

BOARD OF DIRECTORS REGULAR MEETING

Via Zoom Webinar

May 27, 2020

MINUTES

1. CALL TO ORDER:

Due to the stay-at-home order by the Governor of California the regular meeting of the Board of Directors was held on May 27, 2020 via Zoom Webinar at 10:03 a.m.

Members Present via Zoom: President Dean Wetter, Vice President Larry Mazzuca, Secretary Colin Miller, Director Lorena Cervantes, Director Mathew Fuzie, Director Jim Friedl, and Director Lindsay Woods.

Members Absent: None.

CAPRI Staff Present via Zoom: Executive Director Mr. Matthew Duarte, Safety Analyst Mr. Kirk Andre, Administrative Analyst Bebe Pearson, and Jordan Coyle.

Others Present via Zoom: Mr. Byrne Conley (Gibbons & Conley), Mr. Doug Wozniak (Alliant Insurance), Mr. Peter Glaesner (AGHW), Mr. Mark Hazelwood (AGHW), Mr. Chuck Torretta (George Hills), Ms. Sally Town (Sedgwick Risk Services), Mr. James Marta (JMC), Mr. Michael Manduca (JMC), and Derek Burkhalter (Bickmore).

2. INTRODUCTIONS:

None.

3. PUBLIC COMMENTS:

None.

4. CLOSED SESSION:

4.1 The Board convened to Closed Session at 10:04 a.m. regarding the following matters:

Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Kreuzer v. Strawberry Recreation & Park District
- Shenson v. Pleasant Hill Recreation & Park District
- Williams v. Hayward Area Recreation & Park District

- Wolff v. Rancho Simi Recreation & Park District
- CAPRI \$5K Summary

4.2 Workers' Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Brigham v. Rancho Simi Recreation & Park District
- Contreras v. Livermore Area Recreation & Park District
- Dodson v. Rancho Simi Recreation & Park District
- Emhoff v. North of the River Recreation & Park District
- Walker-Maddox v. Cordova Recreation & Park District
- CAPRI Settlements 2020
- CAPRI Closed Claims 2020

4.3 Conference with Real Property Negotiators - Pursuant to Government Code section § 54954.5(b)

One Property

- Property: 6341 Auburn Blvd., Suite A, Citrus Heights, CA 95621
 - Agency Negotiator: Kidder Matthews
 - Under Negotiation: Terms of Purchase Agreement

5. REPORT FROM CLOSED SESSION:

The Board reconvened to Open Session at 12:12 p.m. Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

No reportable action.

6. CONSENT AGENDA:

- 6.1** Approval of CAPRI Board Minutes
 - April 22, 2020
- 6.2** LAIF Regular Monthly Statement – April 2020
- 6.3** Warrant Listings for the months January 2020 – December 2020
- 6.4** Statement of Net Position
- 6.5** Statement of Revenue and Expenses Budget to Actual
- 6.6** Statement of Revenue, Expenses, and Change in Net Position

MOTION:

Director, Lindsay Woods, made a motion to approve consent items #6.1 – #6.6. Secretary, Colin Miller, seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods
Nays: None
Abstain: None

7. PULLED CONSENT ITEMS:

None.

8. SPECIAL REPORTS:

8.1 Financial Audit Update 2018/2019 – James Marta & Company

Mr. James Marta and Mr. Michael Manduca of James Marta & Company provided a report to the Board regarding the Financial Audit Report.

MOTION:

Vice President, Larry Mazzuca, made a motion to receive and file the Financial Audit Report for Fiscal Year 2018-2019. Director, Lindsay Woods, seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods
Nays: None
Abstain: None

8.2 Workers' Compensation Actuarial Analysis 2020/2021 – Bickmore

Mr. Derek Burkhalter of Bickmore provided a report to the Board regarding the Workers' Compensation Actuarial Analysis.

