

**Investment Policy**

Allison Kaune of PFM is recommending that we revise our Investment Policy for CAPRI. Annually, PFM reviews our investment policy and makes recommendations to our policy. See attached recommendations/revisions to the investment policy.

**RECOMMENDATION:**

Approve changes to CAPRI's investment policy as proposed.

**REFERENCE MATERIALS ATTACHED:**

Investment Status Report  
Benchmarking Presentation  
Investment Policy Review



pfm

# California Association for Park & Recreation Indemnity

## Portfolio Update Quarter Ended September 30, 2018

Presented By

**Allison Kaune, Senior Managing Consultant**

November 5, 2018

50 California Street  
Suite 2300  
San Francisco, CA 94111  
415-982-5544

1 Keystone Plaza  
Suite 300  
Harrisburg, PA 17101  
717-232-2723

PFM Asset  
Management LLC  
[pfm.com](http://pfm.com)



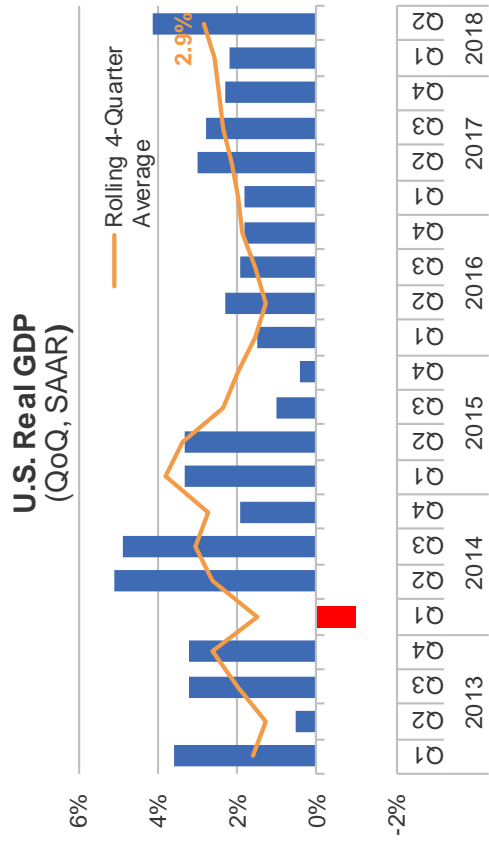
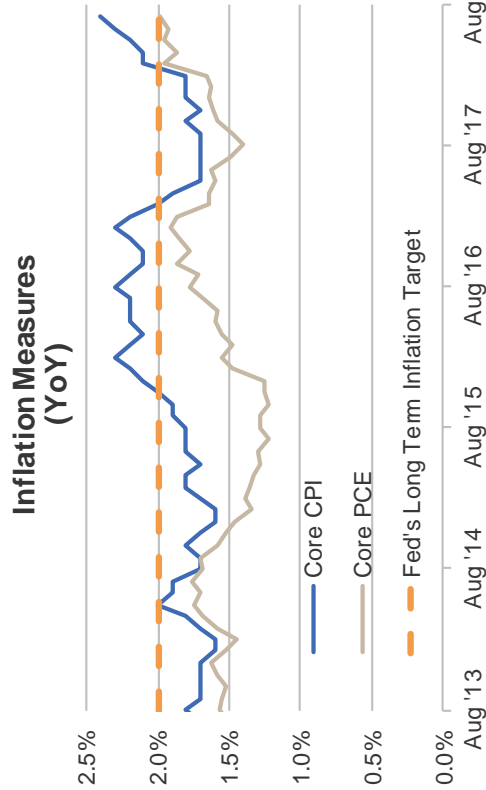
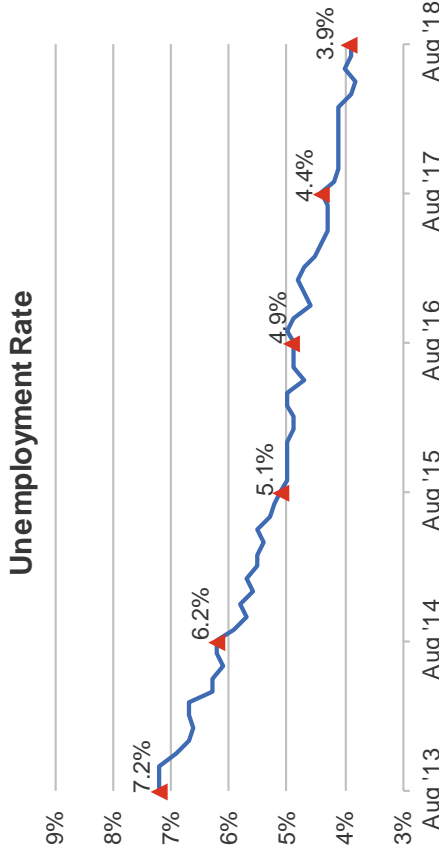
# Economic and Interest Rate Update





## U.S. Economic Conditions Are Positive

- Recent U.S. economic conditions were characterized by:
  - Low unemployment, strong job growth, rising wages, and an increase in the labor force participation rate.
  - Strong corporate profits driven partly by tax cuts.
  - Expectations for solid GDP growth in 2018.
  - Inflation hovering around Fed's target rate.



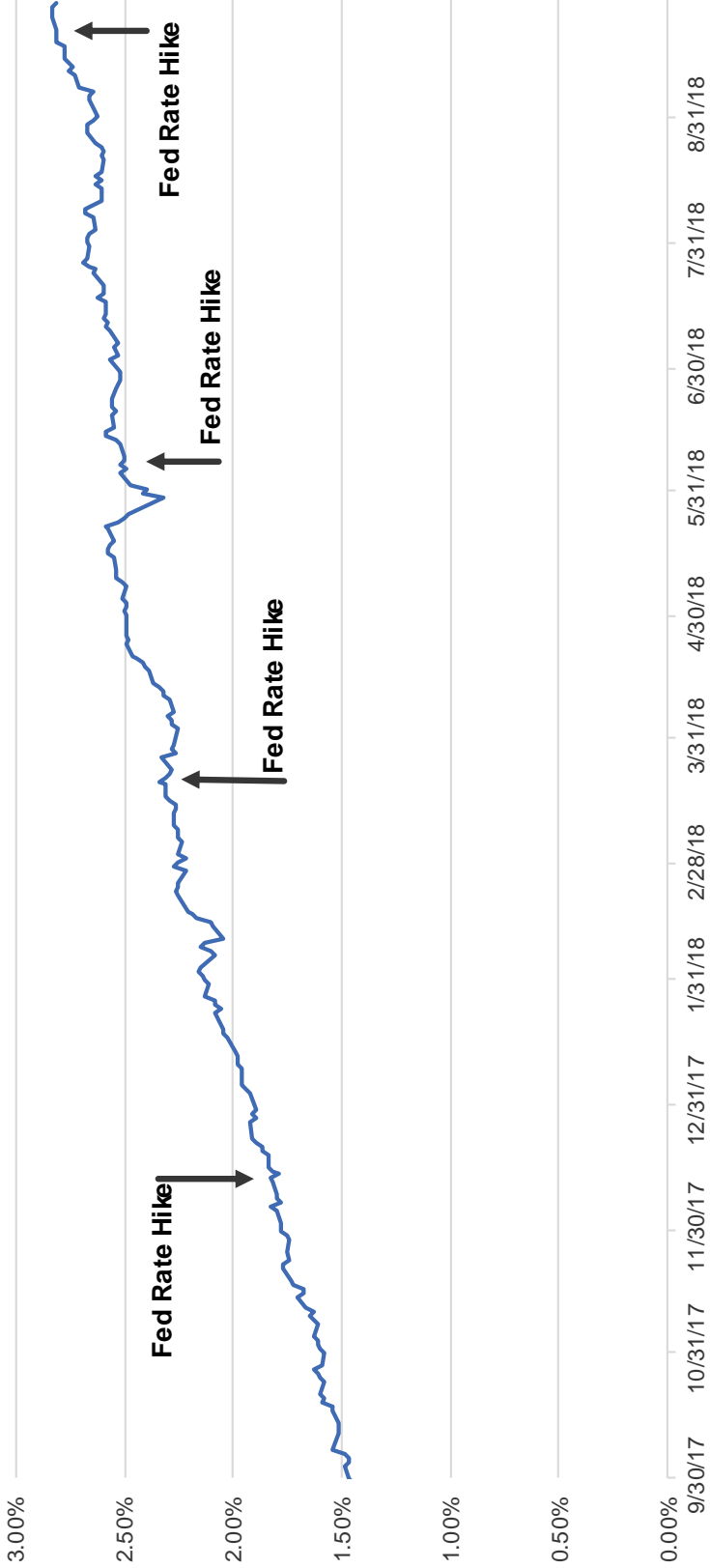
Source: Bloomberg, latest data available as of 9/30/2018. SAAR is seasonally adjusted annualized rate.



## Interest Rate Update

- Interest rates have continued to trend higher as the Federal Reserve continues to raise the Fed Funds target rate.

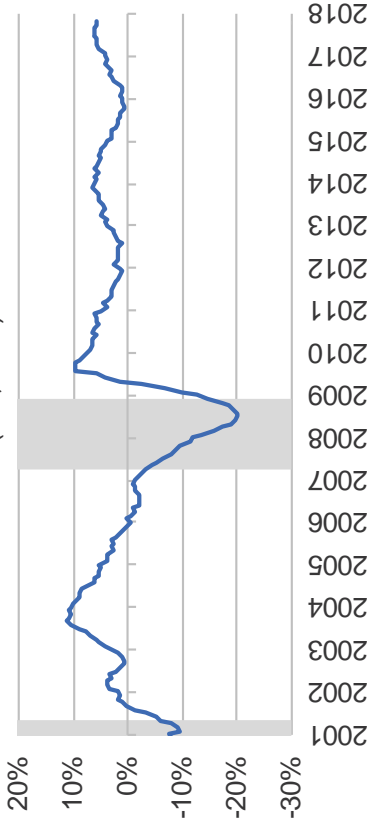
**2-Year Treasury Yields**  
September 30, 2017 – September 30, 2018



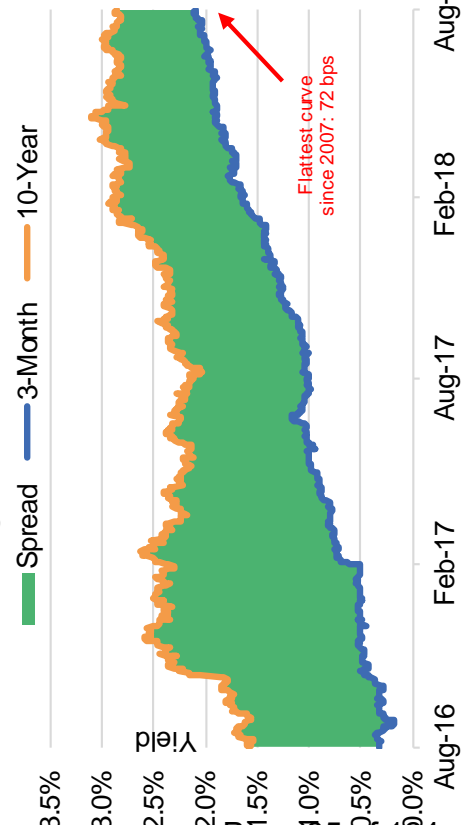


# What We're Watching

Conference Board Leading Indicators (SA, YoY)



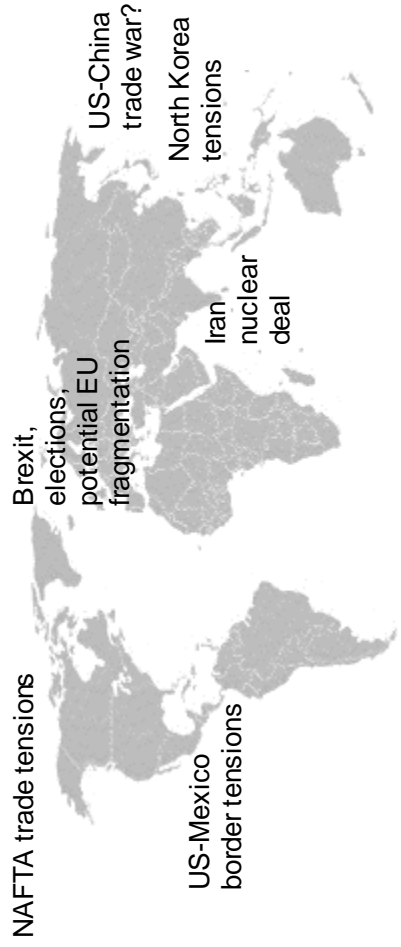
Flattening Yield Curve (10-Yr vs. 3-Mo)



## Economic Indicators Are Strong

Metrics at or near Multi-Year Bests	
U.S. GDP (2018Q2)	Unemployment Rate
Corporate Profits	Job Openings
Consumer Confidence	Avg. Hourly Earnings
U.S. Manufacturing	Inflation (Core PCE)

## Geopolitical Risks Around the Globe



Source: Bloomberg, as of 8/31/2018.



# Portfolio Update

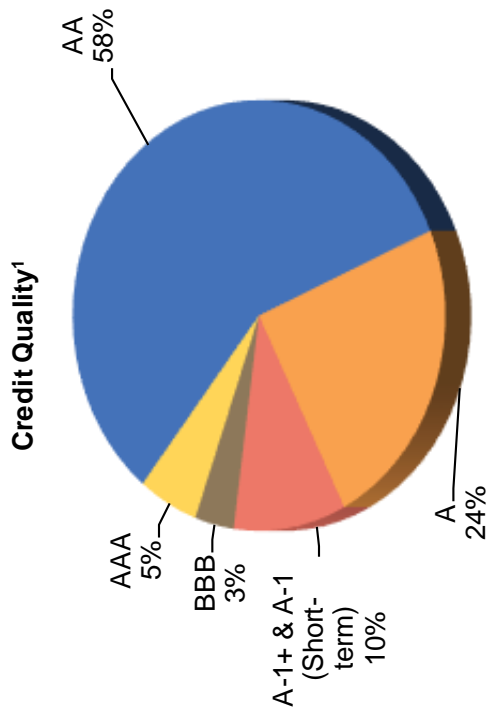


# CAPRI Portfolio Composition and Credit Quality – As of September 30, 2018

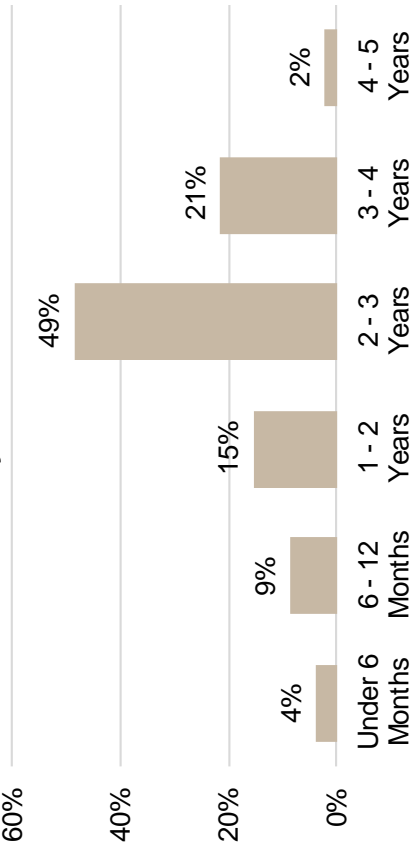
Security Type	Market Value	% of Portfolio	Permitted by Policy	In Compliance
U.S. Treasuries	\$8,174,278	41%	100%	✓
Federal Agencies	\$1,490,419	8%	100%	✓
Agency CMOs	\$271,048	1%	100%	✓
Municipal Obligations	\$201,369	1%	30%	✓
Supranationals	\$1,036,375	5%	30%	✓
Negotiable CDs	\$4,043,372	20%	30%	✓
Corporate Notes	\$4,744,820	24%	30%	✓
<b>Securities Sub-Total</b>	<b>\$19,961,681</b>			
Accrued Interest	\$109,701			
<b>Total</b>	<b>\$20,071,382</b>	<b>100%</b>		

