

BOARD OF DIRECTORS REGULAR MEETING

Via Zoom Webinar

April 22, 2020

MINUTES

1. CALL TO ORDER:

Due to the stay-at-home order by the Governor of California the regular meeting of the Board of Directors was held on April 22, 2020 via Zoom Webinar at 10:06 a.m.

Members Present via Zoom: President Dean Wetter, Vice President Larry Mazzuca, Secretary Colin Miller, Director Lorena Cervantes, Director Mathew Fuzie, Director Jim Friedl, and Director Lindsay Woods.

Members Absent: None.

CAPRI Staff Present via Zoom: Executive Director Mr. Matthew Duarte, Safety Analyst Mr. Kirk Andre, Administrative Analyst Bebe Pearson, and Jordan Coyle.

Others Present via Zoom: Mr. Byrne Conley (Gibbons & Conley), Mr. Doug Wozniak (Alliant Insurance), Ms. Dori Zumwalt (York Risk Services), Ms. Allison Kaune (PFM) and Mr. Chuck Torretta (George Hills).

2. INTRODUCTIONS:

None.

3. PUBLIC COMMENTS:

None.

4. CLOSED SESSION:

The Board convened to Closed Session at 10:06 a.m. regarding the following matters:

Workers' Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Jones v. Hayward Area Recreation & Park District
- Maroney v. Pleasant Valley Recreation & Park District
- Mesqueda vs. Ambrose Recreation & Park District
- CAPRI Settlements 2020
- CAPRI Closed Claims 2020

Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Heredia v. North Highlands Recreation & Park District
- Velez v. Isla Vista Recreation & Park District
- Paradise Recreation & Park District- Property Loss Claim
- Conejo Recreation & Park District- Property Loss Claim
- Pleasant Valley Recreation & Park District- Property Loss Claim
- Rancho Simi Recreation & Park District- Property Loss Claim
- Monte Rio Recreation & Park District- Property Loss Claim
- Russian River Recreation & Park District- Property Loss Claim
- CAPRI \$5K Summary

Conference with Real Property Negotiators - Pursuant to Government Code section § 54954.5(b)

Two (2) properties

- Property: 6341 Auburn Blvd., Suite A, Citrus Heights, CA 95621
 - Agency Negotiator: Kidder Matthews
 - Under Negotiation: Terms of Purchase Agreement
- Property: 1075 Creekside Ridge, Suite 240, Roseville, CA 95678
 - Agency Negotiator: Kidder Matthews
 - Under Negotiation: Prospective Lease Agreement

5. **REPORT FROM CLOSED SESSION:**

The Board reconvened to Open Session at 11:38 a.m. Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

No reportable action.

6. **CONSENT AGENDA:**

6.1 Approval of CAPRI Board Minutes

- February 25, 2020

6.2 LAIF Regular Monthly Statement – March 2020

MOTION:

Director, Lindsay Woods, made a motion to approve consent items #6.1 – #6.2. Vice President, Larry Mazzuca, seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods.*

Nays: *None*

Abstain: *None*

7. PULLED CONSENT ITEMS:

None.

8. SPECIAL REPORTS:

8.1 Investment Status Report- Allison Kaune - PFM

Ms. Allison Kaune of PFM provided an in-depth report as to the status of CAPRI's investments.

8.2 Insurance Market Update- Doug Wozniak- Alliant Insurance Services

Mr. Doug Wozniak gave a brief report regarding the current insurance market.

9. DISCUSSION/ACTION ITEMS:

The CAPRI Board of Directors reviewed and discussed taking appropriate action or inaction with respect to the following matters:

9.1 Review of Status of Membership during COVID-19 Pandemic

The Board reviewed the status of the membership during the COVID-19 Pandemic including the impact on recreation offerings, park operations, and staffing and discussed what, if any, responsive measures may be appropriate for CAPRI. No action was taken.

9.2 Proposed Contract for Services with Disability Access Consultants

The Board reviewed and considered the terms of a proposed agreement with Disability Access Consultants and agreed with staff recommendation to enter into a contract with the terms outlined in DAC's proposal.

MOTION:

Director, Lindsay Woods, made a motion to approve staff recommendation Director, Jim Friedl, seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods.*

Nays: *None*

Abstain: *Miller*

9.3 WC Loss to Premium Comparison (2015-2020)

The Board reviewed and discussed the Workers' Compensation paid losses compared to premiums collected during the years 2015-2020. This was information only and no recommendations and no action was taken.

9.4 CAPRI Liability Claims Audit

The Board reviewed and discussed the recent audit of CAPRI's General Liability Claims handling. This was information only and no recommendations or action was taken.

9.5 CAPRI Budget 2020-2021

The Board reviewed and discussed the proposed CAPRI Budget for the 2020-2021 fiscal year. No action was required of the Board.

10. EXECUTIVE DIRECTOR/STAFF REPORTS:

10.1 District Visits Update

The Board of Directors had no comments or questions on this writeup.

10.2 CAPRI Conference Update

The Board of Directors had no comments or questions on this writeup.

10.3 CAPRI Staff Update

The Board of Directors had no comments or questions on this writeup.

10.4 News of Note

The Board of Directors had no comments or questions on this writeup.

11. BOARD MEMBER REPORTS:

11.1 Board Member Comments

No comments.

12. FUTURE AGENDA ITEMS:

The Board of Directors had no comments or questions on this item.

13. ANNOUNCEMENTS:

The next CAPRI Board of Directors meeting will be held May 27, 2020 via Zoom.

14. ADJOURNMENT:

MOTION:

1:30 p.m. Secretary, Colin Miller, made a motion to adjourn the meeting. Director, Lorena Cervantes seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Fuzie, and Woods.*
Nays: *None*
Abstain: *None*

The Board adjourned the meeting at 1:30 p.m.



Colin Miller,
Secretary for the CAPRI Board of Directors