

California Association for Park and Recreation Indemnity

REGULAR MEETING OF THE BOARD OF DIRECTORS

12:00 p.m.– Thursday, November 7, 2024

Pleasant Hill Community Center
320 Civic Drive
Pleasant Hill, CA 94523

Board of Directors

President Dean Wetter
Vice President Michelle Lacy
Secretary Colin Miller
Director Lorena Cervantes
Director Jim Friedl
Director Mathew Fuzie
Director Jill Nunes

Agenda posting and meeting are done in accordance with Government Code § 54954.2 and 54953. If members of the public require special assistance to participate in the meeting, please contact CAPRI at (916) 722-5550. Notification at least 72 hours prior will enable CAPRI to make reasonable efforts to ensure accessibility to this meeting.

Any writing related to an agenda items for the open session of this meeting distributed to the Board of Directors less than 72 hours before this meeting is available for inspection at 1075 Creekside Ridge Drive, Suite 240, Roseville, CA 95678.

Agenda

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1. CALL TO ORDER
2. INTRODUCTIONS
3. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of the CAPRI not on the agenda. No action may be taken on non-agenda items unless authorized by law.

The CAPRI Board encourages public participation. If you desire to address the Board on any CAPRI related item on the Agenda, you are asked to complete a speaker form and turn it in to the Executive Director. Members of the public may also offer public comment by email. Emails must be submitted to mbreck@capri-jpa.org no later than one hour prior to the start of the meeting. Please note, emailed public comments will be distributed to the Board and treated as a public comment.

4. CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

- 4.1 Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)
 - Bolbol/Cuviello v. Hayward Area Recreation & Park District
 - Cullifer v. Carmichael Recreation & Park District
 - White v. Hesperia Recreation & Park District
 - CAPRI \$5K Summary
- 4.2 Worker's Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)
 - Bellinger v. Jurupa Area Recreation & Park District
 - Cisneros v. North of the River Recreation & Park District
 - Dickerson v. Cordova Recreation & Park District
 - Zanotto v. Weed Recreation & Park District
- 4.3 Public Employee Evaluation – Performance Review Pursuant to Government Code § 54957
 - Executive Director

5. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

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6. CONSENT ITEMS

The following items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion, unless a Board member requests that an item be removed from the consent agenda and held for discussion.

- 6.1 Approval of CAPRI Board Minutes
 - September 3, 2024
- 6.2 Warrant Listings: July 2024 – September 2024
- 6.3 Financial Reports
 - Statement of Net Position
 - Statement of Revenue and Expenses Budget to Actual
 - Statement of Revenue, Expenses, and Change in Net Position

7. PULLED CONSENT ITEMS

8. SPECIAL REPORTS

- 8.1 WC Program Status Report - Sedgwick
- 8.2 Investment Status Report – PFM
- 8.3 Insurance Market Report – Alliant Insurance Services
- 8.4 FY 2023-2024 State of CAPRI Report
- 8.5 General Liability Program Status Report
- 8.6 Property Program Status Report

9. DISCUSSION/ACTION ITEMS

- 9.1 Investment Policy Review
 - The Board shall conduct its annual review of the CAPRI Investment Policy and evaluate proposed revisions.
- 9.2 Review of 2023/2024 WC Final Payroll
 - The Board shall review and approve the 2023/2024 WC Final Payroll.
- 9.3 Annual Target Equity Policy Review
 - The Board shall review and discuss the financial conditions of the General Liability & Property and Workers' Compensation programs as part of its annual Target Equity Policy review.
- 9.4 Annual Workers' Compensation Program Dividends Review
 - The Board shall review and discuss whether dividends should be issued in the Workers' Compensation program.
- 9.5 Annual GL & Property Program Dividends Review
 - The Board shall review and discuss whether dividends should be issued in the General Liability/Property program.

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- 9.6 Review of CAPRI Policies and Procedures
 - The Board shall review and approve proposed revisions to the CAPRI Financial Management Policy and Claims Management Policy contained within the CAPRI Policies and Procedures.
- 9.7 District Visit Cycle XX Criteria Overview
 - The Board shall review and approve proposed revisions to the Criteria used in its District Visitation Program in advance of Cycle XX.
- 9.8 Renewal Data Collection Tool
 - The Board shall review and evaluate a proposed contract with In2vate for data collection software services.
- 9.9 Proposed CAPRI Member Benefit – Gym Membership Discount
 - The Board shall review and evaluate the proposed agreement for an employee-paid gym membership discounts for District employees.
- 9.10 Amendments to GSRMA MOU
 - The Board shall review and authorize the President of the Board to execute the amended Memorandum of Understanding with GSRMA.
- 9.11 CAPRI BOD Election of Officers 2025-2026
 - Per CAPRI Bylaws, the Board President shall call for the Board to elect a President, Vice President, and Secretary from among its members, and will appoint the Executive Director as the Board’s Treasurer.
 - President
 - Call for nominations
 - Close of nominations
 - Vote
 - Vice President
 - Call for nominations
 - Close of nominations
 - Vote
 - Secretary
 - Call for nominations
 - Close of nominations
 - Vote
 - Appointment of Executive Director as Board Treasurer
 - Call for nominations
 - Close of nominations
 - Vote
- 9.12 Board Meeting Calendar 2025
 - The Board shall review and approve the 2025 CAPRI BOD Meeting Calendar.

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- 9.13 Annual Executive Director Contract Review
 - The Board shall review and discuss the Executive Director employment contract and approve revisions, as necessary.

- 10. EXECUTIVE DIRECTOR/STAFF REPORTS
 - 10.1 District Visit Update
 - 10.2 CARPD Update
 - 10.3 RIO Update
 - 10.4 Employee Assistance Program Utilization Report

- 11. BOARD MEMBER REPORTS
 - 11.1 Board Member Comments

- 12. FUTURE AGENDA ITEMS

This section is reserved for items identified by Board members and Staff as matters for future Board business.

 - CAPRI Credit Card Policy Review
 - CAPRI Organizational Chart Review

- 13. ANNOUNCEMENTS

The next CAPRI Board of Directors Meeting will be held on Tuesday, February 25, 2025 in Anaheim, California.

- 14. ADJOURNMENT