

## California Association for Park and Recreation Indemnity Board of Directors

*President, Lindsay Woods*  
*Vice President, Dean Wetter*  
*Secretary, Colin Miller*

### Directors

*Ms. Lorena Cervantes*  
*Mr. Jim Friedl*  
*Mr. Mathew Fuzie*  
*Mr. Larry Mazzuca*

### SPECIAL MEETING OF THE BOARD OF DIRECTORS

10:00 a.m. – Thursday, June 13, 2019  
6341 Auburn Blvd., Suite A  
Citrus Heights, CA 95621  
(916) 722-5550

In compliance with the Brown Act, this meeting is being conducted by teleconference from:

*16292 Lime Street, Hesperia, CA 92340*  
*901 West Esplanade, San Jacinto, CA 92583*  
*1000 La Sierra Drive, Sacramento, CA 95864*  
*10300 San Diego, St., Lamont, CA 93241*  
*403 W. Hillcrest Drive, Thousand Oaks, CA 91360*  
*4444 East Avenue, Livermore, CA 94550*  
*6040 Watt Avenue, North Highlands, CA 95660*  
*3480 Buskirk Avenue, Suite 200, Pleasant Hill, CA 94523*  
*8032 Avenida Secreto, Carlsbad, CA 92009*

Each teleconference location is open to the public and any member of the public has an opportunity to address the Board from a teleconference location in the same manner as if that person attended the regular meeting location. The Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

*Note: Agenda posting and meeting are done in accordance with Ralph M. Brown Act  
Government Code § 54954.2 and 54953*

# Agenda

## Special Meeting of the Board of Directors

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1. **CALL TO ORDER**
2. **INTRODUCTIONS**
3. **PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of the CAPRI not on the agenda. No action may be taken on non-agenda items unless authorized by law.*

Welcome to our Board of Directors Meeting. The Board encourages public participation. If you desire to address the Board on any CAPRI related matter or item on the Agenda, you are asked to please fill out one of the speaker forms in the back of the meeting room and turn it in to the Executive Director. When called upon, please come forward, and state your name and address before addressing the Board. Please limit your comments to 3 minutes per speaker.

Please note that if you address the Board on items NOT on the Agenda, the Brown Act does not allow discussion of such items. Therefore, the Board may only do the following: refer the matter to staff, ask for additional information, request a report back, or give a very limited factual response.

4. **CLOSED SESSION CLAIMS**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.*

- 4.1 **Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)**

➤ None

- 4.2 **Liability & Property – Anticipated Litigation Pursuant to Government Code § 54956.9(d)(2) (significant exposure to litigation)**

➤ None

- 4.3 **Worker's Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)**

➤ None

5. **REPORT FROM CLOSED SESSION**

*Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.*

6. **CONSENT ITEMS**

*The following items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.*

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- 6.1 **Approval of CAPRI Board Minutes**
  - May 22, 2019
- 7. **PULLED CONSENT ITEMS**
- 8. **DISCUSSION/ACTION ITEMS**

*The CAPRI Board of Directors will review and discuss taking appropriate action or inaction with respect to the following matters:*

  - 8.1 **WC Premium Allocation Formula 2019-2020**
    - The Board shall review and discuss the 2019-2020 WC Premium Allocation Formula and provide staff direction as to funding levels and implementation of further internal controls to limit volatility in premiums.
  - 8.2 **General Liability/Property Premium Allocation Formula 2019-2020**
    - The Board shall review and discuss the 2019-2020 GL & Property Premium Allocation Formula and provide staff direction to regarding funding levels, self-insured retention levels, and any other programmatic changes.
  - 8.3 **WC Program Excess Insurance Renewal**
    - The Board shall review and discuss Workers' Compensation excess insurance policy options and authorize staff to bind coverage for the Fiscal Year 19-20.
  - 8.4 **GL/Property Excess Insurance Renewal**
    - The Board shall review and discuss General Liability & Property excess insurance policy options and authorize staff to bind coverage for the Fiscal Year 19-20.
  - 8.5 **Crime Insurance Renewal**
    - The Board shall review and discuss government crime insurance policy options and authorize staff to bind coverage for the Fiscal Year 19-20.
  - 8.6 **Identity Fraud Expense Reimbursement Insurance Renewal**
    - The Board shall review and discuss Identity Fraud Expense Reimbursement insurance policy options and authorize staff to bind coverage for the Fiscal Year 19-20.
- 9. **SPECIAL REPORTS**
- 10. **EXECUTIVE DIRECTOR/STAFF REPORTS**
- 11. **BOARD MEMBER REPORTS**

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12. FUTURE AGENDA ITEMS

*This section is reserved for items identified by Board Members and staff as matters for future Board business.*

**TARGET DATE – JULY 2019**

- 12.1 Bylaws Revision
- 12.2 Approval of CAPRI 19-20 Budget
- 12.3 Claims Manual Update & Review

**TARGET DATE – SEPTEMBER 2019**

- 12.10 New Board Member Orientation Packet
- 12.11 Review and Update CAPRI Board Manual
- 12.12 Claims Management Policy Review
- 12.13 CAPRI Forms Update & Review

13. ANNOUNCEMENTS

The next CAPRI Board of Directors meeting will be held July 24, 2019 at 10:00a.m at the CAPRI Offices in Citrus Heights, CA.

14. ADJOURNMENT

**Compliance with the Americans with Disabilities Act**

If you need special assistance to participate in this meeting, you should contact CAPRI at (916) 722-5550. Notification at least 72 hours prior will enable CAPRI to make reasonable arrangements to ensure accessibility to this meeting.