**Yield at Cost** 2.16%  
**Duration** 2.35

37 of 124

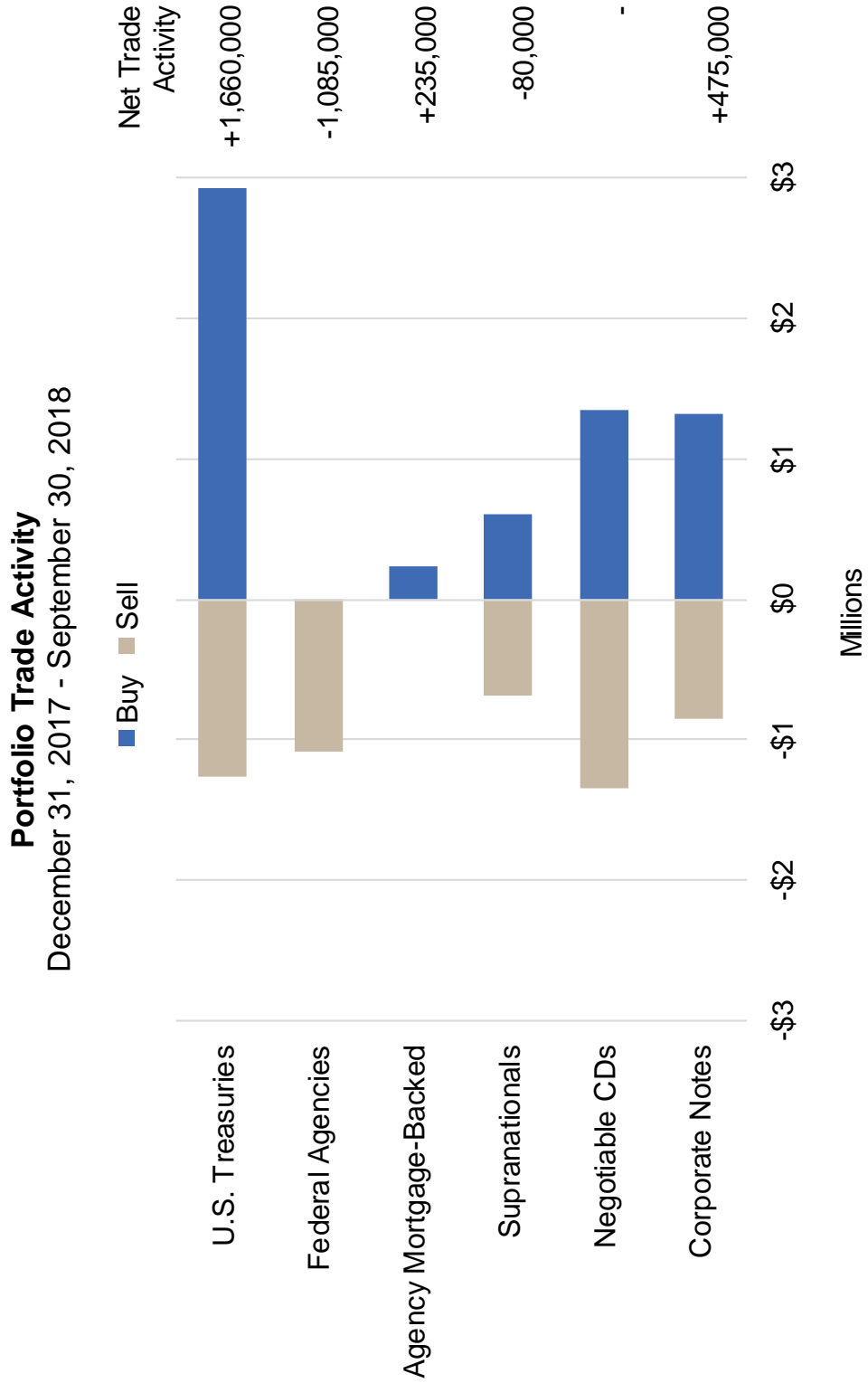


**Maturity Distribution**





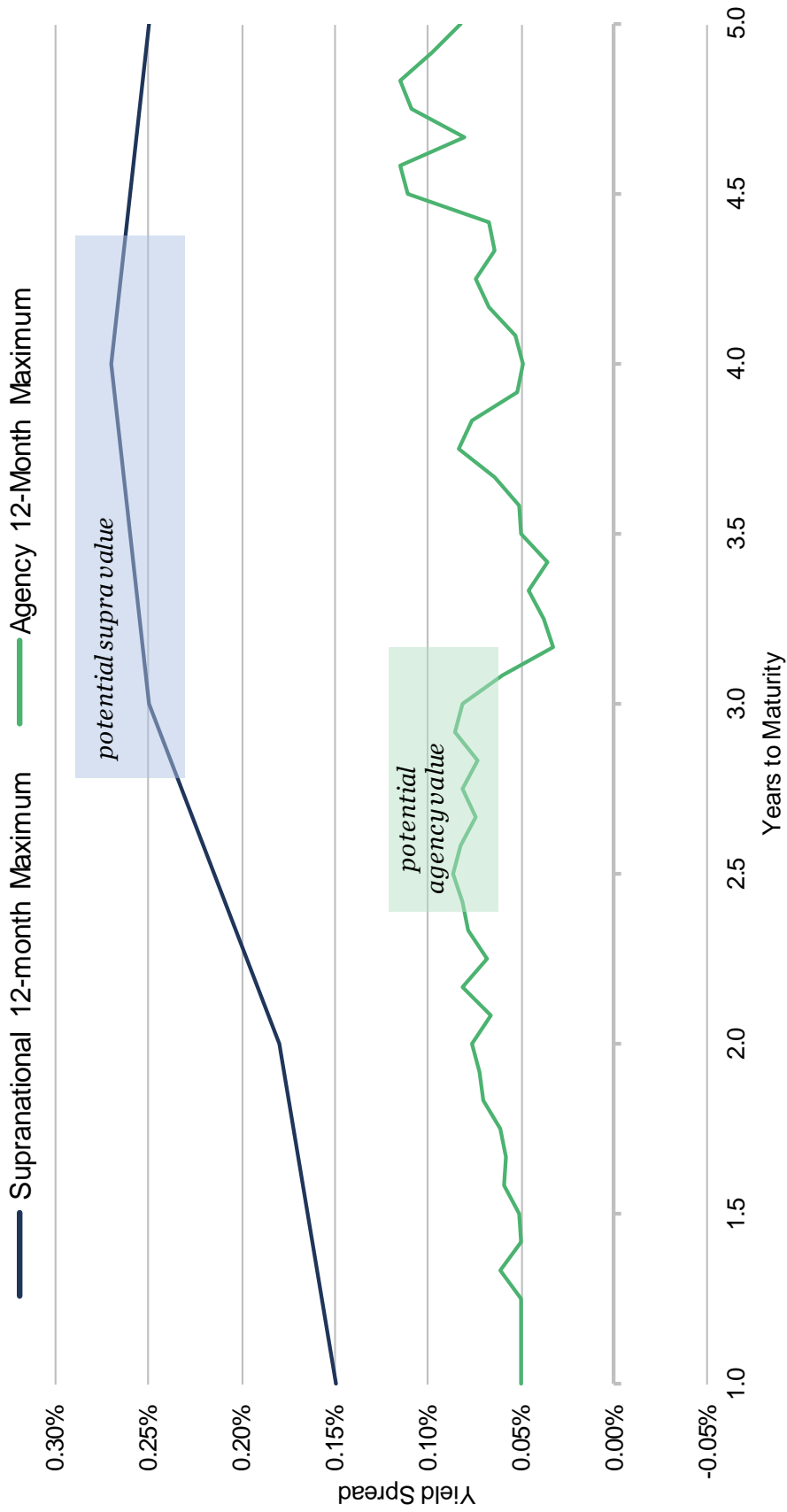
# Trade Activity





# Agencies Offer Limited Value

## Yield Spreads vs U.S. Treasuries





## Additions to Credit Allocations

Trade Date	Issuer	Sector	Yield	Maturity Date	Credit Rating	Yield Spread over Treasury*
4/12/2018	National Rural Utility Co-op.	Corporate Notes	3.05%	3/15/2021	A/A2	+0.57%
5/3/2018	Hershey Company	Corporate Notes	3.12%	5/15/2021	A/A1	+0.50%
5/7/2018	Paccar Financial Corp	Corporate Notes	3.11%	5/10/2021	A+/A1	+0.47%
5/8/2018	General Dynamics Corp	Corporate Notes	3.25%	5/11/2021	A+/A2	+0.59%
5/14/2018	Bank of America	Corporate Notes	3.50%	5/17/2022	A-/A3	+0.72%
5/17/2018	Charles Schwab	Corporate Notes	3.25%	5/21/2021	A/A2	+0.50%
6/5/2018	Bank of Nova Scotia Houston	Negotiable CD	3.10%	6/5/2020	A+/Aa2	+0.61%
6/7/2018	Royal Bank of Canada NY	Negotiable CD	3.24%	6/7/2021	AA-/Aa2	+0.71%
6/11/2018	JP Morgan Chase & Co	Corporate Notes	3.51%	6/18/2022	A-/A3	+0.78%
8/1/2018	Bank of Montreal Chicago	Negotiable CD	3.23%	8/3/2020	A+/Aa2	+0.56%

\*Yield spread is over comparable maturity Treasury on trade date.



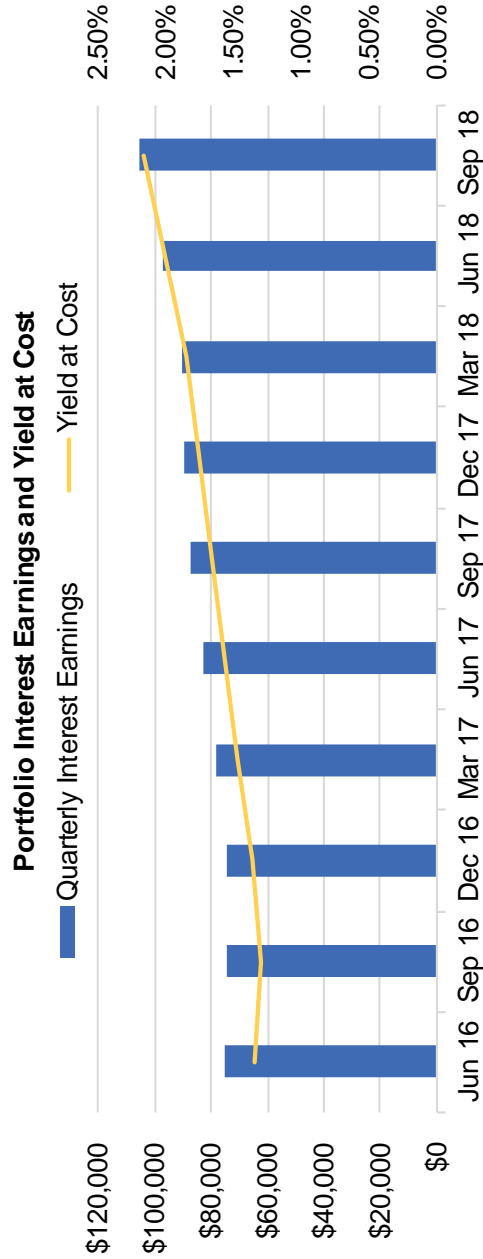


# Portfolio Total Return

## Total Returns for Periods Ending September 30, 2018<sup>1,2,3,4</sup>

### Annualized Returns

	Duration	Past Quarter	1 Year	3 Year	5 Year	10 Year	Since Inception
<b>CAPRI Portfolio</b>	<b>2.35</b>	<b>0.31%</b>	<b>-0.15%</b>	<b>0.72%</b>	<b>1.02%</b>	<b>1.64%</b>	<b>3.58%</b>
Performance Benchmark	2.57	0.05%	-0.58%	0.29%	0.73%	1.15%	3.25%
Difference	-	+0.26%	+0.43%	+0.43%	+0.29%	+0.49%	+0.33%



1. Performance on trade-date basis, gross (i.e., before fees), in accordance with the CFA Institute's Global Investment Performance Standards (GIPS).

2. Bank of America Merrill Lynch (BAML) Indices provided by Bloomberg Financial Markets. CAPRI's benchmark was the 1-Year-U.S. Treasury Bill Index from inception until March 31, 2001, then the 1-Year Treasury Note Index until September 30, 2001, then the 1-3 Year Treasury Index until June 30, 2012, and was changed to the 1-5 Year Treasury Index on July 1, 2012.

3. Excludes money market fund balances in the performance, yield and duration calculations.

4. Inception date is March 31, 1995.



## Investment Strategy Outlook

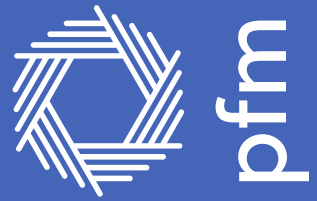
- The Fed appears poised to raise rates further and the expectation is for one additional hike in 2018 and three to four more in 2019, our view remains that interest rates will increase gradually over the near-term.
  - We therefore prefer to maintain a defensive duration posture to mitigate a portion of interest rate risk relative to the benchmark.
- Our outlook for each of the major investment-grade fixed income sectors are as follows:
  - Federal agency securities remain unattractive relative to U.S. Treasuries. Certain portions of the curve experienced modest widening and may create an opportunity to add to the sector with new issues.
  - Given light expected supply of supranationals over the coming months, new additions to the portfolio may wane. However, current allocations are expected to be maintained as the portfolio benefits from the incremental income relative to traditional agencies.
  - Yield spreads on corporates have narrowed as well and so we will be more selective with corporate purchases. Our preference continues to favor financials and select industrial issuers with stronger balance sheets and fair valuations.
  - In conjunction with a generally more defensive tone, negotiable certificates of deposit offer attractive incremental income compared to other government alternatives.
- Safety remains the number one priority in managing the portfolio.



## Disclosures

*This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness, or suitability. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some but not all of which are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.*

# Thank You





# CALIFORNIA ASSOCIATION FOR PARK AND RECREATION INDEMNITY

## Investment Performance Review For the Quarter Ended September 30, 2018

Client Management Team

Paul  
Lauren Brant, Managing Director  
Allison Kaune, Senior Managing Consultant

PFM Asset Management LLC

50 California St, Suite 2300  
San Francisco, CA 94111  
415-982-5544

213 Market Street  
Harrisburg, PA 17101-2141  
717-232-2723

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# *Investment Performance Review*

• The portfolio is in compliance with the Association's Investment Policy and the California Government Code.

Security Type	Market Value as of 9/30/18	% of Portfolio	Permitted by Policy	In Compliance
U.S. Treasury	\$8,174,278	40.9%	100%	✓
Federal Agency	\$1,490,419	7.5%	100%	✓
Federal Agency CMOs	\$271,048	1.4%	100%	✓
Municipal Obligations	\$201,369	1.0%	30%	✓
Supranationals	\$1,306,375	5.2%	30%	✓
Negotiable CDs	\$4,043,372	20.3%	30%	✓
Corporate Notes	\$4,744,820	23.8%	30%	✓
<b>Securities Sub-Total</b>	<b>\$19,961,681</b>	<b>100.0%</b>		
Accrued Interest	\$109,701			
<b>Total Investments</b>	<b>\$20,071,382</b>	<b>100.0%</b>		

## Portfolio Recap

- We positioned the portfolio with a defensive duration posture, holding maturities shorter than the benchmark for the majority of the past two quarters in light of the Fed's impact on short-term rates. This strategy benefited portfolio returns as yields across the yield curve approached new highs for the cycle. Because the curve is so flat, holding longer maturities resulted in very little incremental yield. On balance, the tradeoff between slightly lower yields (a position short of the benchmark) and less exposure to the negative market value impact of the rise in rates during the quarter (from a shorter duration) resulted in outperformance vs. the benchmark.
- After a robust second quarter, strong economic fundamentals gave investors further confidence in corporate and other non-government sectors. Most investment-grade sectors contributed positive excess returns (returns in excess of similar-duration Treasuries) to fixed income portfolios for the quarter.
- As has been the case for some time, federal agency yield spreads remained extremely narrow throughout the quarter. We generally underweighted agencies in favor of U.S. Treasuries or other sectors.
- We purchased an additional supranational for the portfolio. A decline in issuance caused yield spreads to narrow during the quarter, resulting in a strong performance for the sector.
- In the corporate sector, strong economic tailwinds created a favorable investment landscape. Corporate returns dominated their government counterparts, adding significant value to the portfolio in the third quarter.
- Our view of mortgage-backed securities (MBS) remained cautious. As such, our allocation to MBS remain small and focused on structures with limited extension risk and structures which carry less downside risk in a rising rate environment.



## Outlook and Strategy

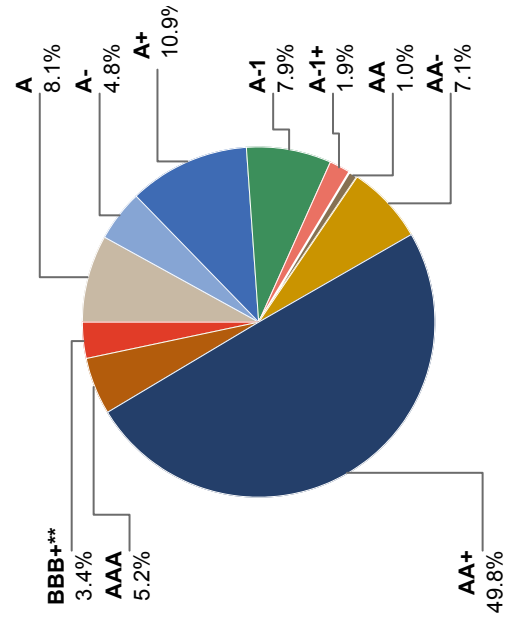
- While the Fed's policy actions will depend on future economic data, we believe the current strength of the U.S. Economy, coupled with a strong labor market and rising inflation, will cause the Fed to continue raising rates at a pace of about one quarter-percent hike per quarter well into 2019. Therefore, we plan to maintain a defensive duration posture to mitigate a portion of interest rate risk relative to the benchmark.
- Over the past several quarters, we have maintained a positive view on corporates and other spread products (non-government investments); however, we are cognizant of potential headwinds that could surface towards year-end. While diversification away from U.S. Treasury securities has added significant value over the last several quarters, very narrow spreads across most investment-grade sectors give us reason to turn a bit more cautious.
- Federal agency securities remain expensive as most maturities offer less than five basis points of incremental yield relative to U.S. Treasuries. We will continue to reduce agency exposure where spreads are tight, seeking better relative value in other sectors. As an alternative, we may selectively add callable agency issues because, in our view, they provide better value in today's market in addition to favorable diversification and income benefits.
- In conjunction with tight spreads, we plan to be more selective and defensive with corporate positioning. Our preference continues to favor financials and select industrial issuers with stronger balance sheets and fair valuations, which we think can better withstand the current phase of the credit cycle
- Broad diversification across all investment-grade sectors remains a key component of our portfolio strategy; we will also continue to maintain a high credit quality for the PFM-managed portfolio.

**Portfolio Statistics**

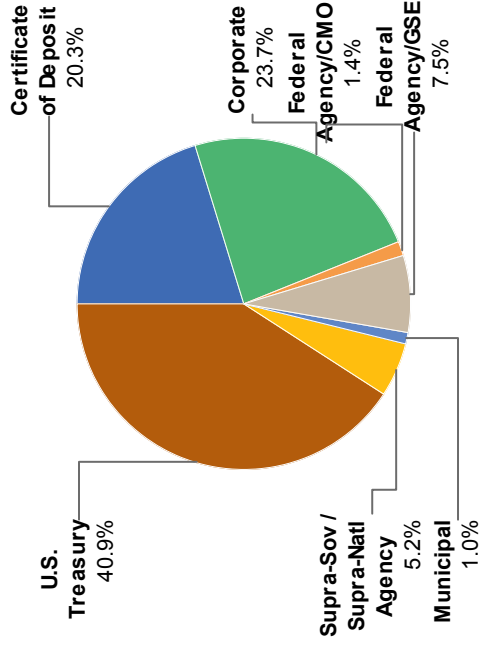
As of September 30, 2018

Par Value:	\$20,395,339
Total Market Value:	\$20,071,382
Security Market Value:	\$19,961,681
Accrued Interest:	\$109,701
Cash:	-
Amortized Cost:	\$20,325,117
Yield at Market:	2.91%
Yield at Cost:	2.16%
Effective Duration:	2.35 Years
Duration to Worst:	2.34 Years
Average Maturity:	2.46 Years
Average Credit: *	AA

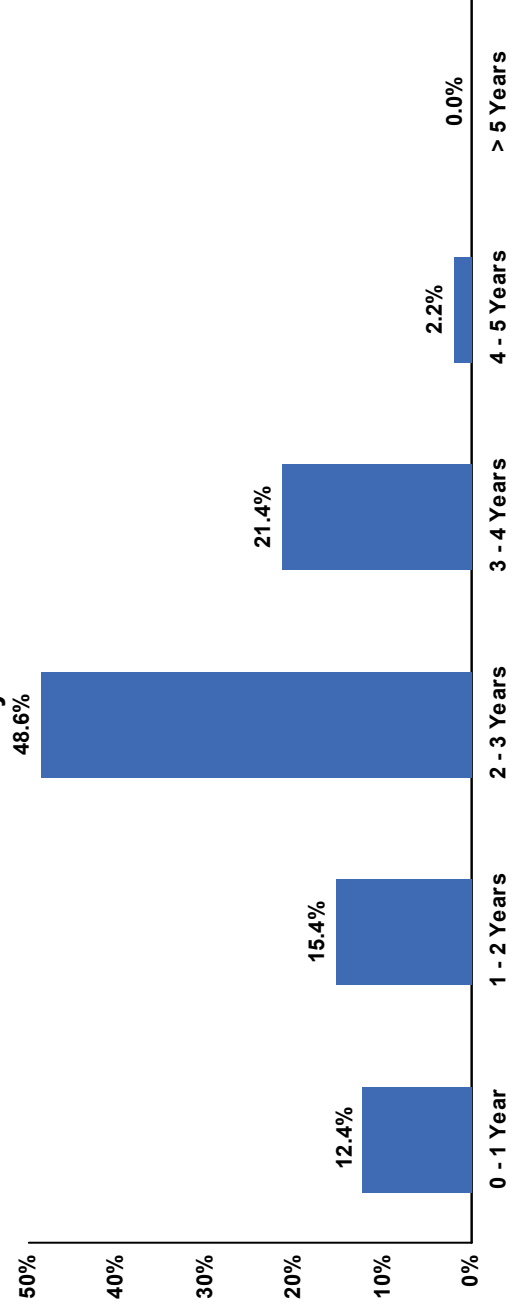
**Credit Quality (S&P Ratings)**



**Sector Allocation**



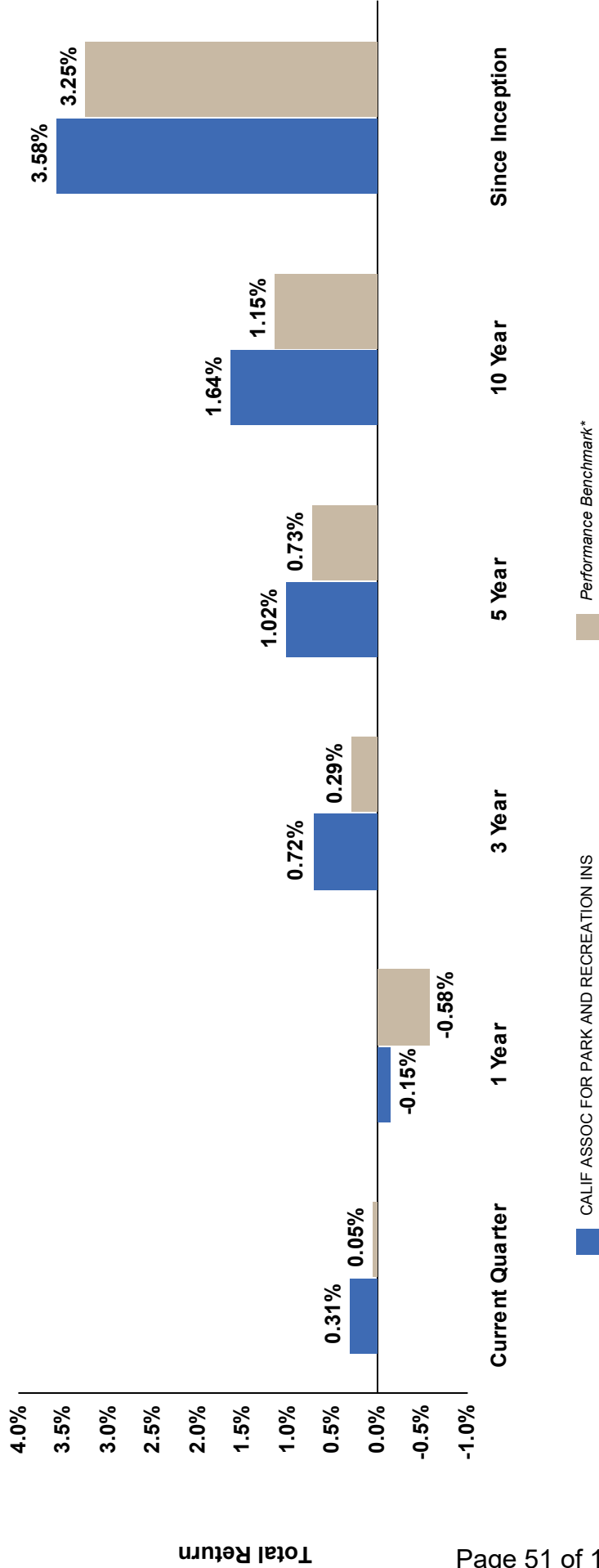
**Maturity Distribution**



\* An average of each security's credit rating assigned a numeric value and adjusted for its relative weighting in the portfolio.  
 \*\*The "BBB+" category comprises securities rated A or better by Moody's and/or Fitch.

Portfolio Performance (Total Return)

Portfolio/Benchmark	Effective Duration	Current Quarter	Annualized Return				
			1 Year	3 Year	5 Year	10 Year	Since Inception (03/31/95)
CALIF ASSOC FOR PARK AND RECREATION INS	2.35	0.31%	-0.15%	0.72%	1.02%	1.64%	3.58%
Performance Benchmark	2.57	0.05%	-0.58%	0.29%	0.73%	1.15%	3.25%
Difference		0.26%	0.43%	0.29%	0.49%	0.33%	



Portfolio performance is gross of fees unless otherwise indicated.  
 \*CAPRI's benchmark was the 1-Year U.S. Treasury Bill Index from inception until March 31, 2001, then the 1-Year Treasury Note Index until September 30, 2001, then the 1-3 Year Treasury Index until June 30, 2012, and was changed to the 1-5 Year Treasury Index on July 1, 2012.