MOTION:

Secretary, Colin Miller, made a motion to receive and file the Workers' Compensation Actuarial Analysis for Fiscal Year 2020-2021. Director, Mathew Fuzie, seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods
Nays: None
Abstain: None

8.3 Liability/Property Actuarial Analysis 2020/2021 - Bickmore

Mr. Derek Burkhalter of Bickmore provided a report to the Board regarding the Liability & Property Actuarial Analysis.

MOTION:

Director, Lindsay Woods, made a motion to receive and file the Financial Audit Report for Fiscal Year 2018-2019. Director, Lorena Cervantes, seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods
Nays: None
Abstain: None

8.4 Insurance Market Update – Alliant Insurance Services

Mr. Doug Wozniak provided a report reflecting on the current conditions of the insurance market. Mr. Wozniak noted the WC rates were trending well for the pool and that the premiums were set to be reduced in anticipation of further reductions in payroll resulting from the COVID-19 pandemic. Mr. Wozniak also noted there will be again be an increase in the liability and property premiums and that CAPRI should budget for 28-34% increases.

9. DISCUSSION/ACTION ITEMS:

The CAPRI Board of Directors reviewed and discussed taking appropriate action or inaction with respect to the following matters:

9.1 WC PREMIUM ALLOCATION FORMULA 2020-2021

The Board reviewed and discussed the 2020-2021 WC Premium Allocation Formula including the 2020-2021 experience modification factors. The Board further discussed an appropriate funding level for the upcoming program year.

MOTION:

Director, Jim Friedl, made a motion to adopt Staff's recommendation to fund the program at the 70% confidence level. Director, Lindsay Woods, seconded the motion. President, Dean Wetter absent during vote.

Ayes: Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods
Nays: None
Abstain: None

9.2 LIABILITY/PROPERTY PREMIUM ALLOCATION FORMULA 2020-2021

The Board shall reviewed and discussed the 2020-2021 GL & Property Premium Allocation Formula. The Board further discussed an appropriate funding level for the upcoming program year.

MOTION:

Director, Jim Friedl, made a motion to approve staff recommendation to fund the program at the 70% confidence level. Vice President, Larry Mazzuca, seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods
Nays: None
Abstain: None

9.3 CAPRI Budget 2020-2021

The Board reviewed and discussed the proposed CAPRI Budget for the 2020-2021 fiscal year.

MOTION:

Director, Lindsay Woods, made a motion to approve the proposed Budget. Vice President, Larry Mazzuca, seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods*

Nays: *None*

Abstain: *None*

10. EXECUTIVE DIRECTOR/STAFF REPORTS:

The Executive Director and Staff will report on the following topics:

10.1 District Visits Update

The Board of Directors had no comments or questions on this writeup.

10.2 CAPRI Conference Update

The Board of Directors had no comments or questions on this writeup.

10.3 News of Note

The Board of Directors had no comments or questions on this writeup.

11. BOARD MEMBER REPORTS:

11.1 Board Member Comments

No comments.

12. FUTURE AGENDA ITEMS:

This section is reserved for items identified by Board members and Staff as matters for future Board business.

12.1 New CAPRI Board Member Orientation Packet

12.2 2020-2021 Budget Review

12.3 Board Manual Review

12.4 CAPRI Bylaws Revisions

12.4 WC Claims Audit

12.6 New Member Review – Cazadero

13. ANNOUNCEMENTS:

The next CAPRI Board of Directors meeting will be held June 24, 2020 via Zoom.

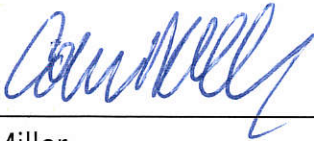
14. ADJOURNMENT:

MOTION:

Secretary, Colin Miller, made a motion to adjourn the meeting. Director, Lorena Cervantes seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods.*
Nays: *None*
Abstain: *None*

The Board adjourned the meeting at 1:30 p.m.



Colin Miller,
Secretary for the CAPRI Board of Directors