

California Association for Park and Recreation Indemnity

Board of Directors

President, Dean Wetter
Vice President, Larry Mazzuca
Secretary, Colin Miller

Directors

Ms. Lorena Cervantes
Mr. Jim Friedl
Ms. Jill Nunes
Ms. Michelle Lacy

FINANCE/PERSONNEL COMMITTEE MEETING

9:00 a.m. – Wednesday, October 25, 2023

CAPRI Office
1075 Creekside Ridge Drive
Suite 240
Roseville, CA 95678
(916) 722-5550

In addition to the physical address identified above, California Association for Park and Recreation Indemnity will be conducting this meeting via video and teleconference.

Zoom Meeting:

<https://us02web.zoom.us/j/82677972100?pwd=T25ONXpQL3hLT3hhdUZKaUZGb3c5Zz09>

Meeting ID: 826 7797 2100

Passcode: 419280

In compliance with the Brown Act, this meeting is also being conducted by teleconference from:

1000 La Sierra Drive, Sacramento, CA 95864
901 W. Esplanade Ave., San Jacinto, CA 92582
403 W. Hillcrest Drive, Thousand Oaks, CA 91360

Each teleconference location is open to the public and any member of the public has an opportunity to address the Board from a teleconference location in the same manner as if that person attended the regular meeting location.

Agenda
Finance/Personnel Committee Meeting
October 25, 2023

1. CALL TO ORDER

2. PUBLIC COMMENTS

This time is reserved for members of the public to address the Board relative to matters of the CAPRI not on the agenda. No action may be taken on non-agenda items unless authorized by law.

If a member of the public desires to address the Board on any CAPRI-related item on the Agenda, you are requested to please complete a speaker form and turn it in to the Executive Director. Members of the public may also offer public comment by email. Emails must be submitted to mbreck@capri-jpa.org no later than one hour prior to the start of the meeting. Please note, emailed public comments will be distributed to the Board and treated as a public comment.

3. DISCUSSION/ACTION ITEMS

The CAPRI Personnel/Finance will review and discuss taking appropriate action or inaction with respect to the following matters:

3.1 Job Description Review

- The Committee shall review and discuss the duties identified in the proposed job description for Director of Administrative Operations.

3.2 CAPRI Employee Handbook Review

- The Board shall review and discuss proposed revisions to the CAPRI Employee Handbook.

3.3 CAPRI Employee Market Range Adjustments

- The Board shall review and discuss the CAPRI employee market range adjustments and provide direction to the Executive Director.

4. CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

4.1 Public Employee Evaluation – Performance Review Pursuant to Government Code § 54957

- Executive Director

5. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

6. ANNOUNCEMENTS

The next CAPRI Board of Directors meeting will be held on November 2, 2023 in Thousand Oaks, CA.

7. ADJOURNMENT