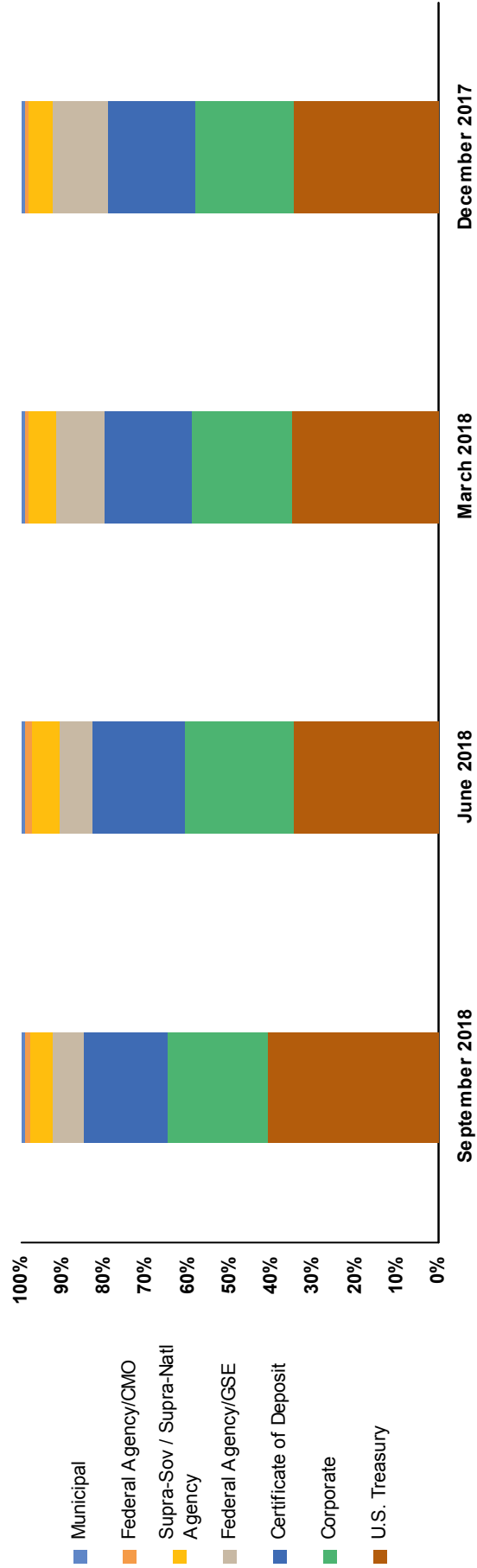
**Portfolio Earnings**

**Quarter-Ended September 30, 2018**

	Market Value Basis	Accrual (Amortized Cost) Basis
<b>Beginning Value (06/30/2018)</b>	\$19,904,808.24	\$20,255,531.88
<b>Net Purchases/Sales</b>	\$99,724.55	\$99,724.55
<b>Change in Value</b>	(\$42,851.56)	(\$30,139.59)
<b>Ending Value (09/30/2018)</b>	\$19,961,681.23	\$20,325,116.84
<b>Interest Earned</b>	\$105,543.38	\$105,543.38
<b>Portfolio Earnings</b>	\$62,691.82	\$75,403.79

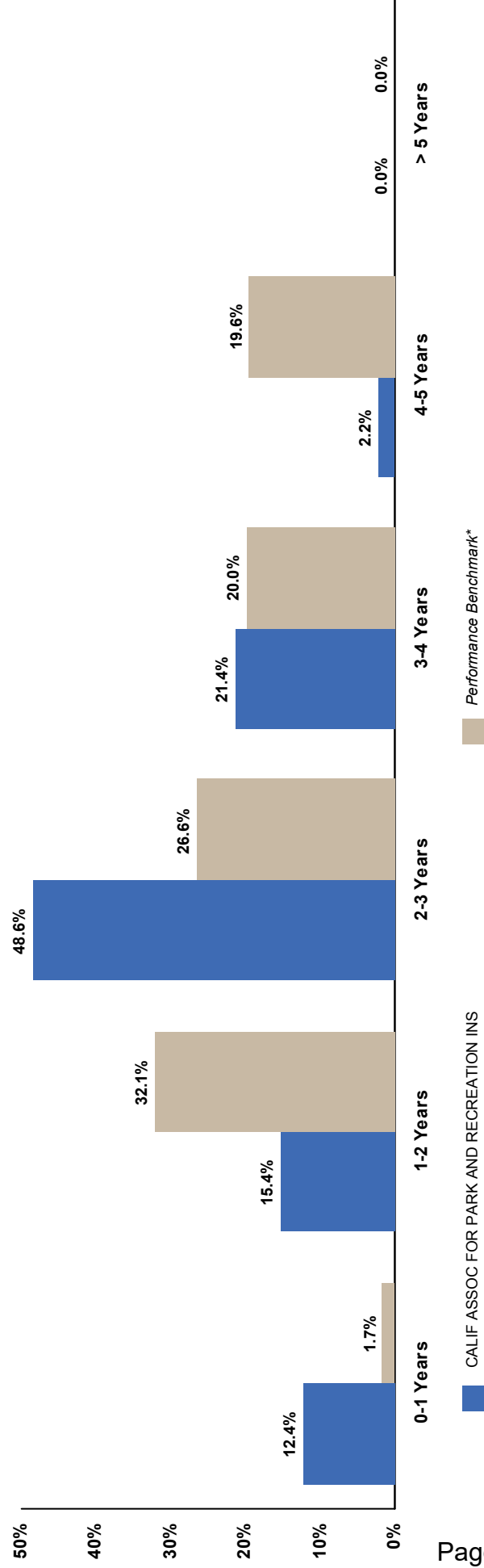
Sector Allocation

Sector	September 30, 2018		June 30, 2018		March 31, 2018		December 31, 2017	
	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total
U.S. Treasury	8.2	40.9%	6.9	34.6%	6.7	34.9%	6.7	34.8%
Corporate	4.7	23.7%	5.2	26.1%	4.6	24.0%	4.5	23.4%
Certificate of Deposit	4.0	20.3%	4.4	22.3%	4.1	21.3%	4.0	20.9%
Federal Agency/GSE	1.5	7.5%	1.5	7.8%	2.2	11.3%	2.6	13.4%
Supra-Sov / Supra-Natl Agency	1.0	5.2%	1.3	6.6%	1.3	6.8%	1.1	5.8%
Federal Agency/CMO	0.3	1.4%	0.3	1.6%	0.1	0.6%	0.1	0.7%
Municipal	0.2	1.0%	0.2	1.0%	0.2	1.1%	0.2	1.0%
<b>Total</b>	<b>\$20.0</b>	<b>100.0%</b>	<b>\$19.9</b>	<b>100.0%</b>	<b>\$19.2</b>	<b>100.0%</b>	<b>\$19.3</b>	<b>100.0%</b>



**Maturity Distribution**  
 As of September 30, 2018

Portfolio/Benchmark	Yield at Market	Average Maturity	0-1 Years	1-2 Years	2-3 Years	3-4 Years	4-5 Years	>5 Years
CALIF ASSOC FOR PARK AND RECREATION INS	2.91%	2.46 yrs	12.4%	15.4%	48.6%	21.4%	2.2%	0.0%
Performance Benchmark*	2.86%	2.77 yrs	1.7%	32.1%	26.6%	20.0%	19.6%	0.0%



Portfolio performance is gross of fees unless otherwise indicated.  
 \*CAPRI's benchmark was the 1-Year U.S. Treasury Bill Index from inception until March 31, 2001, then the 1-Year Treasury Note Index until September 30, 2001, then the 1-3 Year Treasury Index until June 30, 2012, and was changed to the 1-5 Year Treasury Index on July 1, 2012.

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# *Transactions and Account Holdings*

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
<b>BUY</b>									
7/3/18	7/6/18	800,000	912828X47	US TREASURY NOTES	1.87%	4/30/22	779,105.98	2.69%	
7/18/18	7/25/18	400,000	459058GH0	INTL BANK OF RECONSTRUCTION AND DEV NOTE	2.75%	7/23/21	399,064.00	2.83%	
8/1/18	8/3/18	450,000	912828N30	US TREASURY NOTES	2.12%	12/31/22	437,348.33	2.86%	
8/1/18	8/3/18	350,000	06370REU9	BANK OF MONTREAL CHICAGO CERT DEPOS	3.19%	8/3/20	350,000.00	3.23%	
9/5/18	9/7/18	425,000	912828TJ9	US TREASURY NOTES	1.62%	8/15/22	407,601.56	2.76%	
<b>Total BUY</b>		<b>2,425,000</b>					<b>2,373,119.87</b>		
<b>INTEREST</b>									
7/1/18	7/25/18	19,201	3136AQSW1	FNMA SERIES 2015-M15 ASQ2	1.89%	1/1/19	30.37		
7/1/18	7/25/18	100,000	3137BM6P6	FHLMC MULTIFAMILY STRUCTURED P POOL	3.09%	8/25/22	257.50		
7/1/18	7/25/18	64,961	3136AQDQ0	FANNIE MAE SERIES 2015-M13 ASQ2	1.64%	9/1/19	95.02		
7/1/18	7/25/18	135,000	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	400.50		
7/6/18	7/6/18	180,000	24422ETL3	JOHN DEERE CAPITAL CORP NOTES	2.65%	1/6/22	2,385.00		
7/10/18	7/10/18	200,000	172967LF6	CITIGROUP INC (CALLABLE) CORP NOTE	2.45%	1/10/20	2,450.00		
7/10/18	7/10/18	350,000	86958JHB8	SVENSKA HANDELSBANKEN NY CD	1.89%	1/10/19	3,325.88		
7/14/18	7/14/18	575,000	3130A8QS5	FHLB GLOBAL NOTE	1.12%	7/14/21	3,234.38		
7/14/18	7/14/18	475,000	3130A8QS5	FHLB GLOBAL NOTE	1.12%	7/14/21	2,671.88		
8/1/18	8/25/18	135,000	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	414.16		
8/1/18	8/25/18	7,790	3136AQSW1	FNMA SERIES 2015-M15 ASQ2	1.89%	1/1/19	12.32		
8/1/18	8/25/18	64,084	3136AQDQ0	FANNIE MAE SERIES 2015-M13 ASQ2	1.64%	9/1/19	87.90		
8/1/18	8/25/18	100,000	3137BM6P6	FHLMC MULTIFAMILY STRUCTURED P POOL	3.09%	8/25/22	257.50		
8/1/18	8/1/18	50,000	05531FAZ6	BRANCH BANKING & TRUST (CALLABLE) NOTES	2.15%	2/1/21	537.50		
8/2/18	8/2/18	400,000	83050FXT3	SKANDINAV ENSKILDA BANKEN NY CD	1.84%	8/2/19	3,700.44		
8/5/18	8/5/18	200,000	44932HAG8	IBM CORP CORP NOTES	2.65%	2/5/21	2,635.28		



CALIF ASSOC FOR PARK AND RECREATION INS

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
8/7/18	8/7/18	360,000	96121T4A3	WESTPAC BANKING CORP NY CD	2.05%	8/3/20	3,690.00		
8/15/18	8/15/18	205,000	20772J3D2	CT ST TXBL GO BONDS	1.30%	8/15/19	1,332.50		
8/18/18	8/18/18	200,000	857477AS2	STATE STREET CORP NOTES	2.55%	8/18/20	2,550.00		
8/31/18	8/31/18	825,000	912828D72	US TREASURY NOTES	2.00%	8/31/21	8,250.00		
8/31/18	8/31/18	40,000	912828VV9	US TREASURY NOTES	2.12%	8/31/20	425.00		
8/31/18	8/31/18	675,000	912828D72	US TREASURY NOTES	2.00%	8/31/21	6,750.00		
8/31/18	8/31/18	650,000	912828D72	US TREASURY NOTES	2.00%	8/31/21	6,500.00		
8/31/18	8/31/18	300,000	912828D72	US TREASURY NOTES	2.00%	8/31/21	3,000.00		
8/31/18	8/31/18	900,000	912828D72	US TREASURY NOTES	2.00%	8/31/21	9,000.00		
9/1/18	9/25/18	7,772	3136AQS1	FNMA SERIES 2015-M15 ASQ2	1.89%	1/1/19	12.29		
9/1/18	9/25/18	100,000	3137BM6P6	FHLMC MULTIFAMILY STRUCTURED P POOL	3.09%	8/25/22	257.50		
9/1/18	9/25/18	131,143	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	396.05		
9/1/18	9/25/18	43,615	3136AQDQ0	FANNIE MAE SERIES 2015-M13 ASQ2	1.64%	9/1/19	59.83		
9/3/18	9/3/18	120,000	0258M0EE5	AMERICAN EXPRESS CREDIT (CALLABLE) NOTE	2.20%	3/3/20	1,320.00		
9/4/18	9/4/18	150,000	14913Q2A6	CATERPILLAR FINL SERVICE NOTE	1.85%	9/4/20	1,387.50		
9/4/18	9/4/18	250,000	90275DHG8	UBS AG STAMFORD CT LT CD	2.90%	3/2/20	3,665.28		
9/4/18	9/4/18	85,000	25468PDP8	WALT DISNEY COMPANY CORP NOTES	1.95%	3/4/20	828.75		
9/9/18	9/9/18	200,000	45950VLQ7	INTERNATIONAL FINANCE CORPORATION NOTE	2.63%	3/9/21	2,532.00		
9/9/18	9/9/18	200,000	02665WBG5	AMERICAN HONDA FINANCE CORP NOTES	1.70%	9/9/21	1,700.00		
9/12/18	9/12/18	200,000	45905UP32	INTL BANK OF RECONSTRUCTION AND DEV NOTE	1.56%	9/12/20	1,562.00		
9/15/18	9/15/18	85,000	63743HER9	NATIONAL RURAL UTIL COOP	2.90%	3/15/21	1,362.60		
9/15/18	9/15/18	115,000	63743HER9	NATIONAL RURAL UTIL COOP	2.90%	3/15/21	1,843.51		
9/22/18	9/22/18	200,000	904764AZ0	UNILEVER CAPITAL CORP NOTES	2.75%	3/22/21	2,750.00		
9/25/18	9/25/18	200,000	06539RGM3	MUFG BANK LTD/INY CERT DEPOS	2.07%	9/25/19	4,174.50		
9/28/18	9/28/18	100,000	3130ACE26	FHLB NOTES	1.37%	9/28/20	687.50		
9/30/18	9/30/18	85,000	912828Q37	US TREASURY NOTES	1.25%	3/31/21	531.25		
<b>Total INTEREST</b>							<b>9,483,565</b>	<b>89,063.69</b>	

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
<b>PAYDOWNS</b>									
7/1/18	7/25/18	11,411	3136AQS1	FNMA SERIES 2015-M15 ASQ2	1.89%	1/1/19	11,411.06		0.00
7/1/18	7/25/18	877	3136AQDQ0	FANNIE MAE SERIES 2015-M13 ASQ2	1.64%	9/1/19	876.52		0.00
8/1/18	8/25/18	3,857	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	3,857.30		0.00
8/1/18	8/25/18	18	3136AQS1	FNMA SERIES 2015-M15 ASQ2	1.89%	1/1/19	17.53		0.00
8/1/18	8/25/18	20,469	3136AQDQ0	FANNIE MAE SERIES 2015-M13 ASQ2	1.64%	9/1/19	20,468.56		0.00
9/1/18	9/25/18	2,415	3136AQS1	FNMA SERIES 2015-M15 ASQ2	1.89%	1/1/19	2,415.36		0.00
9/1/18	9/25/18	3,689	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	3,689.05		0.00
9/1/18	9/25/18	6,087	3136AQDQ0	FANNIE MAE SERIES 2015-M13 ASQ2	1.64%	9/1/19	6,086.98		0.00
<b>Total PAYDOWNS</b>							<b>48,822</b>	<b>48,822.36</b>	<b>0.00</b>
<b>SELL</b>									
7/3/18	7/6/18	50,000	3137EAEF2	FHLMC AGENCY NOTES	1.37%	4/20/20	49,105.14	2.57%	(937.14)
7/3/18	7/6/18	75,000	89236TCP8	TOYOTA MOTOR CREDIT CORP	1.55%	7/13/18	75,540.65	2.76%	(19.30)
7/3/18	7/6/18	280,000	458182DX7	INTER-AMERICAN DEVELOPMENT BANK	1.00%	5/13/19	277,032.62	2.44%	(3,144.56)
7/3/18	7/6/18	400,000	4581X0CX4	INTER-AMERICAN DEVEL BK NOTE	1.62%	5/12/20	393,567.00	2.66%	(6,832.24)
7/18/18	7/25/18	315,000	912828B90	US TREASURY NOTES	2.00%	2/28/21	312,200.96	2.68%	(14,018.61)
8/1/18	8/3/18	175,000	037833CS7	APPLE INC BONDS	1.80%	5/11/20	172,695.25	2.80%	(2,915.66)
8/1/18	8/3/18	200,000	594918BV5	MICROSOFT CORP NOTES	1.85%	2/6/20	199,355.17	2.69%	(2,395.69)
8/1/18	8/3/18	400,000	06427KRC3	BANK OF MONTREAL CHICAGO CERT DEPOS	1.88%	2/7/19	402,418.36	2.43%	(1,258.08)
9/5/18	9/6/18	350,000	86958JHB8	SVENSKA HANDELSBANKEN NY CD	1.89%	1/10/19	350,498.15	2.00%	(567.60)
<b>Total SELL</b>							<b>2,245,000</b>	<b>2,232,413.30</b>	<b>-32,088.88</b>

Issuer Distribution

As of September 30, 2018

Portfolio Composition

Issuer	Market Value (\$)	% of Portfolio
UNITED STATES TREASURY	8,174,278	41.0%
FEDERAL HOME LOAN BANKS	1,098,410	5.5%
INTL BANK OF RECONSTRUCTION AND DEV	592,277	3.0%
FREDDIE MAC	491,678	2.5%
BANK OF NOVA SCOTIA	400,260	2.0%
SUMITOMO MITSUI FINANCIAL GROUP INC	398,975	2.0%
SKANDINAVISKA ENSKILDA BANKEN AB	397,408	2.0%
SWEDBANK AB	392,128	2.0%
NORDEA BANK AB	374,832	1.9%
CANADIAN IMPERIAL BANK OF COMMERCE	374,634	1.9%
WESTPAC BANKING CORP	354,833	1.8%
ROYAL BANK OF CANADA	351,884	1.8%
BANK OF MONTREAL	349,551	1.8%
TOYOTA MOTOR CORP	320,092	1.6%
TECHNIGROUP INC	277,860	1.4%
UBS AG	250,599	1.3%
INTER-AMERICAN DEVELOPMENT BANK	245,906	1.2%
AMERICAN EXPRESS CO	216,131	1.1%

Top 5 = 53.9%

Top 10 = 63.6%

Issuer	Market Value (\$)	% of Portfolio
THE WALT DISNEY CORPORATION	206,480	1.0%
STATE OF CONNECTICUT	201,369	1.0%
JP MORGAN CHASE & CO	200,208	1.0%
CREDIT SUISSE GROUP	199,911	1.0%
GOLDMAN SACHS GROUP INC	199,244	1.0%
GENERAL DYNAMICS CORP	198,930	1.0%
NATIONAL RURAL UTILITIES CO FINANCE CORP	198,608	1.0%
STATE STREET CORPORATION	198,459	1.0%
MITSUBISHI UFJ FINANCIAL GROUP INC	198,358	1.0%
INTERNATIONAL FINANCE CORPORATION	198,192	1.0%
UNILEVER PLC	198,073	1.0%
IBM CORP	197,747	1.0%
BANK OF AMERICA CO	196,865	1.0%
WELLS FARGO & COMPANY	196,852	1.0%
WAL-MART STORES INC	195,743	1.0%
MORGAN STANLEY	195,411	1.0%
THE BANK OF NEW YORK MELLON CORPORATION	194,018	1.0%
AMERICAN HONDA FINANCE	191,527	1.0%
BERKSHIRE & COMPANY	176,370	0.9%
ANNIE MAE	171,379	0.9%
FINMECCAR FINANCIAL CORP	167,326	0.8%

Issuer	Market Value (\$)	% of Portfolio
CATERPILLAR INC	146,363	0.7%
BB&T CORPORATION	145,673	0.7%
CHARLES SCHWAB	125,016	0.6%
PEPSICO INC	121,662	0.6%
BURLINGTON NORTHERN SANTA FE	101,792	0.5%
HOME DEPOT INC	98,402	0.5%
HERSHEY COMPANY	79,970	0.4%
<b>Grand Total:</b>	<b>19,961,681</b>	<b>100.0%</b>

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
<b>U.S. Treasury Bond / Note</b>												
US TREASURY NOTES DTD 09/03/2013 2.125% 08/31/2020	912828VV9	40,000.00	AA+	Aaa	12/28/2015	12/30/2015	40,692.19	1.74	72.79	40,290.80	39,479.68	
US TREASURY NOTES DTD 11/15/2010 2.625% 11/15/2020	912828PC8	30,000.00	AA+	Aaa	5/3/2016	5/6/2016	31,860.94	1.21	297.45	30,885.44	29,861.73	
US TREASURY NOTES DTD 12/02/2013 2.000% 11/30/2020	912828A42	75,000.00	AA+	Aaa	3/2/2016	3/4/2016	77,141.60	1.38	504.10	75,995.01	73,672.88	
US TREASURY NOTES DTD 12/31/2013 2.375% 12/31/2020	912828A83	60,000.00	AA+	Aaa	3/30/2016	3/31/2016	63,014.06	1.28	360.12	61,448.81	59,383.62	
US TREASURY NOTES DTD 03/31/2016 1.250% 03/31/2021	912828Q37	85,000.00	AA+	Aaa	6/27/2016	6/29/2016	86,082.42	0.98	2.92	85,574.99	81,722.83	
US TREASURY NOTES DTD 05/02/2016 1.375% 04/30/2021	912828Q78	115,000.00	AA+	Aaa	2/1/2017	2/3/2017	112,704.49	1.87	661.72	113,580.86	110,759.38	
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	85,000.00	AA+	Aaa	9/1/2016	9/2/2016	88,054.69	1.22	571.31	86,737.40	83,100.76	
US TREASURY NOTES DTD 05/31/2016 1.375% 05/31/2021	912828R77	380,000.00	AA+	Aaa	3/15/2017	3/17/2017	370,128.91	2.02	1,755.94	373,654.78	365,453.22	
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	675,000.00	AA+	Aaa	4/3/2017	4/5/2017	680,220.70	1.82	1,156.08	678,505.38	658,494.23	
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	825,000.00	AA+	Aaa	6/27/2017	6/29/2017	833,991.21	1.73	1,412.98	831,354.64	804,826.28	
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	900,000.00	AA+	Aaa	12/1/2016	12/5/2016	902,671.88	1.93	1,541.44	901,679.86	877,992.30	
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	300,000.00	AA+	Aaa	10/3/2016	10/5/2016	311,261.72	1.21	513.81	306,774.03	292,664.10	
US TREASURY NOTES DTD 09/02/2014 2.000% 08/31/2021	912828D72	650,000.00	AA+	Aaa	7/6/2017	7/11/2017	653,935.55	1.85	1,113.26	652,806.37	634,105.55	
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	500,000.00	AA+	Aaa	8/30/2017	8/31/2017	492,109.38	1.64	2,615.49	494,114.24	475,918.00	
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	250,000.00	AA+	Aaa	10/5/2017	10/10/2017	244,208.98	1.85	1,307.74	245,563.31	237,959.00	

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	350,000.00	AA+	Aaa	11/2/2017	11/3/2017	348,742.19	1.96	2,746.26	348,988.55	337,709.05
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	700,000.00	AA+	Aaa	5/3/2018	5/7/2018	677,632.81	2.73	5,492.53	679,773.42	675,418.10
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	800,000.00	AA+	Aaa	7/3/2018	7/6/2018	776,375.00	2.69	6,277.17	777,778.32	771,906.40
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	200,000.00	AA+	Aaa	12/4/2017	12/6/2017	197,921.88	2.12	1,569.29	198,295.63	192,976.60
US TREASURY NOTES DTD 05/01/2017 1.875% 04/30/2022	912828X47	550,000.00	AA+	Aaa	1/3/2018	1/4/2018	543,017.58	2.18	4,315.56	544,171.76	530,685.65
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	425,000.00	AA+	Aaa	9/5/2018	9/7/2018	407,169.92	2.76	882.05	407,451.64	404,795.93
US TREASURY NOTES DTD 12/31/2015 2.125% 12/31/2022	912828N30	450,000.00	AA+	Aaa	8/1/2018	8/3/2018	436,464.84	2.86	2,416.61	436,931.57	435,392.55
<b>Security Type Sub-Total</b>		<b>8,445,000.00</b>					<b>8,375,402.94</b>	<b>2.07</b>	<b>37,586.62</b>	<b>8,372,356.81</b>	<b>8,174,277.84</b>
<b>Supra-National Agency Bond / Note</b>											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	200,000.00	AAA	Aaa	9/12/2017	9/19/2017	199,520.00	1.64	164.77	199,683.64	194,746.60
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	250,000.00	AAA	Aaa	10/2/2017	10/10/2017	252,317.28	1.81	2,095.49	251,598.59	245,906.25
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLQ7	200,000.00	AAA	Aaa	3/9/2018	3/16/2018	199,850.00	2.66	322.06	199,875.88	198,192.00
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	400,000.00	AAA	Aaa	7/18/2018	7/25/2018	399,064.00	2.83	2,016.67	399,119.18	397,530.40

**Managed Account Detail of Securities Held**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Security Type Sub-Total</b>		<b>1,050,000.00</b>					<b>1,050,751.28</b>	<b>2.33</b>	<b>4,598.99</b>	<b>1,050,277.29</b>	<b>1,036,375.25</b>
<b>Municipal Bond / Note</b>											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	205,000.00	A	A1	8/3/2016	8/17/2016	205,442.80	1.23	340.53	205,130.60	201,369.45
<b>Security Type Sub-Total</b>		<b>205,000.00</b>					<b>205,442.80</b>	<b>1.23</b>	<b>340.53</b>	<b>205,130.60</b>	<b>201,369.45</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQSW1	5,356.79	AA+	Aaa	11/6/2015	11/30/2015	5,410.36	1.20	8.47	5,356.79	5,337.08
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	37,528.44	AA+	Aaa	10/7/2015	10/30/2015	37,904.25	1.08	51.48	37,578.29	37,385.68
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	127,453.65	AA+	Aaa	4/11/2018	4/30/2018	129,988.83	2.27	378.11	129,710.89	128,655.92
FHLMC MULTIFAMILY STRUCTURED P POOL DTD 12/01/2015 3.090% 08/25/2022	3137BM6P6	100,000.00	AA+	Aaa	4/4/2018	4/9/2018	100,851.56	2.61	257.50	100,746.20	99,669.19
<b>Security Type Sub-Total</b>		<b>270,338.88</b>					<b>274,155.00</b>	<b>2.21</b>	<b>695.56</b>	<b>273,392.17</b>	<b>271,047.87</b>
<b>Federal Agency Bond / Note</b>											
FHBL NOTES DTD 09/08/2017 1.375% 09/28/2020	3130ACE26	100,000.00	AA+	Aaa	9/7/2017	9/8/2017	99,679.00	1.48	11.46	99,788.96	97,184.50
FHLMC NOTES DTD 11/15/2017 1.875% 11/17/2020	3137EAEK1	400,000.00	AA+	Aaa	11/14/2017	11/15/2017	399,616.00	1.91	2,791.67	399,725.81	392,008.80
FHGB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8QS5	475,000.00	AA+	Aaa	7/14/2016	7/15/2016	472,111.53	1.25	1,142.97	473,367.66	452,935.30
FHGB GLOBAL NOTE DTD 07/14/2016 1.125% 07/14/2021	3130A8QS5	575,000.00	AA+	Aaa	8/3/2016	8/3/2016	571,992.75	1.23	1,383.59	573,284.69	548,290.10
<b>Security Type Sub-Total</b>		<b>1,550,000.00</b>					<b>1,543,399.28</b>	<b>1.43</b>	<b>5,329.69</b>	<b>1,546,167.12</b>	<b>1,490,418.70</b>



Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	25,000.00	BBB+	A3	4/20/2016	4/25/2016	24,930.50	2.10	216.67	24,986.54	24,905.48
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	175,000.00	BBB+	A3	4/21/2016	4/26/2016	174,888.00	2.02	1,516.67	174,978.32	174,338.33
CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	80,000.00	BBB+	Baa1	6/2/2016	6/9/2016	79,958.40	2.07	519.33	79,990.28	79,605.92
BURLINGTON NRTH CORP DTD 09/24/2009 4.700% 10/01/2019	12189TBC7	100,000.00	A+	A3	6/3/2016	6/8/2016	110,390.00	1.48	2,350.00	103,189.40	101,792.20
CITIGROUP INC (CALLABLE) CORP NOTE DTD 01/10/2017 2.450% 01/10/2020	172967LF6	200,000.00	BBB+	Baa1	1/4/2017	1/10/2017	199,920.00	2.46	1,102.50	199,965.30	198,254.00
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	120,000.00	A-	A2	2/28/2017	3/3/2017	119,875.20	2.24	205.33	119,939.81	118,656.00
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	85,000.00	A+	A2	3/1/2017	3/6/2017	84,977.90	1.96	124.31	84,989.30	83,843.92
TOYOTA MOTOR CREDIT CORP DTD 04/17/2017 1.950% 04/17/2020	89236TDU6	325,000.00	AA-	Aa3	4/11/2017	4/17/2017	324,850.50	1.97	2,887.08	324,921.95	320,091.85
WALT DISNEY COMPANY CORP NOTES DTD 06/06/2017 1.800% 06/05/2020	25468PDU7	125,000.00	A+	A2	6/1/2017	6/6/2017	124,855.00	1.84	725.00	124,917.86	122,636.13
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	100,000.00	A	A2	5/24/2017	6/5/2017	99,942.00	1.82	580.00	99,967.19	98,401.50
STATE STREET CORP NOTES DTD 08/18/2015 2.550% 08/18/2020	857477AS2	200,000.00	A	A1	3/4/2016	3/7/2016	203,708.00	2.11	609.17	201,610.46	198,458.80
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	14913Q2A6	150,000.00	A	A3	9/5/2017	9/7/2017	149,874.00	1.88	208.13	149,918.06	146,363.10

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	100,000.00	A+	A1	11/6/2017	11/13/2017	99,991.00	2.05	785.83	99,993.60	97,644.00
WELLS FARGO & COMPANY NOTES DTD 12/07/2015 2.550% 12/07/2020	94974BGR5	200,000.00	A-	A2	5/6/2016	5/10/2016	204,432.00	2.04	1,615.00	202,166.69	196,851.80
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.900% 12/15/2020	931142EA7	200,000.00	AA	Aa2	10/11/2017	10/20/2017	199,710.00	1.95	1,118.89	199,793.95	195,743.00
BRANCH BANKING & TRUST (CALLABLE) NOTES DTD 10/26/2017 2.150% 02/01/2021	05531FAZ6	50,000.00	A-	A2	10/23/2017	10/26/2017	49,977.00	2.17	179.17	49,982.88	48,800.85
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	200,000.00	A+	A1	2/1/2018	2/6/2018	199,902.00	2.67	824.44	199,922.63	197,746.60
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	115,000.00	A	A2	4/12/2018	4/19/2018	114,513.55	3.05	148.22	114,589.64	114,199.60
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	85,000.00	A	A2	2/21/2018	2/26/2018	84,905.65	2.94	109.56	84,924.30	84,408.40
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	200,000.00	A+	A1	3/19/2018	3/22/2018	198,978.00	2.93	137.50	199,150.53	198,072.80
PEPSICO INC CORP (CALLABLE) NOTE DTD 10/10/2017 2.000% 04/15/2021	713448DX3	125,000.00	A+	A1	10/5/2017	10/10/2017	124,975.00	2.01	1,152.78	124,981.64	121,662.25
BANK OF AMERICA CORP NOTE DTD 04/19/2016 2.625% 04/19/2021	06051GFW4	25,000.00	A-	A3	11/1/2017	11/3/2017	25,194.00	2.39	295.31	25,144.56	24,598.68
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	200,000.00	BBB+	A3	11/1/2017	11/3/2017	200,648.00	2.40	2,222.22	200,483.49	195,411.20
BANK OF NEW YORK MELLON (CALLABLE) NOTES DTD 05/02/2016 2.050% 05/03/2021	06406FAB9	200,000.00	A	A1	5/17/2016	5/20/2016	200,426.00	2.00	1,685.56	200,225.46	194,018.20
AMERICAN EXPRESS CREDIT (CALLABLE) NOTES DTD 05/05/2016 2.250% 05/05/2021	0258M0EB1	100,000.00	A-	A2	5/25/2016	5/31/2016	99,814.00	2.29	912.50	99,899.92	97,474.90

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
BRANCH BANKING & TRUST (CALLABLE) NOTE DTD 05/10/2016 2.050% 05/10/2021	05531FAV5	100,000.00	A-	A2	5/10/2016	5/16/2016	99,934.00	2.06	802.92	99,964.71	96,871.70
PACCAR FINANCIAL CORP DTD 05/10/2018 3.100% 05/10/2021	69371RP26	70,000.00	A+	A1	5/7/2018	5/10/2018	69,981.80	3.11	849.92	69,984.09	69,682.27
GENERAL DYNAMICS CORP DTD 05/11/2018 3.000% 05/11/2021	369550BE7	200,000.00	A+	A2	5/8/2018	5/11/2018	198,610.00	3.25	2,333.33	198,783.01	198,930.40
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	80,000.00	A	A1	5/3/2018	5/10/2018	79,944.80	3.12	971.33	79,951.87	79,969.52
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	125,000.00	A	A2	5/17/2018	5/22/2018	124,996.25	3.25	1,455.73	124,996.63	125,015.50
AMERICAN HONDA FINANCE CORP NOTES DTD 09/09/2016 1.700% 09/09/2021	02665WBG5	200,000.00	A+	A2	9/9/2016	9/14/2016	198,634.00	1.84	207.78	199,179.97	191,526.60
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	125,000.00	A-	A3	9/13/2017	9/18/2017	125,000.00	2.33	1,455.00	125,000.00	122,294.13
JOHN DEERE CAPITAL CORP NOTES DTD 01/06/2017 2.650% 01/06/2022	24422ETL3	180,000.00	A	A2	3/10/2017	3/15/2017	179,206.20	2.75	1,126.25	179,452.71	176,370.12
BANK OF AMERICA CORP NOTES DTD 05/17/2018 3.499% 05/17/2022	06051GHH5	50,000.00	A-	A3	5/14/2018	5/17/2018	50,000.00	3.50	651.20	50,000.00	49,972.55
JPMORGAN CHASE & CO CORP NOTES DTD 06/18/2018 3.514% 06/18/2022	46647PAS5	200,000.00	A-	A3	6/11/2018	6/18/2018	200,000.00	3.51	2,010.79	200,000.00	200,207.60
<b>Security Type Sub-Total</b>		<b>4,815,000.00</b>					<b>4,827,942.75</b>	<b>2.37</b>	<b>34,095.42</b>	<b>4,817,946.75</b>	<b>4,744,819.90</b>
<b>Certificate of Deposit</b>											
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	375,000.00	A-1+	P-1	12/11/2016	12/5/2016	375,000.00	1.74	2,273.33	375,000.00	374,831.63
CANADIAN IMPERIAL BANK NY CD DTD 12/05/2016 1.760% 11/30/2018	13606A5Z7	375,000.00	A-1	P-1	12/11/2016	12/5/2016	374,707.50	1.78	2,218.33	374,975.79	374,634.38

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Certificate of Deposit</b>											
BANK OF NOVA SCOTIA HOUSTON LT CD	06417GUE6	200,000.00	A-1	P-1	4/5/2017	4/6/2017	200,000.00	1.91	1,899.39	200,000.00	199,294.40
DTD 04/06/2017 1.910% 04/05/2019											
SUMITOMO MITSUI BANK NY CD	86563YVNO	400,000.00	A-1	P-1	5/3/2017	5/4/2017	400,000.00	2.05	3,439.44	400,000.00	398,975.20
DTD 05/04/2017 2.050% 05/03/2019											
SKANDINAV ENSKILDA BANKEN NY CD	83050FXT3	400,000.00	A-1	P-1	8/3/2017	8/4/2017	399,844.00	1.85	1,226.67	399,934.64	397,408.00
DTD 08/04/2017 1.840% 08/02/2019											
MJFG BANK LTD/NY CERT DEPOS	06539RGM3	200,000.00	A-1	P-1	9/25/2017	9/27/2017	200,000.00	2.07	69.00	200,000.00	198,357.80
DTD 09/27/2017 2.070% 09/25/2019											
CREDIT SUISSE NEW YORK CERT DEPOS	22549LFR1	200,000.00	A	A1	2/7/2018	2/8/2018	200,000.00	2.67	3,456.17	200,000.00	199,911.00
DTD 02/08/2018 2.670% 02/07/2020											
UBS AG STAMFORD CT LT CD	90275DHG8	250,000.00	A+	Aa2	3/2/2018	3/6/2018	250,000.00	2.93	543.75	250,000.00	250,598.50
DTD 03/06/2018 2.900% 03/02/2020											
BANK OF NOVA SCOTIA HOUSTON CD	06417GU22	200,000.00	A+	Aa2	6/5/2018	6/7/2018	199,924.00	3.10	1,950.67	199,935.67	200,965.80
DTD 06/07/2018 3.080% 06/05/2020											
BANK OF MONTREAL CHICAGO CERT DEPOS	06370REU9	350,000.00	A+	Aa2	8/1/2018	8/3/2018	350,000.00	3.23	1,829.82	350,000.00	349,550.95
DTD 08/03/2018 3.190% 08/03/2020											
WESTPAC BANKING CORP NY CD	96121T4A3	360,000.00	AA-	Aa3	8/3/2017	8/7/2017	360,000.00	2.05	1,107.00	360,000.00	354,832.56
DTD 08/07/2017 2.050% 08/03/2020											
SWEDBANK (NEW YORK) CERT DEPOS	87019U6D6	400,000.00	AA-	Aa2	11/16/2017	11/17/2017	400,000.00	2.30	3,480.67	400,000.00	392,127.60
DTD 11/17/2017 2.270% 11/16/2020											
ROYAL BANK OF CANADA NY CD	78012UEE1	350,000.00	AA-	Aa2	6/7/2018	6/8/2018	350,000.00	3.24	3,559.50	350,000.00	351,884.40
DTD 06/08/2018 3.240% 06/07/2021											
<b>Security Type Sub-Total</b>		<b>4,060,000.00</b>					<b>4,059,475.50</b>	<b>2.34</b>	<b>27,053.74</b>	<b>4,059,846.10</b>	<b>4,043,372.22</b>
<b>Managed Account Sub Total</b>		<b>20,395,338.88</b>					<b>20,336,569.55</b>	<b>2.16</b>	<b>109,700.55</b>	<b>20,325,116.84</b>	<b>19,961,681.23</b>

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**IMPORTANT DISCLOSURES**

This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness or suitability. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some, but not all of which, are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.

- Market values that include accrued interest are derived from closing bid prices as of the last business day of the month as supplied by Interactive Data, Bloomberg, or Telerate. Where prices are not available from generally recognized sources, the securities are priced using a yield based matrix system to arrive at an estimated market value.
- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.

## GLOSSARY

- **ACCRUED INTEREST:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **AGENCIES:** Federal agency securities and/or Government-sponsored enterprises.
- **AMORTIZED COST:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- **BANKERS' ACCEPTANCE:** A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- **COMMERCIAL PAPER:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **CONTRIBUTION TO DURATION:** Represents each sector or maturity range's relative contribution to the overall duration of the portfolio measured as a percentage weighting. Since duration is a key measure of interest rate sensitivity, the contribution to duration measures the relative amount or contribution of that sector or maturity range to the total rate sensitivity of the portfolio.
- **DURATION TO WORST:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years, computed from cash flows to the maturity date or to the put date, whichever results in the highest yield to the investor.
- **EFFECTIVE DURATION:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **EFFECTIVE YIELD:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **INTEREST RATE:** Interest per year divided by principal amount and expressed as a percentage.
- **MARKET VALUE:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.
- **NEGOTIABLE CERTIFICATES OF DEPOSIT:** A CD with a very large denomination, usually \$1 million or more, that can be traded in secondary markets.
- **PAR VALUE:** The nominal dollar face amount of a security.

## GLOSSARY

- **PASS THROUGH SECURITY:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.
- **REPURCHASE AGREEMENTS:** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- **SETTLE DATE:** The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- **TRADE DATE:** The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- **UNSETTLED TRADE:** A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- **U.S. TREASURY:** The department of the U.S. government that issues Treasury securities.
- **YIELD:** The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- **YTM AT COST:** The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- **YTM AT MARKET:** The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.



pfm

# Review of CAPRI's Performance Benchmark

November 2018

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PFM Asset Management

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Suite 2300  
San Francisco, CA 94111

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[pfm.com](http://pfm.com)





## Performance Benchmark

- **Purpose of a benchmark:**
  - Serves as a guide to achieving investment objectives and evaluates effectiveness of investment strategy
  - Measures and evaluates relative investment performance
  - Provides for comparison of risk and return
- **CAPRI's benchmark is currently the ICE Bank of America Merrill Lynch (BAML) 1-5 year U.S. Treasury Index**
- CAPRI's benchmark has changed since inception:
  - From March 31, 1995 to September 30, 2001: 1-Year U.S. Treasury Bill/Note Index
  - September 30, 2001 – June 30, 2012: 1-3 Year U.S. Treasury Index
  - June 30, 2012 – present: 1-5 Year U.S. Treasury Index



## Benefits of Long-Term Investments

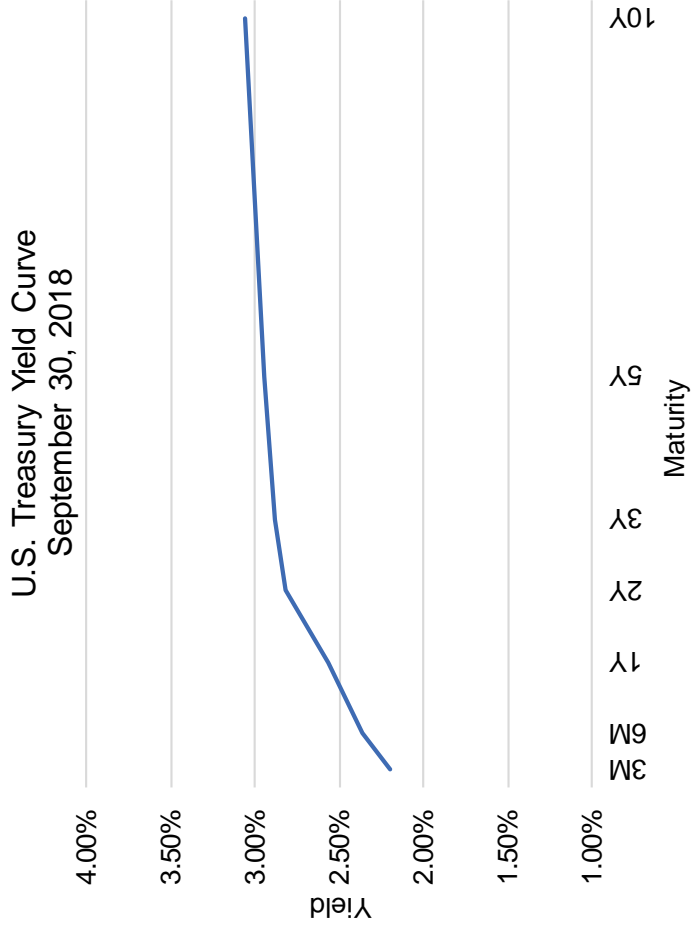
Benefit of Long-Term Investments					
Strategy	Duration	Past 10 Year Annualized Total Return	Growth of \$20 Million Over 10 Years	Quarters With Negative Return	
LAIF	0.53	0.71%	\$21,461,311	0 out of 40	
1-Year Treasury Index	0.90	0.77%	\$21,600,725	4 out of 40	
1-3 Year Treasury Index	1.80	1.24%	\$22,619,146	9 out of 40	
1-5 Year Treasury Index	2.58	1.79%	\$23,873,995	13 out of 40	
1-10 Year Treasury Index	3.64	2.47%	\$25,523,739	14 out of 40	
3-5 Year Treasury Index	3.71	2.63%	\$25,939,574	15 out of 40	

Source: As of June 30, 2018. LAIF website and Bloomberg, Bank of America Merrill Lynch. Calculations for LAIF are based on the quarterly apportionment rate and duration is based on the average life. Hypothetical growth of \$20 million. Past performance is not indicative of future performance.



## CAPRI's Performance Benchmark

- Recently, there has been some discussion of extending the duration of CAPRI's portfolio in order to potentially enhance overall earnings.
- California Government Code Section 53601 permits investment in certain securities with maturities beyond 5 years after receiving approval from the legislative body.
  - U.S. Treasuries
  - Federal Agencies
  - Municipal Obligations
  - Negotiable CDs





# Workers' Compensation, Liability, and Property Claims Projections

- PFM has developed a model to project the distribution of CAPRI's claims based on the historical relationship between Estimated Ultimate Losses and Losses Paid.
- The projected average duration of CAPRI's liabilities **3.10** years.

California Association for Parks & Recreation Indemnity - Liability & Property Estimated Ultimate Program Losses									
Accident Year	Reported Loss Development Method (A)	Paid Development Method (B)	Exposure Based on Reported Losses Method (C)	Exposure Method Based on Paid Losses Method (D)	Frequency Severity Method (E)	Selected Ultimate Losses (F)	Estimated Ultimate Losses with Aggregate Limit	Estimated Ultimate Losses (G)	Estimated Ultimate Losses (H)
Prior	2,319,922	1,149,685	786,161	2,021,367	2,319,922	2,319,922	2,319,922	2,319,922	2,319,922
1987-1988	899,009	899,009	756,263	756,263	899,009	899,009	899,009	899,009	899,009
1989-1990	21	21	21	21	21	21	21	21	21
1996-2000	4	4	4	4	4	4	4	4	4
2000-2001	4	4	4	4	4	4	4	4	4
2001-2002	4	4	4	4	4	4	4	4	4
2002-2003	7	7	7	7	7	7	7	7	7
2003-2004	4	4	4	4	4	4	4	4	4
2004-2005	8	8	8	8	8	8	8	8	8
2005-2006	8	8	8	8	8	8	8	8	8
2006-2007	1,2	1,2	1,2	1,2	1,2	1,2	1,2	1,2	1,2
2007-2008	2,0	2,0	2,0	2,0	2,0	2,0	2,0	2,0	2,0
2008-2009	1,9	1,9	1,9	1,9	1,9	1,9	1,9	1,9	1,9
2009-2010	0,7	0,7	0,7	0,7	0,7	0,7	0,7	0,7	0,7
2010-2011	1,7	1,7	1,7	1,7	1,7	1,7	1,7	1,7	1,7
2011-2012	1,2	1,2	1,2	1,2	1,2	1,2	1,2	1,2	1,2
2012-2013	1,1	1,1	1,1	1,1	1,1	1,1	1,1	1,1	1,1
2013-2014	2,1	2,1	2,1	2,1	2,1	2,1	2,1	2,1	2,1
2014-2015	2,1	2,1	2,1	2,1	2,1	2,1	2,1	2,1	2,1
2015-2016	1,2	1,2	1,2	1,2	1,2	1,2	1,2	1,2	1,2
2016-2017	1,8	1,8	1,8	1,8	1,8	1,8	1,8	1,8	1,8
Totals									
Prior	\$11,430,451	\$11,697,526	\$11,440,488	\$11,756,133	\$12,781,650	\$11,433,000	\$11,433,000	\$11,433,000	\$11,433,000
1987-1988	2,806,596	3,019,151	2,799,674	2,962,312	2,806,596	2,806,596	2,806,596	2,806,596	2,806,596
2005-2007	1,556,316	1,556,316	1,556,316	1,556,316	1,556,316	1,556,316	1,556,316	1,556,316	1,556,316
2007-2008	3,086,948	3,317,617	3,086,325	3,278,273	3,086,948	3,086,948	3,086,948	3,086,948	3,086,948
2008-2009	2,619,733	2,564,382	2,608,293	2,528,621	2,619,733	2,619,733	2,619,733	2,619,733	2,619,733
2009-2010	2,831,689	3,025,147	2,815,742	2,940,044	2,831,689	2,831,689	2,831,689	2,831,689	2,831,689
2010-2011	2,863,997	2,801,123	2,863,346	2,778,486	2,863,997	2,863,997	2,863,997	2,863,997	2,863,997
2011-2012	3,486,200	3,664,704	3,440,282	3,507,646	3,486,200	3,486,200	3,486,200	3,486,200	3,486,200
2012-2013	3,816,176	3,816,176	3,816,176	3,816,176	3,816,176	3,816,176	3,816,176	3,816,176	3,816,176
2013-2014	2,815,713	2,852,071	2,815,531	2,869,531	2,815,713	2,815,713	2,815,713	2,815,713	2,815,713
2014-2015	2,615,259	2,615,259	2,688,708	2,868,720	2,615,259	2,615,259	2,615,259	2,615,259	2,615,259
2015-2016	3,867,290	4,401,967	3,807,664	3,792,140	3,867,290	3,867,290	3,867,290	3,867,290	3,867,290
2016-2017	3,770,594	2,758,054	3,669,103	3,318,721	3,770,594	3,770,594	3,770,594	3,770,594	3,770,594
Totals									
	\$46,355,000	\$46,355,000	\$46,355,000	\$46,355,000	\$46,355,000	\$46,355,000	\$46,355,000	\$46,355,000	\$46,355,000



CAPRI WC and L&P Liability Duration Analysis Summary									
Year	Projected Liability		PV of Projected Liability		CTD (yrs)		CTD (yrs) Combined		
	WC	L&P	WC	L&P	WC	L&P			
2018 - 2019	3,258,211	1,350,242	2,743,414	1,296,232	0.13	0.22	0.15		
2019 - 2020	2,294,066	892,270	1,931,604	856,579	0.27	0.43	0.31		
2020 - 2021	1,725,468	399,143	1,452,844	383,177	0.34	0.32	0.34		
2021 - 2022	1,272,802	298,554	1,071,700	286,612	0.35	0.33	0.35		
2022 - 2023	929,414	193,019	782,567	185,298	0.33	0.28	0.32		
2023 - 2024	657,216	-	553,376	-	0.29	-	0.22		
2024 - 2025	465,514	-	391,963	-	0.24	-	0.19		
2025 - 2026	436,670	-	367,676	-	0.26	-	0.20		
2026 - 2027	407,457	-	343,079	-	0.27	-	0.21		
2027 - 2028	375,848	-	316,464	-	0.28	-	0.22		
2028 - 2029	310,683	-	261,595	-	0.26	-	0.20		
2029 - 2030	250,223	-	210,687	-	0.23	-	0.18		
2030 - 2031	178,572	-	150,358	-	0.18	-	0.14		
2031 - 2032	96,289	-	81,075	-	0.10	-	0.08		
	<b>12,658,434</b>	<b>3,133,227</b>	<b>10,658,401</b>	<b>3,007,898</b>	<b>3.53</b>	<b>1.57</b>	<b>3.10</b>		

Source: Expected claimoutflows are calculated by PFM, based on the projected self-insurance losses as of June 30, 2018, provided in the Actuarial Review of CAPRI's Workers' Compensation, General Liability and Property Programs, dated March 30, 2018. The results are an approximation only.



## Summary

- Longer-term strategies have historically produced higher returns over the long term, but with increased volatility.
- To capture value of longer-term securities, CAPRI's strategy has been extended since PFM began managing the portfolio and is now based on a 1-5 year benchmark with a duration of approximately 2.5 years.
- Based on the analysis of CAPRI's claims, the current benchmark is appropriate for CAPRI's portfolio.
  - We will continue to reassess the duration of the liabilities and market opportunities on a regular basis.
  - We will continue to review the benchmark to ensure it remains appropriate.



## Disclosures

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# Memorandum

To: Matthew Duarte, Executive Director  
CAPRI Board of Directors  
*CAPRI*

From: Allison Kaune, Senior Managing Director  
*PFM Asset Management LLC*

Re: Investment Policy Review

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We completed our annual review of the CAPRI's Investment Policy (the "Policy"). As written, the Policy is in compliance with the sections of the California Government Code (the "Code") that govern the investment of public funds. We would, however, recommend that CAPRI consider adding asset-backed securities as a permitted investment, as allowed by Code 53601 (o).

## Recommendations

### Section IX: Permitted Investment Instruments:

**Recommendation:** Add language permitting investment in asset-backed securities. The language suggested in the Policy, including rating requirements and maximum allocation, is consistent with an update to Code 53601 subsection (o) that will go into effect January 1, 2019.

**Rationale:** ABS represent an additional investment-grade sector available to high quality investors like CAPRI. ABS can offer the CAPRI another way to diversify its holdings and potentially enhance return, as this asset class offers yields that are favorable relative to similarly rated issues in other asset classes.

ABS are bonds backed by various types of assets. The most common structures are backed by auto loans or credit card receivables, but can be backed by other obligations as well, such as equipment leases, airplane leases, home equity loans and student loans. Each pool of assets is usually broken down into individual tranches, with varying coupons and average lives, and can be either fixed rate or floating rate. Originators of the loans or receivables, such as a bank, manufacturer or finance company, package them into securities in much the same way that mortgages are pooled to form mortgage-backed securities (MBS). Cash flows from ABS come from principal and interest payments on the underlying assets, just like an MBS.

ABS require careful review of the issue structure, credit enhancement features, and ratings review. Since each issue can be unique, a thorough review is conducted on an issue by issue, and tranche by tranche, basis. We also review the historical quality and performance of similar or prior issuance of that issuer. Our goal is to analyze and select deal tranches that are well structured, contain quality loans/receivables, have adequate credit support/enhancement, and are from issuers with demonstrated successful experience in sourcing, packaging and managing ABS collateral. We will only purchase ABS for CAPRI's portfolio that have gone through PFM's credit analysis process and have been added to PFM's approved list.

I would be happy to discuss any questions regarding our recommended changes to the Policy.

## EXHIBIT D

### California Association for Park and Recreation Indemnity Investment Policy Amended/Approved ~~August 16, 2017~~ November 5, 2018

#### I. Introduction

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities.

The investment policies and practices of California Association for Park and Recreation Indemnity ("the Authority") are based on state law and prudent money management. All funds will be invested in accordance with the Authority's Investment Policy, and California Government Code Sections 53601, 53601.1, 53601.5, 53635 and 53635.5. If the Authority issues bonds in the future, the investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

#### II. Scope

It is intended that this policy cover all funds (except retirement funds) and investment activities under the direction of the Authority.

#### III. Prudence

The standard of prudence to be used by investment officials shall be the "prudent investor" standard and shall be applied in the context of managing an overall portfolio.

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### IV. Objectives

The primary objectives, in priority order, of the investment activities of the Authority shall be:



- 1) Safety. Safety of principal is the foremost objective of the investment program. Investments of the Authority shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio.
- 2) Liquidity. The investment portfolio of the Authority will remain sufficiently liquid to enable the Authority to meet its cash flow requirements.
- 3) Return on Investment. The investment portfolio of the Authority shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow considerations.

## **V. Delegation of Authority**

The management responsibility for the investment program is hereby delegated to the Treasurer who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The Authority may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

## **VI. Ethics and Conflict of Interest**

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions.

## **VII. Authorized Financial Dealers and Institutions**

The Treasurer will maintain a list of approved financial institutions authorized to provide investment services to the Authority in the State of California. These may include “primary” dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). A determination should be made to insure that all approved Broker/dealer firms, and individuals covering the public agency, are reputable and trustworthy. In addition, the broker/dealer firms should have the ability to meet all of their financial obligations in dealing with the Authority. The firms, and individuals covering the agency, should be knowledgeable and experienced in public agency investing and the investment products involved. No public deposit shall be made except in a qualified public depository as established by the established state laws. All financial institutions and broker/dealers who desire to conduct investment transactions with the Authority must supply the Treasurer with the following: audited financial statements, proof of NASD certification, trading resolution, proof of State of California registration, completed broker/dealer questionnaire, certification of having read the Authority’s investment policy and depository contracts. An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the Authority invests.

If the Authority utilizes an investment advisor to conduct investment transactions on the Authority’s behalf, the investment advisor may use its own list of approved broker/dealers and financial institutions for investment purposes. The investment advisor’s approved list must be made available to the Authority upon request.

## **VIII. Ineligible Investments**

Any security type or structure not specifically approved by this policy is hereby specifically prohibited. Security types which are thereby prohibited include, but are not limited to,

1. Range notes, dual index notes, inverse floaters, leveraged or deleveraged floating-rate notes, or any other complex variable-rate or structured note.
2. Interest-only strips that are derived from a pool of mortgages, or any security that could result in zero interest accrual if held to maturity.

## **IX. Permitted Investment Instruments**

1. United States Treasury notes, bonds, bills, or certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest.
2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state, which are rated in a rating category of "A," its equivalent, or better by at least one of the nationally recognized statistical-rating organizations (NRSROs). The purchase of such obligations will be restricted to a maximum of 30% of the Authority's investment portfolio.
4. Registered treasury notes or bonds of any of the other 49 United States in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California. Obligations are required to be rated in a rating category of "A," its equivalent or better by at least one of the NRSROs. The purchase of such obligations will be restricted to a maximum of 30% of the Authority's investment portfolio.
5. Bonds, notes, warrants, or other evidences of indebtedness of a local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the local agency, or by a department, board, agency, or authority of the local agency. Obligations are required to be rated in a rating category of "A," its equivalent, or better by at least one NRSRO. The purchase of such obligations will be restricted to a maximum of 30% of the Authority's investment portfolio.
6. Repurchase Agreements used solely as short-term investments not to exceed 30 days.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities, as described in IX. 1 and 2, will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to the Authority's custodian bank versus payment or be handled under a tri-party repurchase agreement. The total of all collateral for each Repurchase Agreement must equal or exceed, on the basis of market value

plus accrued interest, 102 percent of the total dollar value of the money invested by the Authority for the term of the investment. Since the market value of the underlying securities is subject to daily market fluctuations, the investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102 percent no later than the next business day. For any Repurchase Agreement with a term of more than one day, the value of the underlying securities must be reviewed on a regular basis.

Market value must be calculated each time there is a substitution of collateral.

The Authority or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to Repurchase Agreement.

The Authority may enter into Repurchase Agreements with (1) primary dealers in U.S. Government securities who are eligible to transact business with, and who report to, the Federal Reserve Bank of New York, and (2) California and non-California banking institutions having assets in excess of \$1 billion and in the highest short-term rating category as provided by a NRSRO.

The Authority will have specific written agreements with each firm with which it enters into Repurchase Agreements.

Reverse repurchase agreements will not be allowed.

7. Banker's Acceptances otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank, the short-term paper of which is rated in the highest category by a NRSRO.

Purchases of Banker's Acceptances may not exceed 180 days maturity or 40 percent of the Authority's investment portfolio.

8. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall meet all of the conditions in either paragraph (A) or paragraph (B) below:

A. The entity meets the following criteria:

- (1) Is organized and operating within the United States as a general corporation.
- (2) Has total assets in excess of five hundred million dollars (\$500,000,000).
- (3) Has debt other than commercial paper, if any, that is rated in a rating category of "A," its equivalent, or better by a NRSRO.

B. The entity meets the following criteria:

- (1) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
- (2) Has program-wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
- (3) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO.

Purchases of eligible commercial paper may not exceed 270 days maturity and not represent more than 10 percent of the outstanding paper of an issuing corporation.

Purchases of commercial paper may not exceed 25 percent of the Authority's investment portfolio.

9. Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category "A" or its equivalent or better by a NRSRO.

Purchase of medium-term corporate notes may not exceed 30 percent of the Authority's investment portfolio.

10. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California.
11. Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated in a rating category of "A" (long-term) or A-1 (short-term), the equivalent, or better by a NRSRO.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the Authority's investment portfolio.

12. State of California's Local Agency Investment Fund.

The LAIF portfolio should be reviewed periodically.

13. Insured savings account or money market account
14. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940, investing in the securities and obligations authorized by sections (a) to (k), inclusive, and subdivisions (m) to (q), inclusive, of Government Code section 53601. To be eligible for investment pursuant to this subdivision these companies shall either: (1) attain the highest ranking letter or numerical rating provided by not less than two NRSROs or (2) have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601 and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 15 percent of the investment portfolio of the Authority.

15. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (q), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria: (1) The adviser is registered or exempt from registration with the

Securities and Exchange Commission. (2) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q), inclusive. (3) The adviser has assets under management in excess of five hundred million dollars (\$500,000,000).

16. United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA," its equivalent or better by an NRSRO.

The purchase of securities authorized by this subdivision shall not exceed 30 percent of the of the investment portfolio of the Authority.

17. A mortgage pass through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass through certificate, or consumer receivable-backed bond. Securities eligible for investment under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and have a maximum remaining maturity of five years or less.

The purchase of securities authorized by this subdivision shall not exceed 20 percent of the investment portfolio of the Authority.

Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased.

## **X. Maximum Maturity**

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the Authority to meet all projected obligations.

The maximum maturity will be no more than five years from purchase date to maturity date, unless otherwise noted above in section IX.

## **XI. Diversification**

The Authority will diversify its investments by security type and institution. With the exception of U.S. Treasury securities, U.S. Agency Obligations and authorized pools (e.g. LAIF), no more than 5% of the Authority's total investment portfolio will be invested in a single issuer. The diversification requirements of the portfolio apply at time of purchase.

## **XII. Reporting Requirements**

Monthly investment reports shall be submitted to the Authority's Treasurer. The reports shall include, at a minimum, the following information for individual investment:

- Description of investment instrument
- Interest rate or yield to maturity
- Purchase date

- Maturity date
- Purchase price
- Par value
- Current market value for securities with maturity greater than 12 months
- Discount or premium, if any
- Accrued interest paid at purchase, if any
- Accrued interest to date
- Portfolio average maturity
- Overall portfolio yield based on cost

### **XIII. Safekeeping and Custody**

The assets of the Authority shall be secured through third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions. Collateralized securities such as repurchase agreements shall be purchased using the delivery vs. payment procedure.



**pfm**

# Introduction to Asset-Backed Securities

**Prepared for: CAPRI**

**Allison Kaune, Senior Managing Consultant**

**November 5, 2018**

PFM Asset  
Management LLC

50 California Street  
Suite 2300

San Francisco, CA 94111

415-982-5544

[pfm.com](http://pfm.com)



## Asset-Backed Securities

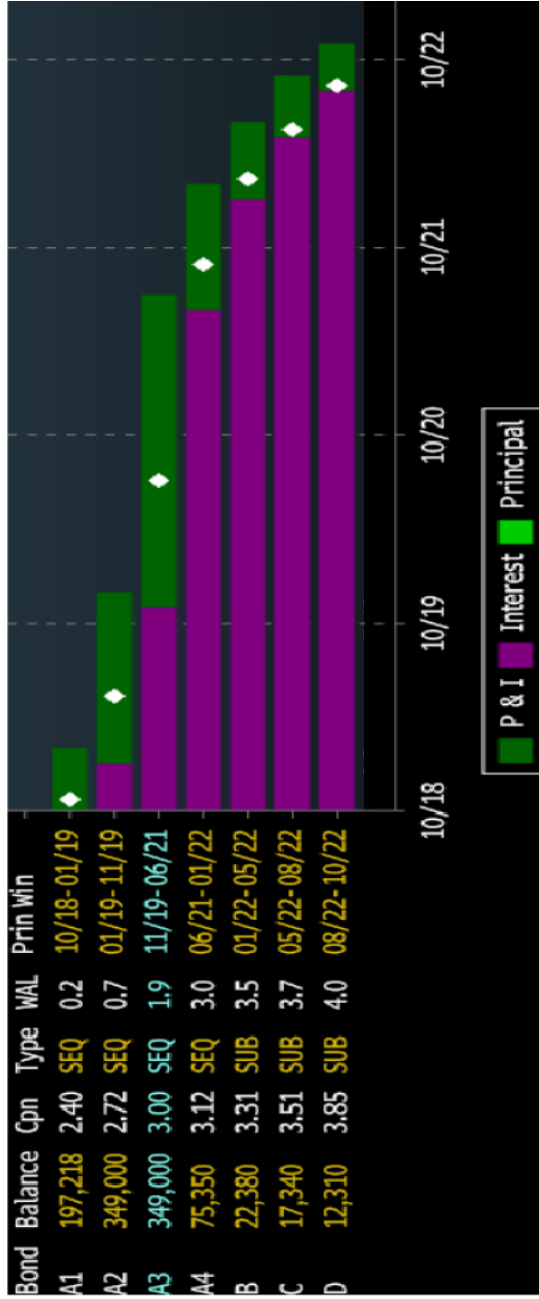
- An asset-backed security derives its value from a pool of underlying assets. The security represents ownership rights to the cash flow from these assets.
- Common Underlying Assets:
  - Auto loans/leases
  - Credit card receivables
  - Student loans
  - Equipment loans/leases
  - Home equity loans
- Asset-Backed Securities permitted by California Government Code Section 53601 (o)
  - Minimum rating requirement of “AA”
  - Limited to 20% of agencies moneys





# Characteristics of ABS—Credit Enhancements

- To lower credit risk for investors, asset-backed securities may be enhanced through:
  - Subordination (tranches)
  - Reserve Account
  - Over-Collateralization
  - Yield Supplement
  - Excess Spread





## PFM Credit Committee

- ABS Approval Guidelines & Procedures
  - ABS Sub-Committee
  - Permitted structures
  - Permitted issuers/sponsors
    - Historical performance
  - Separate Approved List
  - Document review
    - Structure
  - Credit Enhancement
- Monitoring Procedures
  - Credit ratings
  - Deal performance
  - Credit support
  - Sector performance

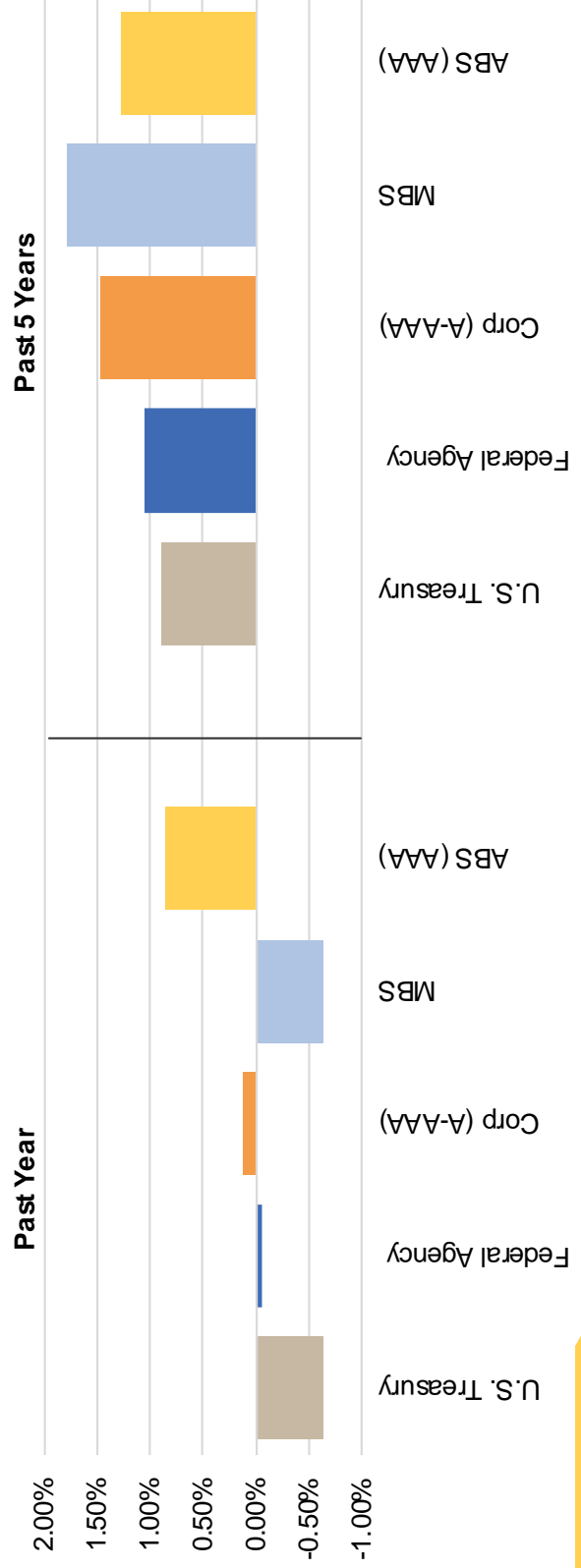


## Asset-Backed Security Performance

- Recent PFM purchases

Security	S&P Rating	Moody's Rating	Coupon	Maturity	WAL (Years)	Spread
Hyundai Auto Receivables Trust 2017-B A3	AAA	Aaa	1.77%	01/15/22	2.39	+40 bps
John Deere Owner Trust 2017-B A3	AAA	Aaa	1.82%	10/15/21	2.38	+38 bps
Nissan Auto Receivables Trust 2017-B A3	AAA	Aaa	1.75%	10/15/21	2.21	+37 bps
Citibank Credit Card Trust 2017-A9 A9	AAA	-	1.80%	09/20/21	2.00	+38 bps

- Total Return Performance





## Disclosures

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*The views expressed within this material constitute the perspective and judgment of PFM Asset Management LLC at the time of distribution and are subject to change. Any forecast, projection, or prediction of the market, the economy, economic trends, and equity or fixed-income markets are based upon current opinion as of the date of issue, and are also subject to change. Opinions and data presented are not necessarily indicative of future events or expected performance. Information contained herein is based on data obtained from recognized statistical services, issuer reports or communications, or other sources believed to be reliable. No representation is made as to its accuracy or completeness. This material is intended for informational purposes only and should not be relied upon to make an investment decision, as it was prepared without regard to any specific objectives or financial circumstances. It should not be construed as an offer to purchase/sell any investment. References to particular issuers are for illustrative purposes only, and are not intended to be recommendations or advice regarding such issuers.*

*It is not possible to invest directly in an index. The index returns shown throughout this material do not represent the results of actual trading of investor assets. Third-party providers maintain the indices shown and calculate the index levels and performance shown or discussed. Index returns do not reflect payment of any sales charges or fees an investor would pay to purchase the securities they represent. The imposition of these fees and charges would cause investment performance to be lower than the performance shown.*

*PFM Asset Management LLC has exercised reasonable professional care in the preparation of this performance report. However, information in this report on market indices and security characteristics, as well as information incorporated in the Market Commentary section, is received from sources external to PFM Asset Management LLC.*

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**SPECIAL REPORTS**

**SUBJECT: Insurance Market Update**

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**BACKGROUND AND STATUS:**

Doug Wozniak of Alliant Insurance Services will be at the Board of Directors meeting to provide an in-depth update to the Board on the current insurance market and the outlook for our 2019/2020 renewal.

**RECOMMENDATION:**

Information only.

**REFERENCE MATERIALS ATTACHED:**

None

**SPECIAL REPORTS**

**SUBJECT: WC Trending Report**

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**BACKGROUND AND STATUS:**

Enclosed is the WC Trending Report prepared by York Risk Services showing our WC claims trends from 2013/2014 through 2017/2018.

We will discuss this report in greater detail at the meeting; however some of the highlights include: 1) total # of Claims is the lowest in the last 5 years; 2) we are closing more claims than we are opening and we have the lowest number of open claims at 151; 3) Slips, Trips and Falls are still our highest frequency and severity; and 4) maintenance continues to be the highest area where injuries are occurring for frequency and severity.

**RECOMMENDATION:**

None

**REFERENCES MATERIAL ATTACHED:**

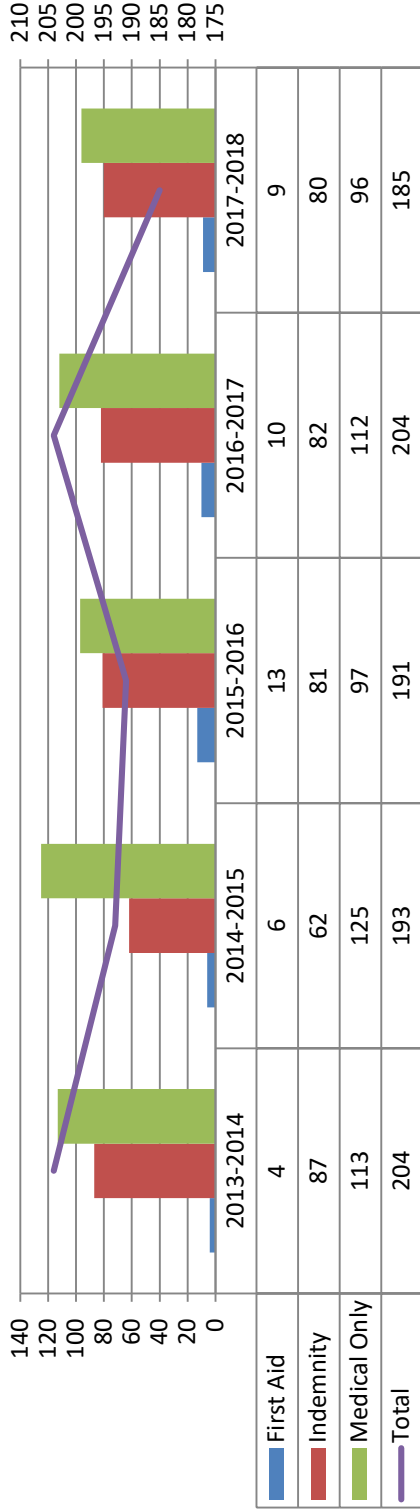
CAPRI WC Trending Report



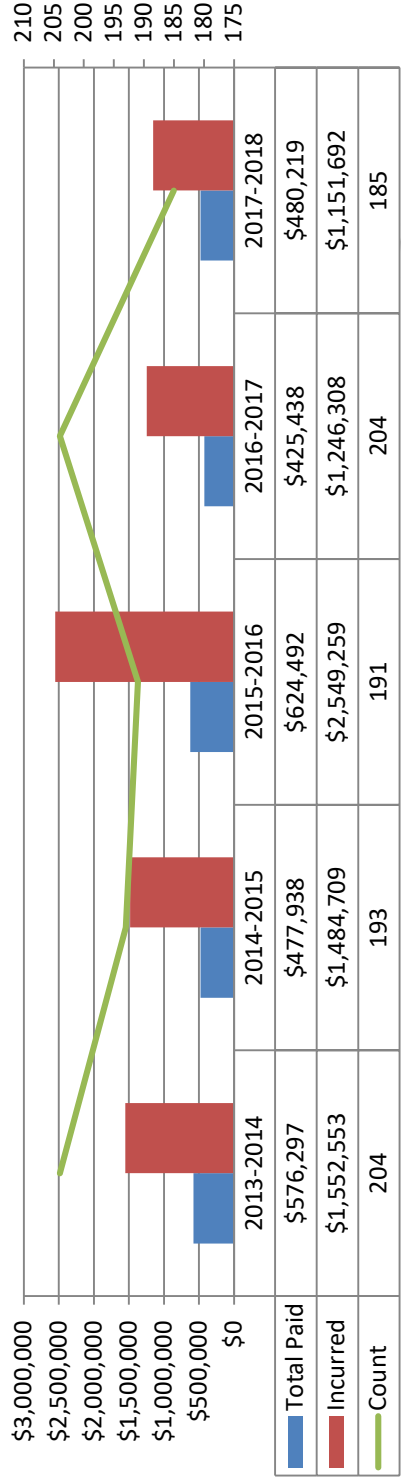
# Workers' Compensation Trending Report for CAPRI *November 2018*

# Workers' Compensation Trending Report: CAPRI 2013-2018

## Claim by Type by Fiscal Year



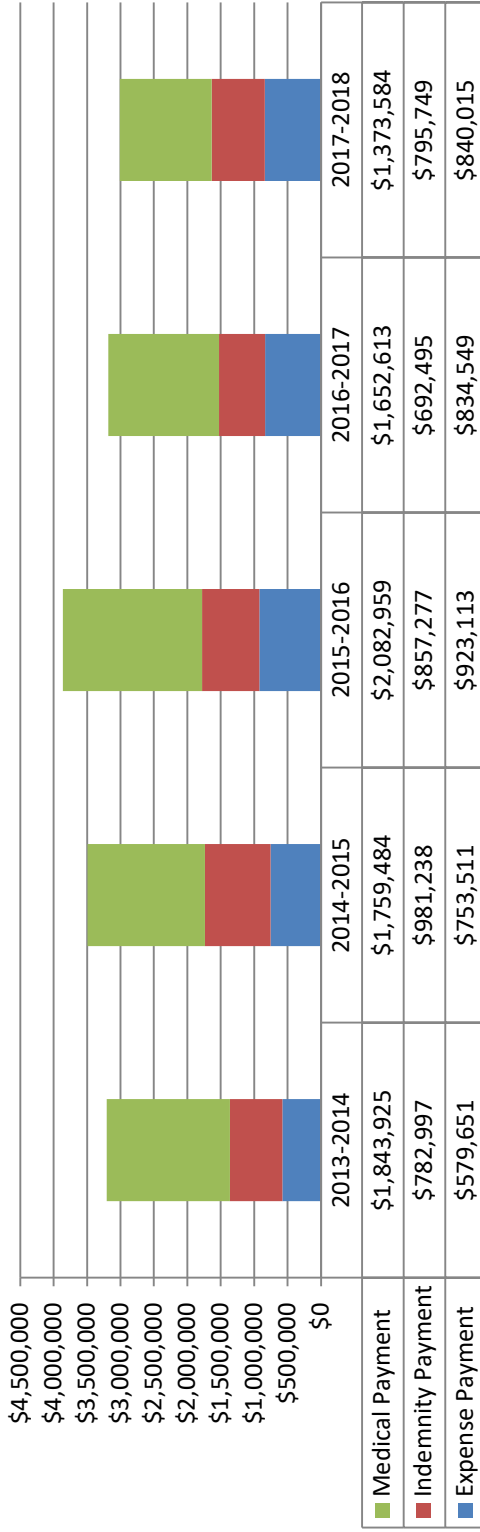
## Total Paid and Incurred by Fiscal Year for Injuries within the Fiscal Year



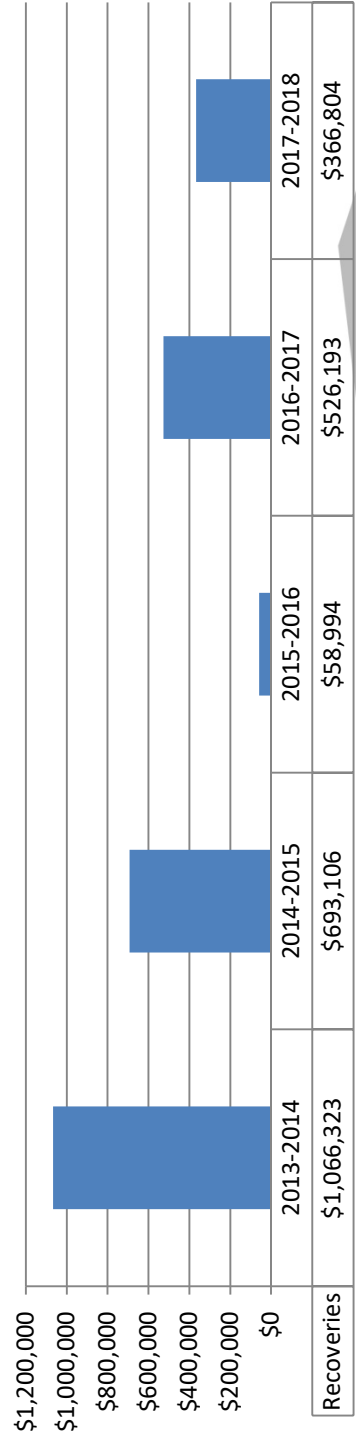


# Workers' Compensation Trending Report: CAPRI 2013-2018

## Total Paid by Fiscal Year Regardless of Injury Date

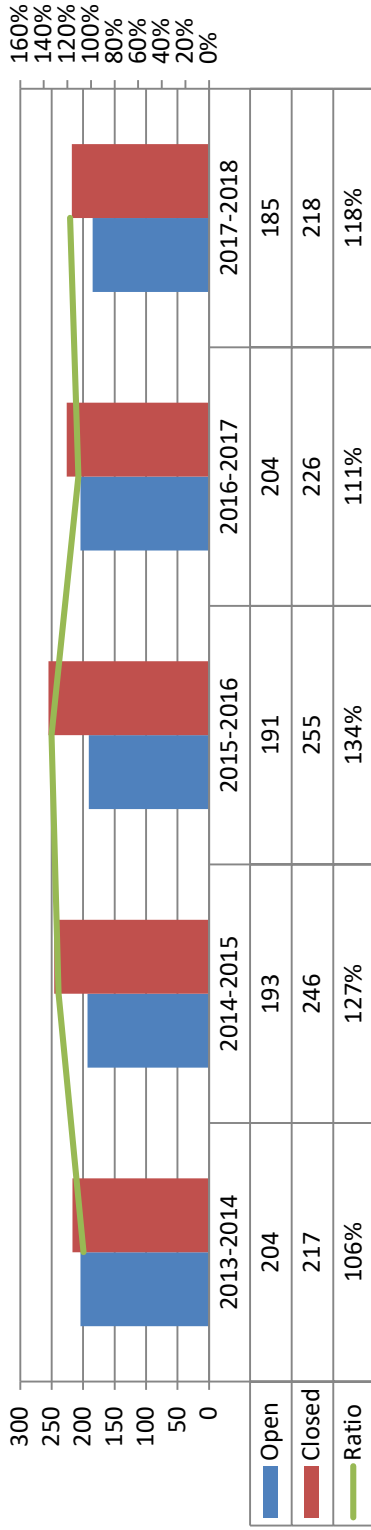


## Total Recoveries Received During Fiscal Year Regardless of Injury Date

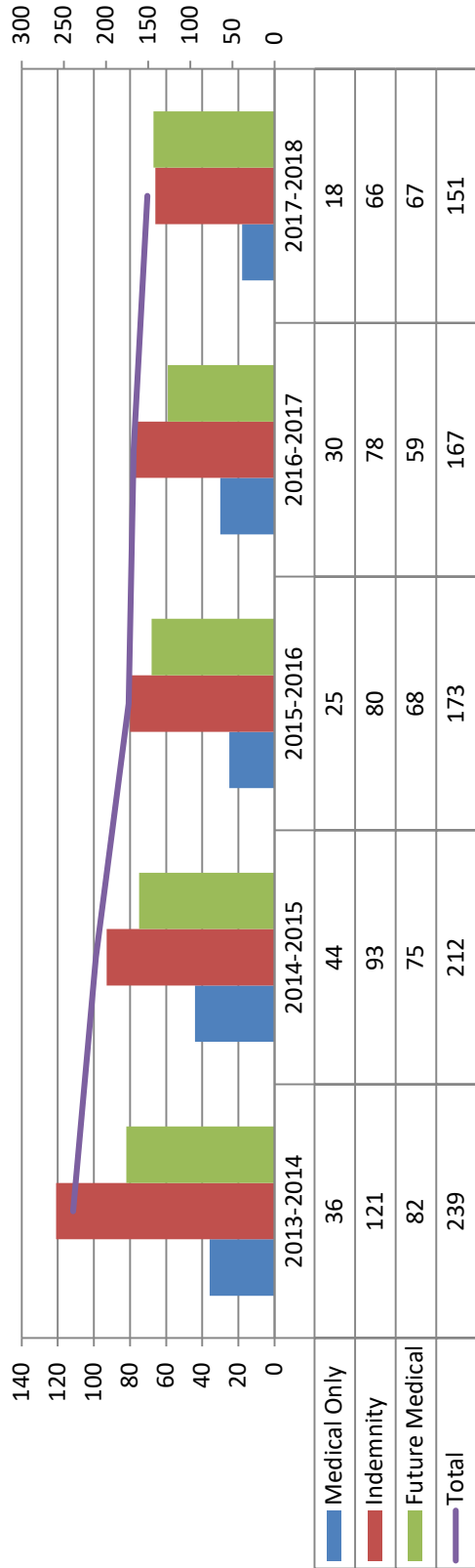


# Workers' Compensation Trending Report: CAPRI 2013-2018

## Closing Ratio by Fiscal Year

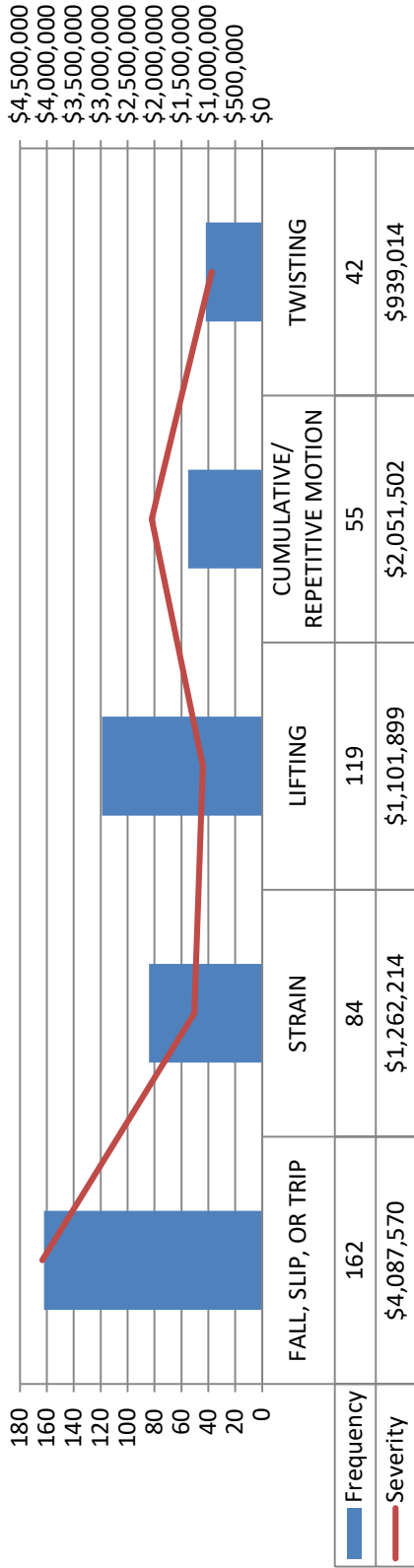


## Total Ending Open Inventory by Fiscal Year

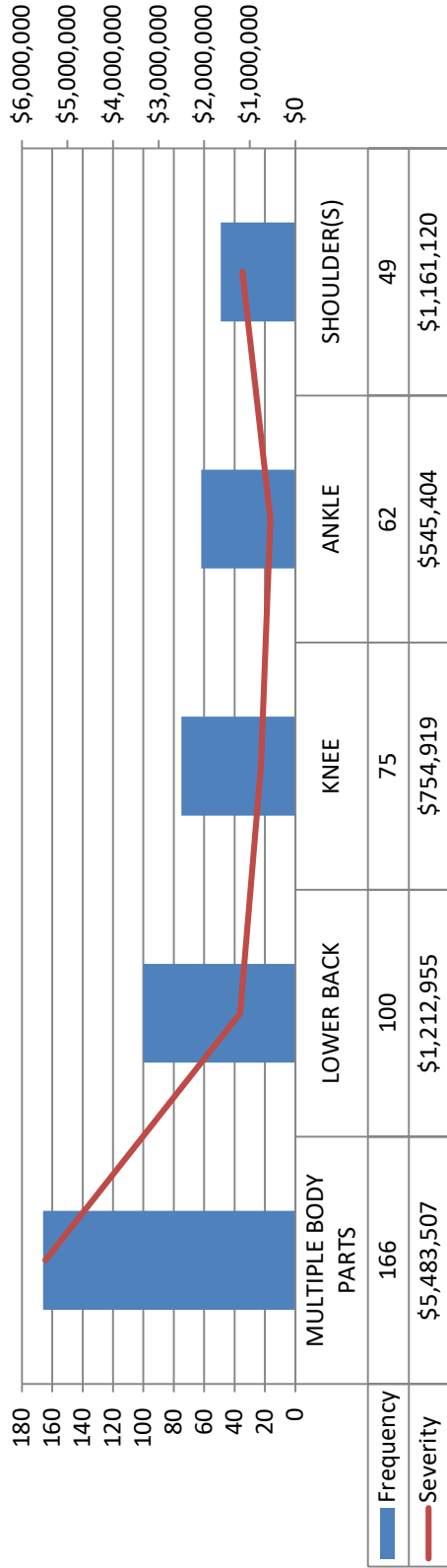


# Workers' Compensation Trending Report: CAPRI 2013-2018

## Top 5 Cause of Injury Fiscal Year 2013-2018

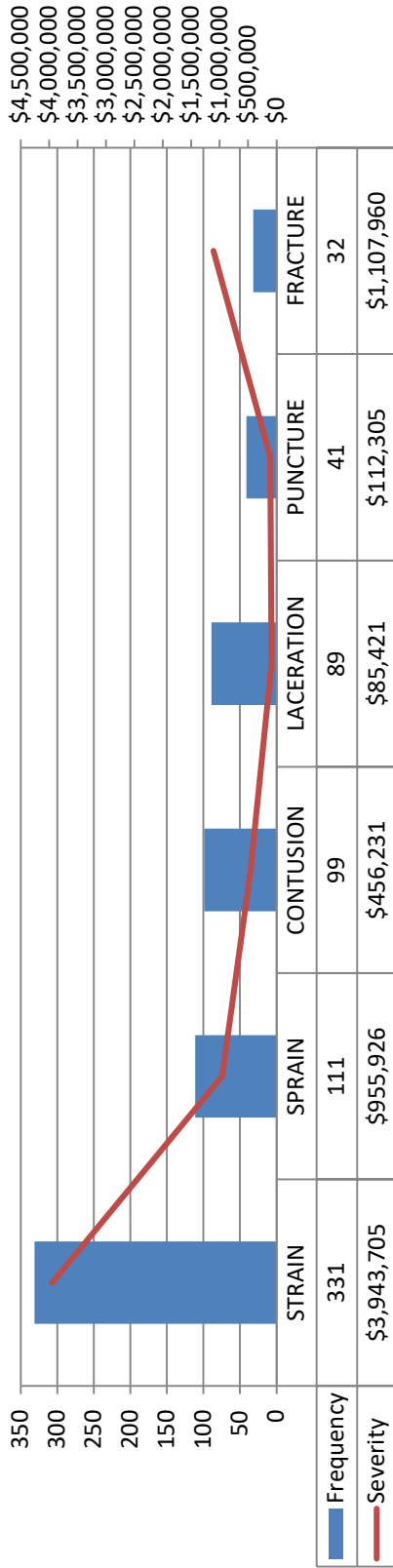


## Top 5 Part of Body Injured Fiscal Year 2013-2018

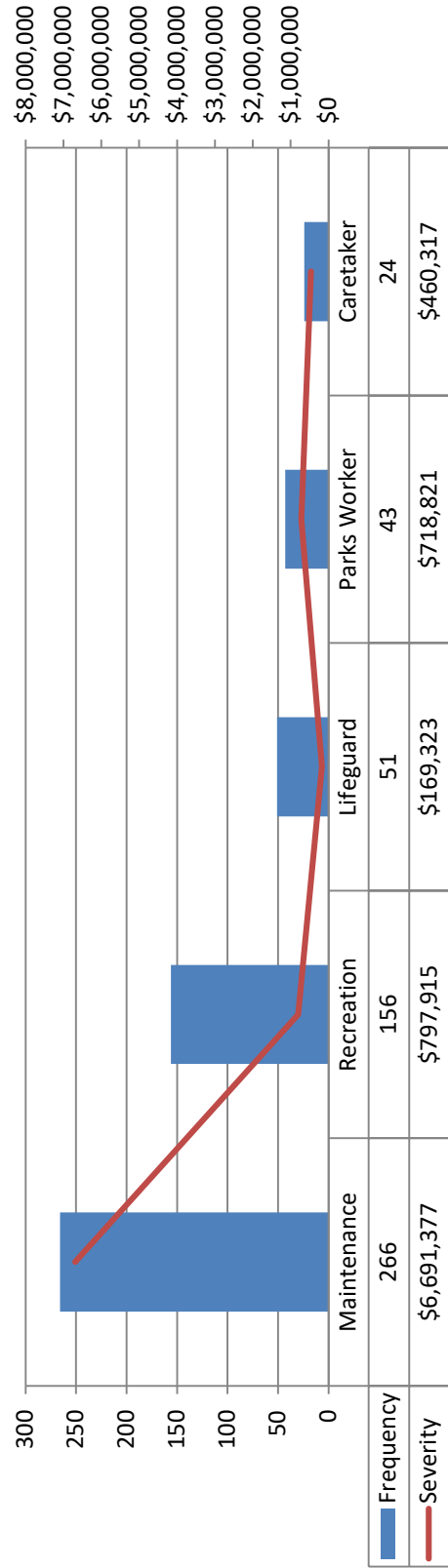


# Workers' Compensation Trending Report: CAPRI 2013-2018

## Top 5 Nature of Injury Fiscal Year 2013-2018

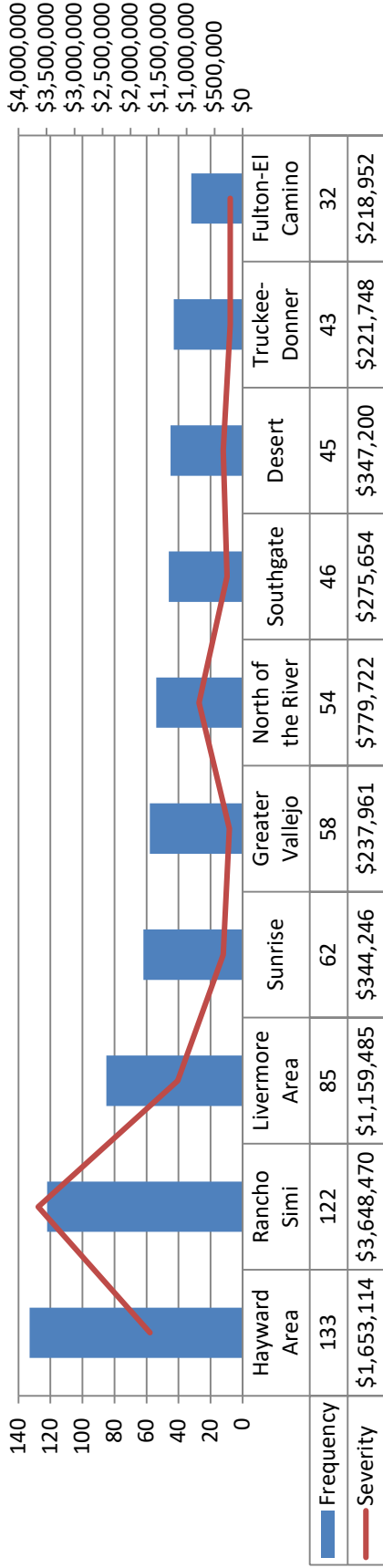


## Top 5 Occupation of Injury Fiscal Year 2013-2018

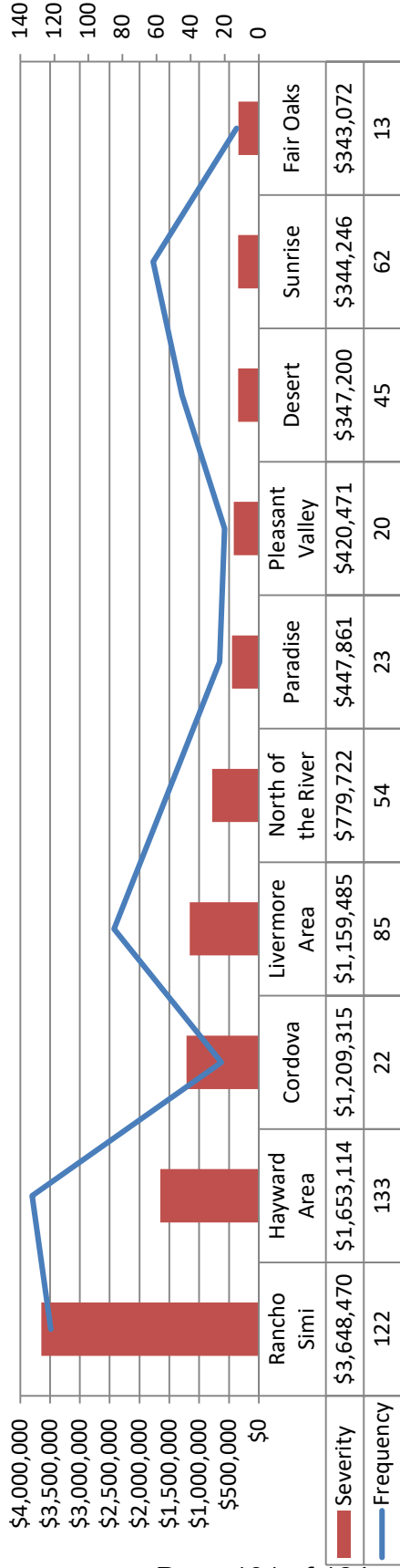


# Workers' Compensation Trending Report: CAPRI 2013-2018

## Top 10 Districts by Frequency Fiscal Year 2013-2018



## Top 10 Districts by Severity Fiscal Year 2013-2018



## Workers' Compensation Trending Report: CAPRI 2013-2018

### Top 20 Claims Fiscal Year 2013-2018

Claim	District	Description	Injury Date	Status	Paid	Incurred
CWDF-556658	Rancho Simi	Fell off the snack shack roof and injured multiple body parts	2/24/2016	O	\$423,635	\$2,321,090
CWDE-556373	Cordova	Cumulative trauma injury to hips, back, bilateral upper extremities as a result of job duties	7/21/2014	O	\$186,989	\$461,459
CWCD-556266	Cordova	Cancer allegedly due to pesticide exposure	11/18/2013	O	\$41,943	\$395,821
CWCD-556209	Paradise	Fell off the ladder while on scaffolding fracturing leg	1/7/2014	O	\$220,028	\$265,067
CWCD-556284	Orangevale	Twisted back while lifting trash cans into back of truck	4/28/2014	O	\$187,846	\$256,114
CWDF-556556	Rancho Simi	Injured back after shoveling dirt	8/25/2015	O	\$193,737	\$254,632
CWDF-556718	Jurupa Area	Twisted ankle while walking in muddy grass	3/11/2016	O	\$102,543	\$233,965
CWDE-556333	Fair Oaks	Injured neck and back following a heavy day of digging, walking, and carrying barricades	7/10/2014	C	\$211,237	\$211,237
CWDE-556485	Livermore Area	Fell while cleaning a chair injuring left arm, elbow, wrist, shoulder and back	4/6/2015	O	\$142,878	\$207,857
CWDF-556563	Livermore Area	Injured knee while repairing sprinkler	8/31/2015	O	\$75,772	\$200,372

## Workers' Compensation Trending Report: CAPRI 2013-2018

### Top 20 Claims Fiscal Year 2013-2018

Claim	District	Description	Injury Date	Status	Paid	Incurred
CWCD-556253	Cordova	Hip/groin injured from cumulative lifting tables and chairs	3/19/2014	C	\$192,403	\$192,403
CWDF-556636	North of the River	Injured shoulder from lifting food trays	8/1/2015	O	\$73,942	\$182,913
CWDG-556802	Pleasant Valley	Injury to chest and knee from motor vehicle accident	9/8/2016	O	\$70,326	\$176,020
CWCD-556114	Livermore Area	Right hip strain when slipped off bucket in the back of truck	7/27/2013	O	\$100,007	\$171,393
CWDF-556616	Rancho Simi	Wrist strain from staining and moving wood planks	12/10/2015	C	\$158,434	\$158,434
CWCD-556641	Pleasant Valley	Tripped on broken step while moving boxes and injured left knee	2/1/2016	C	\$148,985	\$148,985
CWCD-556141	Hayward Area	Back injury from goat ramming	9/8/2013	O	\$75,302	\$148,978
CWDF-556586	Hayward Area	Cumulative trauma from job duties to low back, right leg and foot	10/23/2015	O	\$39,490	\$138,113
CWDF-556711	Southgate	Back injured after lifting television	5/25/2016	O	\$73,475	\$138,080
CWDG-556920	Hayward Area	Right wrist strain from using a tool	2/3/2017	O	\$31,108	\$137,530

## Workers' Compensation Trending Report: CAPRI 2013-2018

District	Frequency	Severity	Average
Ambrose Recreation & Park District	2	\$58,096	\$29,048
Arcade Creek Recreation & Park	12	\$140,807	\$11,734
Arden Manor Recreation & Park	1	\$74,539	\$74,539
Arden Park Recreation & Park District	3	\$15,124	\$5,041
Auburn Area Recreation & Park	21	\$144,108	\$6,862
Bear Mountain Recreation & Park	2	\$6,116	\$3,058
Beaumont-Cherry Valley Recreation	7	\$6,329	\$904
Belvedere-Tiburon Joint Recreation	2	\$5,912	\$2,956
Carmichael Recreation & Park District	14	\$101,496	\$7,250
Coalinga-Huron Recreation & Park	5	\$6,597	\$1,319



## Workers' Compensation Trending Report: CAPRI 2013-2018

District	Frequency	Severity	Average
Cordova Recreation & Park District	22	\$1,209,315	\$54,969
Desert Recreation District	45	\$347,200	\$7,716
Durham Recreation & Park District	1	\$934	\$934
Fair Oaks Recreation & Park District	13	\$343,072	\$26,390
Feather River Recreation & Park	3	\$8,489	\$2,830
Fulton-El Camino Recreation & Park	32	\$218,952	\$6,842
Greater Vallejo Recreation & Park	58	\$237,961	\$4,103
Hayward Area Recreation & Park	133	\$1,653,114	\$12,429
Hesperia Recreation & Park District	23	\$127,531	\$5,545
Highlands Recreation & Park District	11	\$13,753	\$1,250

## Workers' Compensation Trending Report: CAPRI 2013-2018

District	Frequency	Severity	Average
Isla Vista Recreation & Park District	4	\$15,623	\$3,906
Jurupa Area Recreation & Park	8	\$305,573	\$38,197
Ladera Recreation & Park District	1	\$794	\$794
Lake Cuyamaca Recreation and Park	4	\$24,318	\$6,079
Livermore Area Recreation & Park	85	\$1,159,485	\$13,641
McFarland Recreation & Park District	6	\$109,441	\$18,240
Mendocino Coast Recreation & Park	28	\$71,081	\$2,539
Mission Oaks Recreation & Park	9	\$79,793	\$8,866
Monte Rio Rec & Park District	1	\$15,930	\$15,930
Mt. Shasta Rec & Parks District	2	\$2,885	\$1,443

## Workers' Compensation Trending Report: CAPRI 2013-2018

District	Frequency	Severity	Average
North Highlands Recreation & Park	11	\$11,862	\$1,078
North of the River Recreation	54	\$779,722	\$14,439
Orangevale Recreation & Park District	8	\$269,013	\$33,627
Paradise Recreation & Park District	23	\$447,861	\$19,472
Pleasant Hill Recreation & Park	17	\$69,297	\$4,076
Pleasant Valley Recreation & Park	20	\$420,471	\$21,024
Rancho Simi Recreation & Park	122	\$3,648,470	\$29,905
Rio Linda/Elverta Recreation & Park	1	\$57,084	\$57,084
Russian River Recreation & Park	2	\$55,555	\$27,778
Shafter Recreation & Park District	2	\$6,052	\$3,026

## Workers' Compensation Trending Report: CAPRI 2013-2018

District	Frequency	Severity	Average
Soledad Mission Recreation District	2	\$15,634	\$7,817
Southgate Recreation & Park District	46	\$275,654	\$5,992
Strawberry Recreation & Park District	1	\$934	\$934
Sunrise Recreation and Park District	62	\$344,246	\$5,552
Tehachapi Valley Recreation & District	4	\$17,018	\$4,255
Truckee-Donner Recreation & Park	43	\$221,748	\$5,157
Tuolumne Park & Recreation District	1	\$4,740	\$4,740
Valley-Wide Recreation & Park	15	\$60,392	\$4,026
Wasco Recreation & Park District	3	\$3,917	\$1,306
Weed Rec & Park District	1	\$78,278	\$78,278
West Side Recreation and Park	11	\$114,182	\$10,380

**ADMINISTRATOR/ STAFF REPORTS**

**SUBJECT: Update on District Visits**

---

**BACKGROUND AND STATUS:**

Attached is the District Visitation Summary for Cycle XVI, along with the District Visitation Summary and History for review.

There were five (5) district visits completed during the months of September and October of 2018. I am pleased to say that all five (5) districts received a “Very Good” on their visitation review with no recommendation needed.

The following is their individual evaluation ranking.

**Greater Vallejo – September 19, 2018**

Greater Vallejo received a **Very Good** evaluation.

**Safety Committee**

*Good, no recommendations at this time.*

**Inspection Program**

*Good, no recommendations at this time.*

**Screening and Review**

*Good, no recommendations at this time.*

**ADA Implementation**

*Good, no recommendations at this time.*

**Injury and Illness Prevention Program (IIPP)**

*Good, no recommendations at this time.*

**Waiver and Release**

*Good, no recommendations at this time.*

**Facility Use Agreement**

*Good, no recommendations at this time.*

**Parks and Facilities**

*Good, no recommendations at this time.*

**Pools**

*Good, no recommendations at this time.*

**Entrance Medical Exam**

*Good, no recommendations at this time.*

**Job Descriptions**

*Good, no recommendations at this time.*

**Volunteers**

*Good, no recommendations at this time.*

**Life Safety**

*Good, no recommendations at this time.*

**Pleasant Hill – September 21, 2018**

Pleasant Hill received a **Very Good** evaluation.

**Safety Committee**

*Good, no recommendations at this time.*

**Inspection Program**

*Good, no recommendations at this time.*

**Screening and Review**

*Good, no recommendations at this time.*

**ADA Implementation**

*Good, no recommendations at this time.*

**Injury and Illness Prevention Program (IIPP)**

*Good, no recommendations at this time.*

**Waiver and Release**

*Good, no recommendations at this time.*

**Facility Use Agreement**

*Good, no recommendations at this time.*

**Parks and Facilities**

*Good, no recommendations at this time.*

**Pools**

*Good, no recommendations at this time.*

**Entrance Medical Exam**

*Good, no recommendations at this time.*

**Job Descriptions**

*Good, no recommendations at this time.*

**Volunteers**

*Good, no recommendations at this time.*

**Life Safety**

*Good, no recommendations at this time.*

**Ambrose – September 21, 2018**

Ambrose received a **Very Good** evaluation.

**Safety Committee**

*Good, no recommendations at this time.*

**Inspection Program**

*Good, no recommendations at this time.*

**Screening and Review**

*Good, no recommendations at this time.*

**ADA Implementation**

*Good, no recommendations at this time.*

**Injury and Illness Prevention Program (IIPP)**

*Good, no recommendations at this time.*

**Waiver and Release**

*Good, no recommendations at this time.*

**Facility Use Agreement**

*Good, no recommendations at this time.*

**Parks and Facilities**

*Good, no recommendations at this time.*

**Pools**

*Good, no recommendations at this time.*

**Entrance Medical Exam**

*Good, no recommendations at this time.*

**Job Descriptions**

*Good, no recommendations at this time.*

**Volunteers**

*Good, no recommendations at this time.*

**Life Safety**

*Good, no recommendations at this time.*

**Belvedere-Tiburon – October 11, 2018**

Belvedere-Tiburon received a **Very Good** evaluation.

**Safety Committee**

*Good, no recommendations at this time.*

**Inspection Program**

*Good, no recommendations at this time.*

**Screening and Review**

*Good, no recommendations at this time.*

**ADA Implementation**

*Good, no recommendations at this time.*

**Injury and Illness Prevention Program (IIPP)**

*Good, no recommendations at this time.*

**Waiver and Release**

*Good, no recommendations at this time.*

**Facility Use Agreement**

*Good, no recommendations at this time.*

**Parks and Facilities**

*Good, no recommendations at this time.*

**Pools**

*District currently does not own a pool*



**Entrance Medical Exam**

*Good, no recommendations at this time.*

**Job Descriptions**

*Good, no recommendations at this time.*

**Volunteers**

*Good, no recommendations at this time.*

**Life Safety**

*Good, no recommendations at this time.*

**Strawberry – October 11, 2018**

Strawberry received a **Very Good** evaluation.

**Safety Committee**

*Good, no recommendations at this time.*

**Inspection Program**

*Good, no recommendations at this time.*

**Screening and Review**

*Good, no recommendations at this time.*

**ADA Implementation**

*Good, no recommendations at this time.*

**Injury and Illness Prevention Program (IIPP)**

*Good, no recommendations at this time.*

**Waiver and Release**

*Good, no recommendations at this time.*

**Facility Use Agreement**

*Good, no recommendations at this time.*

**Parks and Facilities**

*Good, no recommendations at this time.*

**Pools**

*Good, no recommendations at this time.*

**Entrance Medical Exam**

*Good, no recommendations at this time.*

**Job Descriptions**

*Good, no recommendations at this time.*

**Volunteers**

*Good, no recommendations at this time.*

**Life Safety**

*Good, no recommendations at this time.*

**RECOMMENDATION:**

None, Information only.

**REFERENCE MATERIALS ATTACHED:**

1. District Visitation Summary
2. District Visitation History

## Agenda Item 9.B

### **EXECUTIVE DIRECTOR/STAFF REPORTS**

**SUBJECT: Executive Director Transition Update**

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#### **BACKGROUND AND STATUS:**

As the Board knows, the new CAPRI Executive Director, Mr. Matthew Duarte, started in his new position on Monday, October 1, 2018. Since that time, Mr. Duarte has been in the process of becoming acquainted with CAPRI processes and procedures as well as meeting with certain Third Party Administrators. Additionally, Mr. Duarte has made an effort to attend local Member District Board Meetings in order to introduce himself to our Members as well as familiarize himself with their respective service territories.

Mr. Pat Cabulagan has been an invaluable resource during this transition and has made every effort to provide Mr. Duarte with the information and resources he needs to ensure the continued success of CAPRI. Mr. Cabulagan plans to proceed with his official retirement later this month, with his last scheduled work day to take place on Friday, November 30, 2018.

#### **RECOMMENDATION:**

Information only.

#### **REFERENCE MATERIALS ATTACHED:**

None

**EXECUTIVE DIRECTOR/STAFF REPORTS**

**SUBJECT: CARPD Board Meeting Update – October 17, 2018**

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**BACKGROUND AND STATUS:**

The CARPD Board of Directors met on Wednesday, October 17, 2018. The following items were among some of the issues discussed at the meeting:

- Introduction of new CAPRI Executive Director;
- 2018/19 Annual Membership Dues Update;
- CARPD Spring Conference 2019;
- Park Funding Update; and
- Legislative Advocacy Updates and Potential Policy Revisions

Regarding the 2019 CARPD Spring Conference, the Board of Directors decided to have the conference at the Lake Tahoe Resort in South Lake Tahoe, California. The Conference will be Wednesday, May 22 to Friday, May 24, 2019.

If the CAPRI Board has any questions, we will discuss the CARPD meeting in greater detail at our CAPRI Board of Directors meeting.

**RECOMMENDATION:**

Information only.

**REFERENCE MATERIALS ATTACHED:**

None

**EXECUTIVE DIRECTOR/STAFF REPORTS**

**SUBJECT: PARMA Conference Update**

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**BACKGROUND AND STATUS:**

For planning purposes, the 2019 Public Agency Risk Managers Association (PARMA) Conference is scheduled for **February 10-13**, 2019 at the Disneyland Hotel in Anaheim, California. This year, the conference training sessions begin on Monday and continue through Wednesday. Please note that this is a change from last year's conference schedule which was held Wednesday through Friday.

As of this writing, each Board Member has expressed interest in attending. Staff is in the process of completing registration and securing hotel accommodations and the Board will be provided with confirmations and further instructions as we approach the February Conference.

**RECOMMENDATION:**

None

**REFERENCE MATERIALS ATTACHED:**

None.

**EXECUTIVE DIRECTOR/STAFF REPORTS**

**SUBJECT: CAPRI Election Update**

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**BACKGROUND AND STATUS:**

This year is an election year for the CAPRI Board of Directors. Nominations for the three open seats closed on October 12, 2018. We received seven (7) total nominations, five (5) nominations for the Upper 1/3 Tier and two (2) Middle 1/3 Tier. No nominations were received for the Lower 1/3 Tier.

The nominees are as follows:

**Upper 1/3 Tier**

Brian Danzl

Board Member, Cordova Recreation and Park District

Jim Friedl

General Manager, Conejo Recreation and Park District  
(Incumbent)

Mathew Fuzie

General Manager, Livermore Area Recreation and Park District

Scott Holbrook

Board Member, Auburn Area Recreation and Park District

Michelle Lacy

General Manager, Pleasant Hill Recreation and Park District

**Middle 1/3 Tier**

Stephen Fraher

General Manager, Arcade Creek Recreation and Park District  
(Incumbent)

Colin Miller

General Manager, Arden Park Recreation and Park District  
(Incumbent)

Election ballots were sent out to the Member Districts on October 19, 2018. Each Member District is entitled to one vote for each category regardless of their tier. The date of the election is November 16, 2018 and ballots must be received by 5:00 p.m. on that date in order to be valid and counted. Results will be announced after the close of the election.

As appropriate, the Board may want to consider how it should address the vacant Lower 1/3 Tier nomination after the 2018 Election cycle is completed.

**RECOMMENDATION:**

None

**REFERENCE MATERIALS ATTACHED:**

None.



# Policy Year Summary

Current Period: 1/1/1901  
Through : 9/30/2018

Valuation Date: 9/30/2018

Policy Year	Open	Closed	Total Claims	Paid This Period	Incurred This Period	Outstanding	Incurred	Recovery	Net Incurred
1986/1987	0	39	39	158,934.99	158,934.99	0.00	158,934.99	0.00	158,934.99
1987/1988	0	91	91	567,783.35	567,783.35	0.00	567,783.35	0.00	567,783.35
1988/1989	0	77	77	336,758.78	336,758.78	0.00	336,758.78	0.00	336,758.78
1989/1990	0	56	56	252,372.90	252,372.90	0.00	252,372.90	0.00	252,372.90
1990/1991	0	69	69	646,700.81	646,700.81	0.00	646,700.81	0.00	646,700.81
1991/1992	0	78	78	574,432.62	574,432.62	0.00	574,432.62	0.00	574,432.62
1992/1993	0	66	66	334,437.15	334,437.15	0.00	334,437.15	0.00	334,437.15
1993	0	3	3	9,209.48	9,209.48	0.00	9,209.48	0.00	9,209.48
1993/1994	0	79	79	778,130.85	778,130.85	0.00	778,130.85	0.00	778,130.85
1994/1995	0	71	71	607,227.03	607,227.03	0.00	607,227.03	0.00	607,227.03
1995/1996	1	65	66	486,721.70	856,218.04	369,496.34	856,218.04	0.00	856,218.04
1996/1997	0	98	98	308,466.79	308,466.79	0.00	308,466.79	0.00	308,466.79
1997/1998	0	54	54	756,263.30	756,263.30	0.00	756,263.30	0.00	756,263.30
1998/1999	0	39	39	581,684.09	581,684.09	0.00	581,684.09	0.00	581,684.09
1999/2000	0	30	30	175,051.87	175,051.87	0.00	175,051.87	0.00	175,051.87
2000/2001	0	56	56	332,932.06	332,932.06	0.00	332,932.06	0.00	332,932.06
2001/2002	0	37	37	355,079.79	355,079.79	0.00	355,079.79	0.00	355,079.79
2002/2003	0	44	44	515,584.00	515,584.00	0.00	515,584.00	0.00	515,584.00
2003/2004	0	31	31	242,133.94	242,133.94	0.00	242,133.94	0.00	242,133.94
2004/2005	0	45	45	423,151.66	423,151.66	0.00	423,151.66	0.00	423,151.66
2005/2006	0	33	33	378,848.40	378,848.40	0.00	378,848.40	0.00	378,848.40
2006/2007	0	27	27	640,394.43	640,394.43	0.00	640,394.43	0.00	640,394.43
2007/2008	0	50	50	1,239,917.12	1,239,917.12	0.00	1,239,917.12	0.00	1,239,917.12
2008/2009	0	89	89	2,657,636.27	2,657,636.27	0.00	2,657,636.27	938,919.27	1,718,717.00





# Policy Year Summary

Current Period: 1/1/1901  
Through : 9/30/2018

Valuation Date: 9/30/2018

Policy Year	Open	Closed	Total Claims	Paid This Period	Incurred This Period	Paid	Outstanding	Incurred	Recovery	Net Incurred
2009/2010	0	82	82	823,290.68	823,290.68	823,290.68	0.00	823,290.68	0.00	823,290.68
2010/2011	0	67	67	1,425,815.87	1,425,815.87	1,425,815.87	0.00	1,425,815.87	0.00	1,425,815.87
2011/2012	0	71	71	758,753.29	758,753.29	758,753.29	0.00	758,753.29	0.00	758,753.29
2012/2013	0	55	55	527,624.98	527,624.98	527,624.98	0.00	527,624.98	0.00	527,624.98
2013/2014	0	75	75	1,683,366.31	1,683,366.31	1,683,366.31	0.00	1,683,366.31	0.00	1,683,366.31
2014/2015	7	57	64	983,864.73	1,648,594.31	983,864.73	664,729.58	1,648,594.31	21,354.75	1,627,239.56
2015/2016	7	65	72	662,765.71	864,180.31	662,765.71	201,414.60	864,180.31	0.00	864,180.31
2016/2017	13	64	77	254,401.62	599,712.31	254,401.62	345,310.69	599,712.31	0.00	599,712.31
2017/2018	22	43	65	127,803.04	610,210.50	127,803.04	482,407.46	610,210.50	0.00	610,210.50
2018/2019	14	2	16	6,652.87	51,157.87	6,652.87	44,505.00	51,157.87	0.00	51,157.87
<b>Grand Total</b>	<b>64</b>	<b>1,908</b>	<b>1,972</b>	<b>20,614,192.48</b>	<b>22,722,056.15</b>	<b>20,614,192.48</b>	<b>2,107,863.67</b>	<b>22,722,056.15</b>	<b>960,274.02</b>	<b>21,761,782.13</b>

**Insurance Line:** General Liability      **Evaluation:** 9/30/2018      **Period Start:** 1/1/1901      **Period End:** 9/30/2018

**Clients:** California Association for Park and Recreation Ind

**Members:**

**CAPRI Workers Comp.**  
**Fiscal Year Claim Summary**  
08/01/2018 - 08/31/2018

WC Fiscal YearCS as of Month End

<u>Fiscal Year</u>	<u>Open</u>	<u>Closed</u>	<u>Total Claims</u>	<u>Paid This Period</u>	<u>Incurred This Period</u>	<u>Outstanding This Period</u>	<u>Paid</u>	<u>Outstanding</u>	<u>Incurred</u>	<u>Recovery</u>	<u>Net Incurred</u>
1978-1979	0	15	15	0.00	0.00	0.00	82,816.56	0.00	82,816.56	0.00	82,816.56
1979-1980	0	25	25	0.00	0.00	0.00	314,058.47	0.00	314,058.47	0.00	314,058.47
1980-1981	0	60	60	0.00	0.00	0.00	104,819.24	0.00	104,819.24	0.00	104,819.24
1981-1982	1	116	117	1,790.79	0.00	(\$1,790.79)	1,005,204.22	2,954,924.10	3,960,128.32	(819,496.82)	3,140,631.50
1982-1983	0	147	147	0.00	0.00	0.00	287,261.42	0.00	287,261.42	(9,500.00)	277,761.42
1983-1984	0	200	200	0.00	0.00	0.00	276,371.73	0.00	276,371.73	0.00	276,371.73
1984-1985	0	147	147	0.00	0.00	0.00	242,203.78	0.00	242,203.78	(2,276.88)	239,926.90
1985-1986	0	203	203	0.00	0.00	0.00	460,947.50	0.00	460,947.50	0.00	460,947.50
1986-1987	0	265	265	0.00	0.00	0.00	817,210.40	0.00	817,210.40	(170,667.80)	646,542.60
1987-1988	1	263	264	0.00	0.00	0.00	993,711.22	34,646.26	1,028,357.48	(1,923.75)	1,026,433.73
1988-1989	0	234	234	0.00	0.00	0.00	774,222.20	0.00	774,222.20	0.00	774,222.20
1989-1990	1	311	312	203.52	0.00	(\$203.52)	978,415.37	51,485.52	1,029,900.89	(1,558.05)	1,028,342.84
1990-1991	0	269	269	0.00	0.00	0.00	940,241.49	0.00	940,241.49	(3,446.00)	936,795.49
1991-1992	1	348	349	800.00	0.00	(\$800.00)	1,637,446.53	67,006.86	1,704,453.39	(332,326.03)	1,372,127.36
1992-1993	1	276	277	0.00	0.00	0.00	1,524,050.65	44,316.17	1,568,366.82	(15,000.00)	1,553,366.82
1993-1994	0	293	293	0.00	0.00	0.00	1,011,297.68	0.00	1,011,297.68	(5,499.00)	1,005,798.68
1994-1995	1	300	301	92.50	0.00	(\$92.50)	1,093,496.06	70,907.22	1,164,403.28	(30,075.94)	1,134,327.34
2005-2006	4	217	221	16,639.38	10.00	(\$16,629.38)	6,757,347.41	4,816,511.05	11,573,858.46	(3,996,931.58)	7,576,926.88
2006-2007	1	191	192	241.20	0.00	(\$241.20)	1,386,862.58	117,529.22	1,504,391.80	(38,500.00)	1,465,891.80
2007-2008	1	225	226	21.33	21.33	0.00	2,813,472.48	51,349.83	2,864,822.31	(682.00)	2,864,140.31
2008-2009	4	222	226	80.80	0.00	(\$80.80)	2,261,395.70	285,840.01	2,547,235.71	(106,809.97)	2,440,425.74
2009-2010	3	222	225	1,300.80	37.50	(\$1,263.30)	2,484,623.49	453,285.99	2,937,909.48	(15,000.00)	2,922,909.48
2010-2011	4	247	251	3,726.17	0.00	(\$3,726.17)	2,325,628.07	336,493.20	2,662,121.27	(2,255.18)	2,659,866.09
2011-2012	4	223	227	1,829.13	(\$199,483.65)	(\$201,312.78)	4,080,009.29	403,762.10	4,483,771.39	(1,088,619.24)	3,395,152.15
2012-2013	8	216	224	1,152.12	(\$66,847.83)	(\$67,999.95)	2,825,417.07	523,322.81	3,348,739.88	(51,585.57)	3,297,154.31
2013-2014	7	206	213	68,674.38	(\$62,319.96)	(\$130,994.34)	1,969,431.90	370,655.13	2,340,087.03	(4,525.67)	2,335,561.36
2014-2015	8	190	198	11,280.82	65,721.00	54,440.18	1,672,702.47	546,947.28	2,219,649.75	0.00	2,219,649.75
2015-2016	22	180	202	83,174.93	(\$203,749.24)	(\$286,924.17)	3,022,049.12	1,179,277.35	4,201,326.47	(600,537.82)	3,600,788.65
2016-2017	21	188	209	23,225.96	18,509.31	(\$4,716.65)	1,196,816.18	814,572.08	2,011,388.26	(1,494.91)	2,009,893.35
2017-2018	38	156	194	50,343.35	125,849.84	75,506.49	580,583.55	688,388.81	1,268,972.36	(850.44)	1,268,121.92
2018-2019	28	9	37	16,286.26	91,497.23	75,210.97	20,992.50	159,317.02	180,309.52	0.00	180,309.52
<b>Grand Total:</b>	159	6,164	6,323	280,863.44	(\$230,754.47)	(\$511,617.91)	45,941,106.33	13,970,538.01	59,911,644.34	(7,299,562.65)	52,612,081.69

**CAPRI Property Loss Run  
As of 9/31/2018**

Date of Loss	District Deductible	Reserves	Excess paid	CAPRI Paid	Recovery	Net Incurred
1986/1987	\$4,000.00	\$0.00	\$0.00	\$84,315.30	\$0.00	\$88,315.30
1987/1988	\$6,000.00	\$0.00	\$0.00	\$91,538.76	\$0.00	\$97,538.76
1988/1989	\$8,000.00	\$0.00	\$25,570.00	\$107,210.17	\$0.00	\$140,780.17
1989/1990	\$14,000.00	\$0.00	\$0.00	\$114,679.34	\$0.00	\$128,679.34
1990/1991	\$20,000.00	\$0.00	\$32,529.91	\$183,866.26	\$0.00	\$236,396.17
1991/1992	\$22,000.00	\$0.00	\$0.00	\$107,977.77	\$0.00	\$129,977.77
1992/1993	\$12,000.00	\$0.00	\$0.00	\$36,873.08	\$0.00	\$48,873.08
1993/1994	\$18,000.00	\$0.00	\$0.00	\$80,502.95	\$0.00	\$98,502.95
1994/1995	\$16,000.00	\$0.00	\$0.00	\$33,880.42	\$0.00	\$49,880.42
1995/1996	\$22,000.00	\$0.00	\$0.00	\$103,876.77	\$0.00	\$125,876.77
1996/1997	\$20,000.00	\$0.00	\$113,742.79	\$225,515.90	\$0.00	\$359,258.69
1997/1998	\$22,000.00	\$0.00	\$0.00	\$133,345.85	\$0.00	\$155,345.85
1998/1999	\$12,000.00	\$0.00	\$0.00	\$50,409.26	\$0.00	\$62,409.26
1999/2000	\$10,000.00	\$0.00	\$0.00	\$34,922.02	\$0.00	\$44,922.02
2000/2001	\$16,000.00	\$0.00	\$0.00	\$156,431.29	\$0.00	\$172,431.29
2001/2002	\$26,000.00	\$0.00	\$0.00	\$100,644.71	\$0.00	\$126,644.71
2002/2003	\$36,000.00	\$0.00	\$9,759.04	\$210,841.44	\$0.00	\$256,600.48
2003/2004	\$20,000.00	\$0.00	\$0.00	\$251,764.22	\$0.00	\$271,764.22
2004/2005	\$26,000.00	\$0.00	\$150,000.00	\$377,615.44	\$0.00	\$553,615.44
2005/2006	46,000.00	0.00	63,642.56	544,153.94	0.00	653,796.50
2006/2007	\$62,000.00	\$0.00	\$0.00	\$366,307.81	\$0.00	\$428,307.81
2007/2008	\$70,000.00	\$0.00	\$2,634,559.87	\$982,884.07	\$0.00	\$3,687,443.94
2008/2009	\$46,000.00	\$0.00	\$0.00	\$241,335.07	\$0.00	\$287,335.07
2009/2010	\$35,000.00	\$0.00	\$257,309.00	\$255,461.03	-\$24,170.58	\$523,599.45
2010/2011	\$44,000.00	\$0.00	\$0.00	\$387,943.39	-\$17,889.73	\$414,053.66
2011/2012	\$66,000.00	\$0.00	\$0.00	\$638,193.32	-\$143,077.89	\$561,115.43
2012/2013	\$58,000.00	\$0.00	\$0.00	\$626,374.52	\$0.00	\$684,374.52
2013/2014	\$54,000.00	\$0.00	\$0.00	\$368,297.77	\$0.00	\$422,297.77
2014/2015	\$70,000.00	\$129,521.00	\$1,870,479.00	\$1,225,463.24	-\$604,244.60	\$2,687,555.95
2015/2016	\$72,000.00	\$0.00	\$0.00	\$312,293.83	\$0.00	\$384,293.83
2016/2017	\$152,000.00	\$23,558.82	\$0.00	\$1,244,304.84	-\$98,259.82	\$1,321,603.84
2017/2018	\$48,000.00	\$24,242.70	\$0.00	\$325,340.25	-\$65,568.91	\$332,014.04
2018/2019	\$12,000.00	\$7,500.00	\$0.00	\$5,041.12	\$0.00	\$24,541.12
	<b>\$1,165,000.00</b>	<b>\$184,822.52</b>	<b>\$5,157,592.17</b>	<b>\$10,009,605.15</b>	<b>-\$953,211.53</b>	<b>\$15,560,145.62</b>

Prior Year (6/30) **\$1,147,000.00**    **\$175,157.41**    **\$5,157,592.17**    **\$9,980,163.03**    **-\$953,211.53**    **\$15,503,038.39**